

BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

Minutes of the Full Council meeting of Bingley Town Council held on Tuesday 30th April 2024 at 6.30pm at Eldwick Memorial Hall, Otley Road, Eldwick, Bingley

Councillors present: Beckwith, Carney, Clough, Drucquer, Fenton, Gentleman, Gibbons, Goode, Heseltine, Malik, Miah, Truelove, Williams, Winnard

Councillors absent: Forrest, Shaw

In attendance: Eve Haskins (Town Clerk), Nicola Mansfield-Smith (Deputy Clerk)

Members of the public: Two

Meeting commenced at 6.32pm

Meeting closed at 8.03pm

2324/236 Chair's remarks

Noted the following remarks from Councillor Gibbons:

- It is good to see that the weather is finally warming up a bit.
- The Bradford Council Ward Councillors have all sent apologies for this evening's meeting as they are busy working towards the elections on Thursday; just a reminder to everyone that Bingley, Bingley Rural and the West Yorkshire mayoral elections are taking place this week and that you will need photo identification to be permitted to vote.
- Our Annual Town Meeting is taking place next Tuesday 7th May at Bingley Methodist Church, from 6pm to 8pm, which is held for the electorate to raise any concerns with the Town Council, and to celebrate all the work done this year; we have invited all community groups who have received a grant from us within the past year to attend to provide presentations on their work.

2324/237 Apologies for absence

Apologies received, and the reasons for absence approved, from Councillors Forrest and Shaw.

2324/238 Disclosures of interest

None received.

No written requests for dispensation had been received.

2324/239 Minutes of previous meetings

Resolved to approve the minutes of the Full Town Council meeting held on 26th March 2024 as a true and accurate record.

2324/240 Confidential items due to be discussed after item 2324/254

Resolved to agree that no further agenda items to be discussed in confidence following the exclusion of the press and public in agenda item 2324/254, due to their sensitive nature.

It was agreed to take agenda item 2324/241 after agenda item 2324/251.

2324/242 Representation from Bradford Council Ward Councillors

None; deferred due to the pre-election period.

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Chair.....

Date.....

Agreed to take agenda item 2324/244 prior to agenda item 2324/243.

Councillor Carney entered the meeting at 6.40pm.

2324/244 Finance

Resolved to agree the following:

- a) To approve the schedule of payments for April 2024.
- b) To approve the bank reconciliations for March 2024.
- c) To note the following update on the Rialtas year end 2023-24 close-down meeting: all went well, and the Annual Governance and Accountability Return (AGAR) is ready to send to the internal auditor (AGAR to be approved at the Annual Meeting of the Council in May).
- d) To note the update from the recent internal controls meeting that all financial controls continue to work well, and to agree to undertake the two actions recommended: namely, to confirm all direct debits at each Annual Meeting of the Council and to consider further the toilet cash payment (to be discussed under agenda item 2324/257).
- e) To approve covering the cost of the paint for the Aire River Trust to re-paint the railings on part of the riverside path, from the £10,000 funds already allocated to the riverside path project.

2324/243 Ongoing items

- a) Bingley Pool:

As a member of the Friends of Bingley Pool, Councillor Carney reported that they have recently held meetings with Bradford Council Ward Councillors and the team working on the project at Bradford Council's Department of Place. Bradford Council have had surveyors in to assess the pool building and have three options, two of which are to refurbish the pool and one to rebuild, the latter option being the most expensive. All these options are currently being considered before being sent onto Bradford Council's Chief Executive, as well as the option for the Friends of Bingley Pool to take on the pool under a Community Asset Transfer (CAT) or a private company taking it on from Bradford Council. The Friends of Bingley Pool plan to hold a public meeting as soon as more is known, to determine the views of the public on the pool. Councillor Carney confirmed that the Levelling Up Fund from the government will pay for it, with Bradford Council paying 10% of the cost, that the Friends are looking into other funding also (e.g. Sport England), and that work needs to have taken place by 2026. She also confirmed that the project manager at Bradford Council has stated that they would be willing to provide the Town Council with updates on progress etc. as well as the Friends of Bingley Pool: all agreed this would be welcome.

2324/245 Events, Marketing and Communications Committee (EMACC)

Noted the following update from Councillor Gibbons from the recent EMACC meeting: continue to support local groups and individuals to liaise regarding plans for the City of Culture 2025, which will be the focus of the next networking event organised by the committee, taking place on Saturday 11th May at Cardigan House; also continuing to work with Bingley Remembrance Group to organise the event to commemorate D-Day on 6th June. Councillor Goode reported that there are several concerts planned to take place at the bandstand in Myrtle Park over spring/summer, beginning on Sunday 12th May – a publicity leaflet is currently being printed; he also provided a brief update on the electricity connection to the bandstand, which is almost completed, and means that more concerts may be organised once it is finalised.

2324/246 Finance and General Purposes (F&GP) Committee

Noted the following updates in the circulated minutes from the recent F&GP Committee meeting:

- Grants: were awarded to Bingley and District Local History Society and the Friends of Myrtle Park.
- Speed Indicator Device (SID): all agreed it is positive that this is now in place in Cottingley.

- Green and Clean: Councillor Goode reported that the last litter pick, held in Cottingley, was very successful - 33 bags of rubbish were collected along with another 20 which had been discarded at the back of the shops therefore there is still detritus there which needs removing (fridges etc.): agreed that the Town Clerk to liaise with Councillor Goode to draft a letter to all shopkeepers in Cottingley regarding the litter behind the shops. Currently liaising with Crossflatts Village Society to organise a litter pick there, and also investigating whether litter picking support will be required at the upcoming Challenge Festival. Thanks were expressed to Councillors Goode and Winnard for their hard work on the litter picks. It was also noted that the floral displays around the parish are looking marvellous, and will be working with a new manager at Bradford Council to arrange the plants from now on; summer plants will be received at the end of May/first week in June to distribute to all groups.
- Reviewed Financial Regulations; review of the Standing Orders was deferred to the next meeting.

Resolved to agree the following:

- To ratify the Financial Regulations.

2324/247 Neighbourhood Plan Working Group (NPWG)

Councillor Williams provided an update from the NPWG as follows: the responses to the Regulation 14 consultation were discussed, including the responses from statutory consultees (Coal Authority, Canal and River Trust, Historic England, Natural England and West Yorkshire Police), although no response has been received from Bradford Council as yet. Only 66 residents responded to the survey, with 18 comments, most of which were concerned with issues relating to Bradford Council rather than the Town Council. It was agreed to make some amendments without making a significant change to the Plan (as this would necessitate rerun of the consultation), and the consultant will write a post consultation report on the responses received and our responses to those comments. The late delivery of some of the publicity leaflets was also discussed; the delivery company are investigating this.

2324/248 Planning Committee

Noted the following update from Councillor Heseltine from the recent Planning Committee meeting: all applications reviewed and recommendations made.

2324/249 Five Rise way-marking

Councillor Gibbons reported that no progress has been made with this project.

2324/250 Town Clerk's Report

Resolved to accept the Town Clerk's Report.

2324/251 Correspondence

Resolved to receive the following correspondence and agree necessary actions as follows:

- a) Email from Assistant Ward Officer for Bingley re update from Bingley Rural Ward Leadership meeting held on 29th February 2024, including agreeing to ask local parish councils for suggestions locally to aid increased biodiversity: agreed that the town Clerk to liaise with the Assistant Ward Officer to suggest whether it would be appropriate/possible to work with local schools to encourage awareness of biodiversity etc.
- b) Email from F R Lister & Son Chartered Surveyors re sale of land at Slenningford Road, Crossflatts: noted.
- c) Email from Roche AV re Owl trade-in: noted, agreed that the Deputy Clerk to contact Roche AV for advice on whether the current Owl needs an upgrade/whether they would service it etc.
- d) Email from Bradford Council's Saltaire World Heritage Officer re meeting in June to discuss the Dot to Dot Festival Aire: noted, Town Clerk to attend.

- e) Email from Whistl (Door Drop Media) Ltd (Leafletdrop) re delay with delivery of Neighbourhood Plan consultation leaflets: noted, Town Clerk explained that Leafletdrop are investigating these late deliveries.
- f) Email from Keighley Town Council re potential Bingley Town Council involvement in Keighley Walking Festival, 9th to 22nd September 2024: noted, Councillor Gibbons reported that she passed this information onto the Walkers are Welcome group.
- g) Email from resident re the Town Council being the beneficiary of a potential Alfred Sharpe grant, with a view to distributing funds locally: noted, Town Clerk has contacted YLCA for further advice on this issue.
- h) Email from Northern Powergrid re grant: noted.
- i) Email from re North East and Yorkshire Net Zero Hub re Community Energy Fund, Round 2: noted, agreed that the Town Clerk to contact them to determine whether there will be a Round 3 for this funding.
- j) Email from St Ives Neighbourhood Watch re meeting: noted.

2324/241 Public Participation

A member of the public offered his assistance to the Friends of Bingley Pool regarding the situation with Bingley pool, as he has knowledge of a Birmingham based pool which was in a similar situation and is now run by local residents; Councillor Carney agreed to liaise with the member of the public further via email.

2324/252 Promotional items

Resolved to promote the following items for publication:

- Agenda item 2324/243: Bingley Pool – progress so far.
- Agenda item 2324/245: Bandstand concerts organised.
- Agenda item 2324/246: Litter pick in Cottingley.
- Agenda item 2324/253: Annual Town Meeting, taking place on Tuesday 7th May 2024.

2324/253 Date of next meeting

The date of the next Full Council meeting agreed as Tuesday 28th May 2024 at 6.30pm, at Bingley Baptist Church, Clyde Street, Bingley, BD16 4LJ, at 6.30pm, and confirmed this meeting as the Annual Meeting of the Council; also noted the date of the Annual Town Meeting, which is due to take place on Tuesday 7th May 2024 at Bingley Methodist Church, Herbert Street, Bingley, BD16 4JU, at 6.00pm to 8.00pm.

2324/254 Exclusion of press and public

Resolved to exclude the press and public from agenda items 2324/255, 2324/256 and 2324/257 under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), due to their confidential nature.

2324/255 Staff annual leave

Resolved to approve the carry forward of last year's remaining annual leave entitlement into this year for two members of staff.

2324/256 Staff pay rise

Resolved to confirm the incremental pay rise for a member of staff following a successful annual appraisal.

2324/257 Hub toilets

A discussion took place regarding changing the payment for the Hub toilets; agreed to leave them as they are.