

# BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

## Minutes of the Full Council meeting of Bingley Town Council held on Tuesday 27<sup>th</sup> August 2024 at 6.30pm at Bingley Baptist Church, Clyde Street, Bingley

Councillors present: Beckwith, Drucquer, Fenton, Gentleman, Gibbons (Chair), Goode, Hardy, Heseltine, Miah, Shaw, Truelove, Winnard

Councillors absent: Carney, Clough, Malik

In attendance: Eve Haskins (Town Clerk)

Members of the public: Three (including Bradford Council Ward Councillor Joe Wheatley)

**Meeting commenced at 6.32pm.**

### 2425/78 Chair's remarks

Noted the following remarks from the Councillor Gibbons, the Chair of the Town Council:

- Formally welcome new member, Councillor Maryann Hardy, to her first meeting with the Town Council and many thanks to former councillor Steve Williams for all his hard work on the Town Council, especially on the Changing Places toilet and Neighbourhood Plan projects.
- Despite it still being summer, the storm last weekend meant that the Play in the Park in Eldwick was moved from last Friday to Bank Holiday Monday; the last Play in the Park of the summer holidays is this coming Friday in Myrtle Park.
- Planned to have a Bradford 2025 City of Culture representative at this meeting however they will now attend next month's meeting to provide an update following their launch meeting on 12<sup>th</sup> September.
- On Saturday 31<sup>st</sup> August there is an extended summer market in Bingley, taking place from 9.00am to 8pm, and Bingley Arts Centre will also be showing a film for children.
- Please can councillors and residents make the Town Council aware if an Annual Report newsletter has not been delivered to households so omitted areas can be sent one.
- Bradford Council are continuing to run their consultation on library opening times; this does not close until September so please respond to this.

### 2425/79 Apologies for absence

Apologies received and the reasons for absence approved from Councillors Carney and Malik.

### 2425/80 Disclosures of interest

No disclosures of interest. No written requests for dispensation had been received.

### 2425/81 Minutes of previous meetings

**Resolved** to approve the minutes of the Full Town Council meeting held on 30<sup>th</sup> July 2024 as a true and accurate record.

### 2425/82 Confidential items due to be discussed after item 2425/99

No items to be discussed after agenda item 2425/99 following the exclusion of the press and public, due to their sensitive nature.

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Chair.....

Date.....

### **2425/83 Public Participation**

#### **1. Current councillor vacancy**

A member of the public kindly requested that that residents are made aware, via polling cards or similar, if an election is called for the current vacancy in the Lady Lane and Oakwood ward, to promote local democracy; and that if no election has been called then please could the Town Council co-opt a candidate who will be a pro-active councillor. Councillor Gibbons reported that no election has been requested, therefore the co-option process will be adhered to: to be discussed in agenda item 2425/86.

### **2425/84 Representation from Bradford Council Ward Councillors**

Ward Councillor Wheatley reported that the Ward Councillors have been working hard to organise the Bingley summer market, where children's games will be facilitated by Bradford Council's Youth Service, Disney's 'Wish' will be on in the Arts Centre at a charge of £5, Bingley Creates will be doing arts and crafts, buskers will be in attendance and interactive market stalls will be making pizzas, etc. He also reported that a letter has been sent to the local MP asking her to make sure that the government recognise amount of local public support for Bingley Pool, and that Ward Councillor Dearden has liaised with the BBC regarding the pool; also that Councillor Fricker continues to work to formulate plans for the City of Culture celebrations next year locally. Ward Councillor Wheatley also confirmed that he has organised for a Listed Building Consent application to be submitted to place two of the Jane Fielder paintings, currently stored in the Town Council Hub, in the train station, and also waiting to hear back from Lidl on the one proposed for their building - he is investigating sources of funding for the installation of all five paintings, including the two destined for the Town Council Hub.

Councillor Winnard, who is also a Bradford Council Ward Councillor for Bingley Rural, reported that there is currently a consultation being launched by Bradford Council on residents' parking permits, as there will be a potential £35 annual charge imposed for each resident vehicle and £35 for one visitor's parking permit, £40 for the second; this consultation was just launched last week and there are a few areas in Bingley/Bingley Rural which will be affected. He also provided an update on Skirrow St car park in Cottingley, which is subject to lots of concern from Cottingley residents, that Bradford Council's Estate's Department have asked surveyors to value the site – further updates to be provided as soon as more is known. Councillor Winnard also reported that Bradford Council's mobile app is now being closed down, to save the Council £42,000, and confirmed that most of the facilities are available on their website. He also reported that the St Ives parking meters have been reintroduced, although some were damaged immediately, which means that parking needs to be paid for on St Ives estate. Town Council members discussed the parking charges at St Ives: agreed that Councillor Winnard to make enquiries to challenge these car parking costs, to determine whether these costs are harmonised elsewhere in the Bradford district, and whether the funds raised in Bingley will be put towards the upkeep and maintenance of the area or be spent elsewhere.

### **2425/85 Ongoing items**

#### **a) Bingley Pool:**

In addition to the update provided by Ward Councillor Wheatley above, Councillor Gentleman, who is also a Trustee of the Friends of Bingley Pool, reported that the Friends are holding a meeting this Thursday, and that their focus is on making people aware of the situation and to contact the local MP, as well as complete the online survey, which is still open.

### **2425/86 Councillor vacancy**

**Resolved** to agree the following regarding the councillor vacancy:

- As the required threshold of residents requesting an election to fill the vacancy in the Lady Lane and Oakwood ward has not been reached, the Town Council to follow the procedure for co-option, publicising this vacancy via noticeboards, website and social media, as well as disseminating the information on the co-option to local community and networking groups.

- Deadlines are as follows: all interested candidates to send in applications by Friday 27<sup>th</sup> September 2024; all applicants will be strongly encouraged to attend the next Finance and General Purposes Committee meeting on Wednesday 11<sup>th</sup> September at 6.30pm in the Hub and the next Full Council meeting on 24<sup>th</sup> September 2024, with a view to co-option at the subsequent Full Council meeting in October 2024; an Extraordinary Full Council co-option meeting to be convened in the event that several residents apply.

Ward Councillor Wheatley left the meeting at 7.08pm.

**2425/87 Finance**

**Resolved** to agree the following:

- To receive and approve the schedule of payments for August 2024.
- To agree the bank reconciliations for July 2024.
- To agree that Councillor Heseltine to sign monthly bank reconciliations and statements.

**2425/88 Election of members to Committees and Working Groups**

**Resolved** to agree the following:

- To elect Councillor Hardy to the Events, Marketing and Communications Committee (EMACC).

**2425/89 Policies**

**Resolved** to approve the Rules and Guidance for Recording at Meetings, subject to the addition of the following sentence to the end of the paragraph at point 16: 'As of 30<sup>th</sup> July 2024, the council has resolved not to record any further meetings digitally'.

**2425/90 Events, Marketing and Communications Committee (EMACC)**

Noted the following update from Councillor Gibbons from the recent EMACC meeting:

- Agreed to recommend to the Full Council to purchase the mobile app from Cuttlefish, the new website provider, at £225 per annum, for a year's trial, to improve communication with residents.
- Councillor Goode is planning to organise further bandstand concerts in Myrtle Park next year, commencing on 1<sup>st</sup> June 2025.
- Next Networking Group meeting to take place on Saturday 19<sup>th</sup> October 2024, subject to Cardigan House being available.
- Agreed that Councillor Gibbons to liaise with RSH Artisan Markets regarding the Christmas event, as there are issues with Bingley Chamber of Trade's use of Market Square for the Christmas lights switch on event.

**Resolved** to agree the following recommendations:

- To purchase the Cuttlefish app. at a cost of £225 per annum for one year's trial.

**2425/91 Finance and General Purposes (F&GP) Committee**

Noted the following update from the recent F&GP Committee meeting:

- Allotments:
  - Forum held on 25<sup>th</sup> July, good attendance, including a local PCSO, who attended the meeting to provide crime prevention advice.
  - Approved a quote to dismantle a shed at plot 5, Beck Lane.
  - Agreed that Councillors Fenton and Heseltine to place a weed suppressing membrane at plot 4, Beck Lane, following strimming: Town Clerk to arrange for the Admin Assistant to put a call out for other councillor volunteers once a date has been agreed to undertake this work.
- Green and Clean:

- Forum held on 10<sup>th</sup> August in Cardigan House, which was a successful but disappointingly attended event, at which an engaging and interesting talk was provided on composting.
- Next litter pick to be arranged for either the second or fourth Saturday in September; Councillor Heseltine suggested the Sycamore Avenue/Park Avenue area, which has been reported as a site for fly tipping including plaster – agreed that the Town Clerk to report this problem to Bradford Council.

**2425/92 Neighbourhood Plan Working Group (NPWG)**

Noted the following update from Councillor Gibbons on the progress with the Neighbourhood Plan: liaised with the consultant, who is still waiting for Bradford Council to respond to the query regarding removing the Aecom documents from the main Plan into the supporting documents section, therefore agreed that final chase to Bradford should emphasise that we will proceed on the basis that this is acceptable if we get no response; next NPWG meeting to be convened once this work has been completed.

**2425/93 Planning Committee**

Noted the following update from Councillor Heseltine: the draft minutes outline the planning application recommendations made.

**2425/94 Five Rise Way-marking (pavement signs)**

Noted the following update from Councillor Gibbons on the Five Rise way-marking scheme: researching additional stonemasons to send out for quotes, hope to have some back in September/October once the holiday period is over.

**2425/95 Town Clerk's Report**

**Noted** the Town Clerk's Report.

**2425/96 Correspondence**

**Resolved** to receive the following correspondence and agree necessary actions as follows:

- a) Email from resident re Duchess Gardens Care Home, College Road, Bingley: agreed to write to the care company, Qualia Care, on the residents' behalf regarding the lack of maintenance at this empty site.
- b) Email from Bradford Council re Bradford District Climate Change Action: agreed that the Town Clerk to invite a representative of Bradford Council's Sustainability Service to a future meeting to provide further information on this issue.
- c) Email from PKF Littlejohn LLP, external auditors, re Annual Governance and Accountability Review (AGAR) for 2023-24, confirming that no matters were arising: noted, thanks were expressed to the staffing team for their continued good work on the finances.
- d) Email from YLCA re whole council training on the Code of Conduct on Monday 21<sup>st</sup> October 2024 in the Hub: noted.
- e) Email/letter from Wilsden Parish Council re the Public Consultation on the Further Draft Recommendations for Ward Boundaries in Bingley, re proposals re modification of parish council boundary at Lee Lane: noted, agreed that the Town Council have no objection to this consultation.
- f) Email from Lee Clapham re University of Bradford participation at Play in the Park event, Myrtle Park, Friday 30<sup>th</sup> August: agreed that the Town Council have no objection to this participation or for the Play in the Parks team to charge for it.
- g) Email from resident re William H Smith model train collection: agreed that the Town Clerk to contact the resident to report that the Town Council are supportive of the endeavours to find a

home locally for this train collection and to suggest contacting Damart regarding a potential site.

- h) Emails from John Lomas and GALBA, re expansion of LBA and increase in flight paths: agreed to keep a watching brief on this.
- i) Email from Ilkley Town Councillor re advice re recording of council meetings: noted.
- j) Email from resident re disruption of footpath down Ferncliffe Road: noted, agreed that Councillor Winnard to raise this issue with Bradford Council once more.

#### **2425/97 Promotional items**

**Resolved** to promote the following items for publication:

- Agenda item 2425/84: Ceasing of Bradford Council's mobile app.
- Agenda item 2425/84: Parking charges at St Ives and consultation on resident permit parking.
- Agenda item 2425/85: Uncertainty over funding for Bingley Pool, with links to lobby MP and link to the Friends of Bingley Pool survey.
- Agenda item 2425/86: Co-option of new member and timetable.
- Agenda item 2425/90: New Cuttlefish app.
- Agenda item 2425/90: Next networking event (19<sup>th</sup> October 2024).

#### **2425/98 Date of next meeting**

The date of the next Full Council meeting agreed as Tuesday 24<sup>th</sup> September 2024 at 6.30pm at Bingley Baptist Church, Clyde Street, Bingley.

#### **2425/99 Exclusion of press and public**

No exclusion of the press and public from agenda items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), due to their confidential nature.

**Meeting closed at 7.52pm.**

#### **Actions:**

- **Agenda item 2425/84: Councillor Winnard to make enquiries to challenge the car parking costs at St Ives, and to determine whether these costs are harmonised elsewhere in the Bradford district, and whether the funds raised in Bingley will be put towards the upkeep and maintenance of the area or be spent elsewhere.**
- **Agenda item 2425/86: Town Clerk to arrange for the co-option procedure to be followed, including publicising this via the website, noticeboards, social media, via local groups etc.**
- **Agenda item 2425/88: Town Clerk to arrange for the website to be amended to include Councillor Hardy on EMACC.**
- **Agenda item 2425/89: Town Clerk to amend the Rules and Guidance for Recording at Meetings accordingly and arrange for them to be placed on the website.**
- **Agenda item 2425/90: Councillor Gibbons to liaise with RSH Artisan Markets regarding the Christmas event; Town Clerk to arrange for the purchase of the Cuttlefish app. at a cost of £225 per annum for one year's trial.**
- **Agenda item 2425/91: Town Clerk to arrange for the Admin Assistant to put a call out for other councillor volunteers once a date has been agreed to undertake the work at plot 4, Beck Lane; Town Clerk to report the fly tipping at Sycamore Avenue/Park Avenue to Bradford Council.**
- **Agenda item 2425/96a: Town Clerk to write to the care company, Qualia Care, on the residents' behalf regarding the lack of maintenance at the empty site at the former Duchess Gardens Care Home, College Road, Bingley.**

- **Agenda item 2425/96b: Town Clerk to invite a representative of Bradford Council's Sustainability Service to a future meeting to provide further information on the Bradford District Climate Change Action.**
- **Agenda item 2425/96e: Town Clerk to contact Wilsden Parish Council to confirm that Bingley Town Council have no objection to the consultation re proposals re modification of parish council boundary at Lee Lane.**
- **Agenda item 2425/96f: Town Clerk to contact Lee Clapham from the Play in the Park team to confirm that Bingley Town Council have no objection to the University of Bradford participation at Play in the Park event at Myrtle Park on Friday 30<sup>th</sup> August or their charge for this.**
- **Agenda item 2425/96g: Town Clerk to contact the resident re William H Smith model train collection to confirm that the Town Council are supportive of the endeavours to find a home locally for this train collection and to suggest contacting Damart regarding a potential site.**
- **Agenda item 2425/96j: Councillor Winnard to contact Bradford Council to highlight the ongoing problem with the disruption of the footpath down Ferncliffe Road, Bingley.**

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