



## **Bradford Council 2020 - Holiday Activities and Food programme (HAFP)**

### **Guideline Document**

**Grant size: Up to £5,000**

**Location: Across Bradford District**

**Application Deadlines: 21<sup>st</sup> July 2020 – 12 noon**

**Where to send completed application forms:**

**[amerjeat.sarai@bradford.gov.uk](mailto:amerjeat.sarai@bradford.gov.uk)**

### **Background**

Bradford has one of the highest rates of child poverty in the country with more than 30,000 children living in poverty. We know that returning to school in poor physical and mental condition can have a detrimental impact on children's mental and physical wellbeing, as well as their educational attainment.

Owing to the current Covid-19 situation safety measures will need to be put in place to ensure risk is minimised.

### **Funding opportunity**

Funded by Bradford Council, this fund will provide grants of up to £5,000 to support organisations across Bradford. We are looking to fund projects that address Holiday Hunger in Bradford through food provision and promoting activities for school-aged children and young people.

Grants are available to cover a range of costs and you have flexibility as to how you will plan and deliver your programme, so long as it provides food and activities for vulnerable/disadvantaged children and children in need.

The funding is open to charities and social enterprises, across Bradford that have relevant checks in place; insurance, health and safety, safeguarding and DBS's in place.

## Criteria

- Applications focused on vulnerable/disadvantaged children.
- Applicants need to be a registered charity or social enterprise
- The grant can be used to extend a current scheme or introduce a new idea / activity
- The grant can be used to oversee your own holiday programme and food provision (either running it yourself or using a third-party provider) exclusively for vulnerable/disadvantaged children.
- Consideration will also be given to organisations offering multiple projects in several locations.
- Due to the current Covid-19 situation please tell us your plans regarding the measures you will put in place for health and safety. Please make reference to the following guidance:
  - Guidance for settings: <https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>
  - Guidance for parents: <https://www.gov.uk/government/publications/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>
- All activities must be completed by the end of the school summer holidays, and funding allocated should be spent by 30/09/2020. Projects must benefit school aged residents of Bradford (Bradford Metropolitan District Boundaries)
- As a guide, groups may consider delivering an average of at least 4 hours a day, 4 days a week, for at least 4 weeks of the summer holiday although we understand that many schemes, especially those newer to this area, may only cover part of those and also COVID-19 restrictions may also impact session length.

We would be looking for the following standards as a minimum:

- **Food:** programmes must provide at least one meal a day (breakfast, lunch or tea) and all food provided at the programme (including snacks) must meet the School Food Standards.
- **Nutritional education:** programmes must include an element of nutritional education aimed at improving children's knowledge and awareness of healthy eating.
- **Physical and enriching activities:** programmes must provide fun and enriching activities. These might be physical activities such as football, table tennis, cricket etc.; creative activities such as putting on a play, junk modelling, drumming workshops; or experiences such as a nature walk, visiting a city farm etc.
- **Policies and procedures:** programmes must be able to demonstrate and explain their safeguarding arrangements and have relevant and appropriate policies and procedures in place in relation to:
  - Safeguarding
  - Health and safety
  - Insurance
  - Accessibility and inclusiveness

### Ideas of what costings you can include:

- Staff costs, volunteer expenses, planning, admin, activities, travel, venue costs, external providers
- Costs associated with sourcing food, ingredients or meals
- Modest capital items required to deliver the project e.g. small items of catering or sports equipment but not larger items such as computers
- Enrichment activities

### We are not able to fund the following:

- Trips or activities based outside Bradford (other than single day events)
- Activity that's purely about research
- Retrospective funding
- Larger capital items such as computers

### Timeline

**The deadline for applications is Tuesday 21<sup>st</sup> July 2020 – 12 noon.**

### Process

To apply, please complete the application form accompanying these guidelines and return to [amerjeat.sarai@bradford.gov.uk](mailto:amerjeat.sarai@bradford.gov.uk) by the date given above .

If you have any queries concerning the application form or would like advice as to whether or not your project might be eligible, please contact Amerjeat Sarai by email [amerjeat.sarai@bradford.gov.uk](mailto:amerjeat.sarai@bradford.gov.uk) or telephone: 07814 833431