

# BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

## Minutes of the Full Council meeting of Bingley Town Council held on Tuesday 25<sup>th</sup> June 2024 at 6.30pm at Bingley Baptist Church, Clyde Street, Bingley

Councillors present: Beckwith, Fenton, Gentleman, Gibbons (Chair), Goode, Heseltine, Shaw, Williams

Councillors absent: Carney, Drucquer, Malik, Miah, Truelove, Winnard

In attendance: Eve Haskins (Town Clerk)

Members of the public: None

**Meeting commenced at 6.30pm.**

### **2425/32 Chair's remarks**

Noted the following remarks from the Councillor Gibbons, the Chair of the Town Council:

- It seems summer is here at last, let's hope it lasts!
- Please attend the upcoming events this coming Saturday: Eldwick Gala, and the Open Studios Art Trail taking place in Bingley Gallery, Damart Café, the Craft House and Bingley Baptist Church.
- The toilets at the Town Council office at the Hub, Myrtle Place, Bingley, will be closed from Monday 1<sup>st</sup> to Wednesday 3<sup>rd</sup> July, inclusive, due to essential electrical works.
- Please remember to take photo ID when you go to vote at the General Election next Thursday 4<sup>th</sup> July 2024.

### **2425/33 Apologies for absence**

Apologies received and the reasons for absence approved from Councillors Drucquer, Truelove and Winnard.

### **2425/34 Disclosures of interest**

No disclosures of interest. No written requests for dispensation had been received.

### **2425/35 Minutes of previous meetings**

**Resolved** to approve the minutes of the Full Town Council meeting held on 28<sup>th</sup> May 2024 as a true and accurate record.

### **2425/36 Confidential items due to be discussed after item 2425/53**

**Resolved** to agree that agenda item 2425/43 to be discussed after agenda item 2425/53 following the exclusion of the press and public, due to its sensitive nature.

### **2425/37 Public Participation**

None.

### **2425/38 Representation from Bradford Council Ward Councillors**

Bingley Ward Councillors not present.

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Chair.....

Date.....

**2425/39 Ongoing items**

a) Bingley Pool:

No updates, the next meeting of the Friends of Bingley Pool is due to take place on Thursday this week.

**2425/40 Councillor vacancy**

Noted there is one councillor vacancy; election will take place on 25<sup>th</sup> July if contested, nominations close this week and notification of any candidates will be made public on 1<sup>st</sup> July. The Finance and General Purposes (F&GP) Committee agreed that polling cards, at a cost of £2,000, would not be ordered if an election takes place.

**2425/41 Finance**

**Resolved** the following:

- a) To receive and approve the schedule of payments for June 2024.
- b) To agree the bank reconciliations for May 2024.

**2425/42 Policy review**

**Resolved** to agree the following:

- a) Equality Policy.
- b) Health and Safety Policy.

**2425/44 Events, Marketing and Communications Committee (EMACC)**

Noted the following update from Councillor Gibbons from the recent EMACC meeting:

- Noted that preparatory work on Arts and Crafts Festival for May next year is ongoing.
- Agreed to investigate holding an event for VE Day on Saturday 10<sup>th</sup> May next year.
- Agreed to give a donation to three participating groups for the D Day event, out of the £2,000 that was allocated to the event.

**2425/45 Finance and General Purposes (F&GP) Committee**

Noted the following update from the recent F&GP Committee meeting:

- Councillor Goode reported that the last litter pick was held last Saturday in Crossflatts, with a disappointing turn-out however 10 bags of litter were collected by the volunteers.
- Councillor Gibbons reported that two grants were approved: £941.94 to Bingley Camera Club and £400 to Bingley Trail Snails.

**2425/46 Neighbourhood Plan Working Group (NPWG)**

Noted the following update from Councillor Williams on the progress with the Neighbourhood Plan: Councillors Williams and Gibbons and the Town Clerk held a remote meeting with the Neighbourhood Plan consultant to go through all the Regulation 14 comments - in summary, it was agreed which comments need to be addressed, and the consultant will be contacting Bradford Council for advice on whether it would be acceptable to move the Aecom documents into supporting documents rather than the appendix of the Plan. Their advice will be discussed at the next NPWG meeting once received.

**2425/47 Planning Committee**

Noted the following update from Councillor Heseltine: minutes outline the planning application recommendations made; Councillor Clough was thanked for his long tenure as the former Chairman of the Planning Committee.

**2425/48 Five Rise Way-marking (pavement signs)**

Noted the following update from Councillor Gibbons on the Five Rise way-marking scheme: continuing to liaise with local stonemasons regarding the design for marking into stone, including whether it would be feasible and good value for money.

**2425/49            Town Clerk's Report**

**Noted** the Town Clerk's Report.

**2425/50            Correspondence**

**Resolved** to receive the following correspondence and agree necessary actions as follows:

- a) Emails from Electoral Services at Bradford Council re request to fill the Crow Nest councillor vacancy by election has been received from 10 registered voters in the parish, election to take place on 25<sup>th</sup> July 2024: noted.
- b) Emails from Bradford Council's Highways Department re proposal for reduction of speed limit on A650 Bingley Road and Cottingley Moor Road: noted, agreed that the Town Council support this proposal.
- c) Email from Bradford Council's Assistant Ward Officer for Bingley re Bingley Rural Ward Leadership meeting notes: Town Clerk provided a verbal report at the meeting, noted.
- d) Emails from Bradford Council re unsuccessful application for ACV for Skirrow St car-park, Cottingley: noted.
- e) Email from resident re fires in Cottingley Woods: noted, passed onto Bradford Council.
- f) Letter from Bradford Council re TRO for Sir Fred Hoyle Way: noted, agreed that the Town Council do not support this proposal, as without mitigating measures to prevent displacement speeding vehicles on other roads this reduction cannot be supported.
- g) Message from Craig Williams, Highways at Bradford Council, re SID data: noted, the Town Clerk reported that at a meeting held with Craig Williams this week he illustrated how to analyse the data and will be meeting again on site in due course to illustrate how to download the data from the SID.

**2425/51            Promotional items**

**Resolved** to promote the following items for publication:

- Agenda item 2425/32: Closure of Hub toilets, 1<sup>st</sup> to 3<sup>rd</sup> July.
- Agenda item 2425/40: Potential upcoming election on 25<sup>th</sup> July.
- Agenda item 2425/43: Annual Report will be delivered soon – please inform the Town Council if it is not received.
- Agenda item 2425/44: Town Council are considering holding an event to commemorate VE Day next May.

**2425/52            Date of next meeting**

The date of the next Full Council meeting agreed as Tuesday 30<sup>th</sup> July 2024 at 6.30pm at Eldwick Memorial Hall, Otley Road, Eldwick.

**2425/53            Exclusion of press and public**

**Resolved** to exclude the press and public from agenda items 2425/43 and 2425/54 under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), due to their confidential nature.

**2425/43            Annual Report**

**Resolved** to agree the following regarding the Annual Report 2023-24:

- Approved the Annual Report subject to the following amendments: change the date of the potential upcoming election on page 2 to 25<sup>th</sup> July 2024; addition of line 'Correct at the time of printing: please check website for up to date meetings' under the Events Diary on page 3; green box at the top regarding queries and purple box regarding Committees etc. be placed at the bottom of the page and the grants and precept information be placed above them on page 5.

- All councillors to inform the Town Clerk of any further amendments prior to 12 noon this coming Friday, after which time it will be sent to the printers.
- Agreed the printing/delivery to delivery team leader at a cost of £1,822.

**2425/54          Recording of meetings – Owl**

**Resolved** to reject the motion to purchase a new Owl for the recording of Council meetings, and that the policy to be reviewed.

**Meeting closed at 7.24pm.**