

## **Bingley Town Council – Accessibility Checklist**

Please see this link for notes and guidance on this list:

<https://www.wuhcag.com/wcag-checklist/>

### **WCAG 2.0 Checklist Level A**

#### **1.1.1 – Non-text Content**

Images contain ALT text.

#### **1.2.1 – Audio-only and Video-only (Pre-recorded)**

N/A. There is no audio or video.

#### **1.2.2 – Captions (Pre-recorded)**

N/A. There is no audio or video.

#### **1.2.3 – Audio Description or Media Alternative (Pre-recorded)**

N/A. There is no audio or video.

#### **1.3.1 – Info and Relationships**

Pages are structured logically and separated by headings and subheadings using HTML header tags.

#### **1.3.2 – Meaningful Sequence**

Content on pages is presented in a meaningful sequence. This includes navigation menus separate from content, paragraphs used in order, headings to show importance.

#### **1.3.3 – Sensory Characteristics**

No sound is used on instructions and clear visual errors are used on forms.

#### **1.4.1 – Use of Colour**

Content doesn't rely on colour and there is an option to change contrast.

#### **1.4.2 – Audio Control**

N/A. There is no audio or video.

#### **2.1.1 – Keyboard**

Website is accessible by keyboard only.

#### **2.1.2 – No Keyboard Trap**

Website can be navigated by keyboard and is controllable by tab and arrow keys.

#### **2.2.1 – Timing Adjustable**

N/A. There is no time restricted content.

#### **2.2.2 – Pause, Stop, Hide**

N/A. There is no moving content.

### **2.3.1 – Three Flashes or Below**

No content flashes more than 3 times per second.

### **2.4.1 – Bypass Blocks**

There is a “skip to content” link on every page.

### **2.4.2 – Page Titled**

The website uses clear and helpful page titles.

### **2.4.3 – Focus Order**

Each page has a sensible focus order and can be navigated through by using the tab key.

### **2.4.4 – Link Purpose (In Context)**

Links on the website are clear from the link text and surrounding content.

### **3.1.1 – Language of Page**

Each page has a language assigned (en-GB).

### **3.2.1 – On Focus**

Elements do not change when they receive focus.

### **3.2.2 – On Input**

Elements do not change when they receive input.

### **3.3.1 – Error Identification**

Forms clearly identify input errors.

### **3.3.2 – Labels or Instructions**

Input fields are labelled clearly.

### **4.1.1 – Parsing**

There are no major code errors.

### **4.1.2 – Name, Role, Value**

Elements are built for accessibility.

## **WCAG 2.0 Checklist Level AA**

### **1.2.4 – Captions (Live)**

N/A. There is no audio or video.

### **1.2.5 – Audio Description (Pre-recorded)**

N/A. There is no audio or video.

### **1.4.3 – Contrast (Minimum)**

The contrast ratios of texts and backgrounds pass minimum requirements at the different text sizes. There is an option to change contrast.

#### **1.4.4 – Resize Text**

Text can be resized to 200% without loss of function.

#### **1.4.5 – Images of Text**

There are no images of text.

#### **2.4.5 – Multiple Ways**

There are several ways to find pages including navigation bar and links in content.

#### **2.4.6 – Headings and Labels**

Informative headings and sub-headings are used throughout.

#### **2.4.7 – Focus Visible**

Keyboard focus is visible by using borders or background colours.

#### **3.1.2 – Language of Parts**

N/A. Language doesn't change – unless changed by the user using the Google Translate function.

#### **3.2.3 – Consistent Navigation**

Navigation remains identical on every page.

#### **3.2.4 – Consistent Identification**

Icons and images used are consistent throughout the site.

#### **3.3.3 – Error Suggestion**

Forms identify input errors.

#### **3.3.4- Error Prevention (Legal, Financial, Data)**

N/A. There are no legal commitments or financial transactions.

#### **1.2.6 – Sign Language (Pre-recorded)**

N/A. There is no video.

#### **1.2.7 – Extended Audio description (Pre-recorded)**

N/A. There is no video.

#### **1.2.8 – Media Alternative (Pre-recorded)**

N/A. There is no video.

#### **1.2.9 – Audio Only (Live)**

N/A. There is no video.

#### **1.4.6 – Contrast (Enhanced)**

Contrast ratio of main texts is above 4.5:1.

#### **1.4.7 – Low or No Background Audio**

N/A. There is no audio.

#### **1.4.8 – Visual Presentation**

There is a tool on the left that allows user a range of visual options.

#### **1.4.9 – Images of Text (No Exception)**

There are no images of text.

#### **2.2.3 – No Timing**

There are no time -ontrolled elements on the website.

#### **2.2.4 – Interruptions**

There are no interruptions.

#### **2.2.5 – Re-authenticating**

N/A. There are no aspects of the website where this is relevant.

#### **2.3.2 – Three Flashes**

N/A. There are no flashing elements on the website.

#### **2.4.8 – Location**

Navigation menu clearly indicates location (except homepage).

#### **2.4.9 – Link Purpose (Link Only)**

The purpose of every link is clear from the text.

#### **2.4.10 – Section Headings**

Every section is started with a heading where necessary.

#### **3.1.3 – Unusual words**

There are no unusual words.

#### **3.1.4 – Abbreviations**

There are no unexplained abbreviations.

#### **3.1.5 – Reading Level**

The content is clear and concise and a person of the ages 7-9 would be able to understand (as per the guidelines).

#### **3.1.6 – Pronunciation**

There are no pronunciation issues.

#### **3.2.5 – Change on Request**

Not relevant.

#### **3.3.5 – Help**

Accessed through accessibility menu.