

BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

Minutes of the Full Council meeting of Bingley Town Council held on Tuesday 29th August 2023 at 6.30pm at Eldwick Memorial Hall, Otley Road, Eldwick, Bingley

Councillors present: Beckwith, Carney, Clough, Fenton, Forrest, Gentleman, Gibbons (Chair), Goode, Heseltine, Shaw, Truelove, Williams, Winnard

Councillors absent: Drucquer, Malik, Miah

In attendance: Eve Haskins (Town Clerk), Nicola Mansfield-Smith (Deputy Clerk)

Members of the public: Six (including Bradford Council Ward Councillors Susan Fricker and Joe Wheatley, and Bradford City of Culture 2025 representatives Shanaz Gulzar and Rhiannon Hannon)

Meeting commenced at 6.32pm.

2324/81 Chair's remarks

Noted the following remarks from the Councillor Gibbons, the Chair of the Town Council:

- Now it is coming to the end of the summer holiday period, we have the last of the Play in the Park events this coming Friday in Myrtle Park, and the last bandstand concert in the park this coming Sunday.
- Upcoming events locally include the relaunch of Bingley Chamber of Trade on Monday 4th September; Walkers are Welcome will be celebrating 75 years of Bingley Little Theatre with a walk on Sunday 10th September; the Town Council is holding a networking event on Saturday 16th September for local groups at Cardigan House at 10am; and Bingley Business Expo is being held on Wednesday 27th September, where the Town Council will need volunteers to attend the stall.
- Lots of comments are being made on social media regarding anti-social behaviour in and around Myrtle Park; incidents do need to be reported to the Police so they can build up a picture of anti-social behaviour in Bingley and respond appropriately - the Police have advised that the quickest way to report is via their 101 Live Chat service.
- Congratulations to the Deputy Clerk, Nicola Mansfield-Smith, for passing the Certificate in Local Council Administration (CiLCA).

2324/82 Apologies for absence

Apologies received, and the reasons for absence approved, from Councillors Drucquer and Miah.

2324/83 Disclosures of interest

No disclosures of interest.

No written requests for dispensation had been received.

2324/84 Minutes of previous meetings

Resolved to approve the minutes of the Full Town Council meeting held on 25th July 2023 as a true and accurate record.

2324/85 Confidential items due to be discussed after item 2324/103

Resolved to agree that no further agenda items to be discussed in confidence following the exclusion of the press and public in agenda item 2324/103, due to their sensitive nature.

1

Chair.....

Date.....

It was agreed to take agenda item 2324/87 prior to agenda item 2324/86.

2324/87 Public Participation

1. New member for Gilstead

A member of public asked Councillor Shaw as the new member for the Gilstead ward what his priorities will be for Gilstead regarding the village and the Town Council. Councillor Shaw replied that, as a Gilstead resident, he would like to focus on the local issues there, including traffic issues, speeding cars, parking etc, and that he would like to support Bradford Council in improving Bingley town centre. He also explained that he had joined the Town Council to support the community and confirmed that he would attend a meeting of Gilstead Village Society if invited.

2. Update from Ward Councillor Fricker

Ward Councillor Fricker reported that a recent briefing from the Bradford City of Culture 2025 team updating Ward Councillors on their work had prompted her suggestion that Bingley should start preparing for the year, incorporating the plans/ideas of local groups and individuals to promote positive collaboration locally. To support groups in Bingley working together in a positive way to make 2025 a positive year for Bingley, Councillor Fricker has arranged a series of regular of meetings to take this forward, on the first Thursday of the month in the Arts Centre at 11am, and an Open Evening on Wednesday 11th October at 6.30pm in Bingley Arts Centre.

Bradford City of Culture 2025 representatives entered the meeting at 6.43pm.

2324/86 City of Culture update

The Town Council received representation from Bradford City of Culture 2025 Team, who highlighted the following:

- Funding news: the team have been busy seeking funding, including from the Heritage Lottery Fund and the government's Department for Culture, Media and Sport (DCMS), raising funds to put together a programme for the year. This will focus on culture, including heritage, to tell the story of the history of Bradford.
- Funding call outs: the team plans to create opportunities for community groups' involvement and plan a call out for funding for these groups next spring. There will also be call outs in November/December for Bradford artists, and for festivals in February/March next year.
- Liaison with local groups: the team has been liaising with local walking groups to promote the "Bradford on Foot" project.
- The full programme for the year will be announced in September next year. It will include working with artists, schools, local groups etc, and the team has been speaking to people across the district to get a sense of what the needs might be, to promote inclusion for all.
- Would like to attend regular Town Council meetings so everyone can feel involved: agreed the team to attend the Full Council meeting in December.
- Creative communities: the programme is being planned to encourage new and existing creative communities, including schools in the district.
 - Will be working in secondary schools on a project called Digital Creatives, which will help young people to learn some of the digital skills for people to showcase in 2025.
 - Also going to embed an artist in each ward, from existing local artists, to encourage development of the arts and artists.
 - Also developing a programme for writers, working on new writing, and offering free training for writers in the district.
- Want to engage freelancers - need people who can offer specialist skills, the sign up form is on the website.

- In response to questions from the councillors, the team confirmed that their definition of ‘artist’ is very broad, encompassing hospitality, food, spoken word art, visual art, classical art etc. They also confirmed that the legacy of the year will be that the work done will continue and be embedded into the district, through the creation of links/relationships between local artists and communities and the fund-raising skills communities will learn; 2025 is also part of Bradford Council’s 10-year culture plan. The team also reported that the year is forecast to bring 15 million tourists to the area, the calculation of the resulting economic benefit is an ongoing project.

Bradford City of Culture 2025 representatives left the meeting at 7.09pm.

2324/88 Ongoing items

- a) BCB Radio request: agreed that the Town Clerk to inform the BCB Radio representative that the Town Council no longer wish to be involved in this programme at this time due to lack of councillor time.
- b) Bingley Pool: no updates.
- c) Climate Emergency: **Resolved** to agree that a ‘Climate Emergency’, whether it exists or not, is not a matter for a Parish Council and as such the subject will be removed as a standing agenda item.
- d) Speed Indicator Devices (SIDs): Councillor Gibbons reported that this issue was discussed at the last Ward Partnership meeting and confirmed that Bradford Council are still finalizing the policy for parish/town councils to place SIDs in their parishes.

2324/89 Finance

Resolved the following:

- a) To approve the schedule of payments for August 2023.
- b) To approve the bank reconciliations for July 2023.

2324/90 Policies

Resolved to agree that a detailed review of the Council’s Financial Regulations and Standing Orders to be deferred to the Finance and General Purposes Committee.

2324/91 Appointment of Councillors to external bodies

Resolved to agree to delete the need for a councillor to attend Pub Watch.

2324/92 Link between Bradford Council and the Town Council

A discussion took place regarding the link between Bradford Council and the Town Council, including the town councillors’ concerns that the Town Council is not always provided with sufficient information on local issues, which impacts on residents in the parish, who are not always aware which body is responsible for local decisions (the roadworks near Beckfoot School were cited as a recent example of this). The Bradford Council Ward Councillors agreed that a closer relationship between the Town Council and Bradford Council would benefit the parish and confirmed that they would be attending Full Council meetings going forward.

2324/93 Emergency Support Sub Committee

Noted the following update from Councillor Heseltine from the recent Emergency Support Sub Committee meeting: agreed to move the review of the emergency equipment forward to September and are liaising with the Emergency Planners at Bradford Council to arrange some emergency training (date to be circulated to all as soon as it has been agreed).

2324/94 Finance and General Purposes (F&GP) Committee

Noted the following update from Councillor Winnard from the recent F&GP Committee meeting:

- Grants: Cottingley Village History Society were awarded £352 and £382 was granted to Jerr Wood Action Group.
- Public Sector Deposit Fund (PSDF): it was agreed to transfer £100,000 from Unity Bank to the PSDF.
- Allotments: lots of work has been taking place at the Beck Lane allotment site, thanks to Councillors Fenton, Gibbons and Heseltine; it was agreed to investigate a handyman to undertake tasks there; recommended to vire money from Allotment Reserves to cover the recent costs.

Resolved to vire £4,200 from the Allotment Reserve into the Allotment Cost Centre 4481.

2324/95 Neighbourhood Plan Working Group (NPWG)

Noted the following update from Councillor Williams from the recent NPWG meeting:

- Recommended to agree the draft Neighbourhood Plan, use of Survey Monkey for the survey, and the costings of the policies maps.
- Not yet ready to go to the Regulation 14 consultation as still investigating publicity options.
- Aspirations document circulated could be used to input into the Council's priority list.

Resolved to agree the draft Neighbourhood Plan, the use of Survey Monkey for the survey and the costings for the policies maps.

2324/96 Planning Committee

Noted the following update from Councillor Clough from the recent Planning Committee meeting: applications were considered and recommendations made.

2324/97 Green and Clean

Noted the following update from Councillor Goode on Green and Clean:

- Litter picks: last litter pick due to be held a few weeks ago cancelled due to illness, next one not yet arranged.
- Forum: still investigating speakers.
- Plants: problem with plants for local groups as Bradford Council's contractors have gone into liquidation therefore the orders will be mixed colours rather than the ones originally ordered; agreed that the Town Clerk to arrange for the individual groups to be informed.
- No councillors volunteered to become the secondary councillor for responsibility with Green and Clean matters.
- Councillor Gibbons reported that although Bradford Council are taking on eight of the bins on the canal towpath which the Canal and River Trust will no longer maintain, only three of these are in Bingley: agreed to keep a watching brief on this situation, especially at Five Rise and Three Rise Locks.

2324/98 Five Rise Way-marking (pavement signs)

Noted the following update from Councillor Gibbons on the Five Rise way-marking scheme: still no date for the brown signs from the Bradford sign shop; going to start making enquiries and seeking quotes regarding the waymarks/plaques for the pavement, so can avail ourselves should a Bradford City of Culture funding opportunity arise.

2324/99 Town Clerk's Report

Resolved to accept the Town Clerk's Report.

2324/100 Correspondence

Resolved to receive the following correspondence and agree necessary actions as follows:

- a) Email and phone call from residents regarding the Bingley Weekender traffic parking on grass verges and blocking residents' driveways: noted, Town Clerk directed the residents to Bradford Council.
- b) Email from Highways at Bradford Council re location of bollards on Park Road/Main Street (outside Domino's Pizza): noted.
- c) Phone calls from residents re advice re councillor conduct: noted, to be discussed in agenda item 2324/104.
- d) Email from Bingley Chamber of Trade re next meeting on 4th September 2023: noted.
- e) Email from West Yorkshire Lieutenancy re seeking an invitation to a meeting: noted, agreed to invite them to a Full Council meeting in the new year.
- f) Email from resident and Festival Lights re Christmas lights in Bingley: noted, confirmed that these hanging lights were remedied by Festival Lights on the same day.
- g) Email received from resident re newsletter being delivered with political literature: agreed that the Town Clerk to contact the delivery team to ensure that any future publications go out without other information inserted into it to ensure the Town Council has appropriate distance from politics.
- h) Email from resident wanting to join Neighbourhood Plan Working Group: agreed Jan Smith as a lay member of NPWG.

2324/101 Promotional items

Resolved to promote the following items for publication:

- Agenda item 2324/86: Bradford City of Culture 2025 update.
- Agenda item 2324/92: Working with Ward Councillors to improve the link with Bradford Council.
- Agenda item 2324/95: Progress on Neighbourhood Plan.
- Agenda item 2324/100b: Bollards outside Domino's.

2324/102 Date of next meeting

The date of the next Full Council meeting agreed as Tuesday 26th September 2023 at 6.30pm at Little House, Market Street, Bingley.

2324/103 Exclusion of press and public

Resolved to exclude the press and public from item 2324/104 under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), due to their confidential nature.

2324/104 Councillor conduct

A discussion took place regarding councillor conduct.

Resolved to agree to arrange for whole council training on the Code of Conduct from YLCA, and to include training also on finance and planning.

Meeting closed at 8.43pm.