

BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

Minutes of the Full Council meeting of Bingley Town Council held on Tuesday 28th February 2023 at 6.30pm at The Eldwick Church, Otley Road, Eldwick, Bingley

Councillors present: **Barton, Beckwith, Fenton, Gibbons, Goode, Heseltine, Kirdale, Malik, Miah, Truelove, Williams, Winnard**

Councillors absent: Carney, Clough, Drucquer

In attendance: Eve Haskins (Town Clerk), Nicola Mansfield Smith (Deputy Clerk)

Members of the public: Three

Meeting commenced at 6.31pm.

2223/207 Chair's remarks

Noted the following remarks from the Chair:

- Since the last Full Council meeting, it was announced that the Levelling Up bid for Bingley was not successful, which is disappointing; the Town Council will now wait to see what Bradford Council propose next to improve the Bingley area.
- Gully cleaning is happening in the area this week.
- Ros Dawson has resigned from the Town Council, many thanks were expressed to her for the time and commitment she has put into the Town Council over the last few years: the advice from Bradford Council's Electoral Services is that the Town Council is not obliged to co-opt for this vacancy due to all Town Council seats being up for election on 4th May this year.

2223/208 Apologies for absence

Apologies received, and the reasons for absence approved, from Councillors Carney, Clough and Drucquer.

Councillor Miah entered the meeting at 6.35pm.

2223/209 Disclosures of interest

No disclosures of interest.

No written requests for dispensation had been received.

2223/210 Minutes of previous meetings

Resolved to approve the minutes of the Full Town Council meeting held on 17th January 2023.

2223/211 Confidential items due to be discussed after item 2223/227

Resolved that no further agenda items to be discussed in confidence following the exclusion of the press and public in agenda item 2223/227, due to their sensitive nature.

2223/212 Public Participation

1. Community Gift Card and a free Bingley Festival 2024

Bingley Ward Councillor Joe Wheatley expressed his gratitude to the Town Council for the support for the Community Gift Card scheme, which has ultimately been unsuccessful due to being unable to gain

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Chair.....

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the support of Shipley and Baildon Town Councils. He thanked the Town Council for striving to support local businesses. He also reported that he has been liaising with the organiser of Saltaire Festival regarding a free festival in Bingley for May 2024, which will include stalls around Myrtle Park, to which all members of the public will be welcome to attend.

Councillor Malik entered the meeting at 6.41pm.

2223/213 Ongoing items

- a) Bingley Pool: In the absence of Councillor Carney of the Friends of Bingley Pool, Councillor Winnard reported that he attended their recent public meeting, which was well attended. The Trustees of the Friends of Bingley Pool gave an overview of the present situation following the failure of Bradford Council's Levelling Up bid for the area, and discussed what steps to take next. The Friends intend to continue to campaign to keep a swimming provision in Bingley, alongside Bingley Swimming Club and Bingley Life Saving Club. There were also concerns expressed for the Town Hall building, and those present expressed strong views that the two sites were preserved. He also confirmed that the three Ward Councillors have been invited to a meeting with the Strategic Director of the Department of Place in a couple of weeks, where future plans for Bingley may be discussed further. Councillor Gibbons reported that she received some correspondence from Philip Davies, MP, regarding another regeneration plan for Bingley: due to be discussed under agenda item 2223/224g.
- b) Changing Places toilet facility: Councillor Williams reported that the official opening ceremony for the Changing Places toilet facility is taking place this Saturday 4th March at 2pm. He also queried the drainage and sewerage issues reported at the recent Finance and General Purposes (F&GP) Committee meeting: the Town Clerk confirmed that the contractors are arranging an on-site visit to assess the problems with the drainage associated with the facility.
- c) Climate Emergency: The Town Clerk reported that an on-site meeting is due to be arranged with a local energy system company to investigate whether it would be feasible to place solar panels on the Hub building.
- d) Partnership roles: noted the following updates from the appointed Council representatives on the following external bodies -
 - (i) Armed Forces Covenant: Councillor Carney absent, no update.
 - (ii) Bingley Chamber of Trade: Councillors Goode, Heseltine and Truelove reported that they have attended in support of the local events organized by the Bingley Chamber of Trade held last year however no meetings had been held recently.
 - (iii) Bingley Partnership: Councillor Gibbons reported that no meetings of Bingley Partnership had been arranged since the Covid pandemic.
 - (iv) Bingley Pool: Councillors Gibbons, Kirdale and Williams reported that they had not been contacted by the Friends of Bingley Pool to provide support, except the invitation to the public meeting reported in agenda item 2223/213a.
 - (v) Destination Plan, working with the Canal and River Trust: Councillor Gibbons reported that she had attended a couple of informal meetings with the Canal and River Trust, who were looking at working with Bradford Council in the run up to the City of Culture in 2025.
 - (vi) Parish Councils Liaison Group: Councillor Goode reported that the last two meetings of the Parish Councils Liaison Group have coincided with Town Council meetings, including this evening, therefore he was unable to attend; he also highlighted that they are difficult for him to attend as he does not have a compatible device to use to access the remote meetings.
 - (vii) Plastic Free Bingley: In the absence of Councillor Drucquer, Councillor Kirdale reported that Plastic Free Bingley have procured plastic free status for Bingley and continue to coordinate with local businesses to increase their influence on the town.

- (viii) Police: Councillors Goode and Miah reported that they have not been invited to any meetings with the police for over three years. Councillor Gibbons reported that the police are present at the Ward Partnership Meetings, so this is covered there.
 - (ix) Pub Watch: Councillors Williams reported that he has attend one meeting of Pub Watch in the past year; agreed that Councillor Williams to contact the new organizer of Pub Watch to introduce himself and Councillor Carney as the Town Council appointed representatives.
 - (x) SCAPAG (Shipley Area Committee and Shipley Area Advisory Group): agreed that the Town Clerk to investigate whether Councillor Clough receives any correspondence from SCAPAG.
 - (xi) YLCA: Councillors Gibbons and Williams reported that they had nothing to report from YLCA.
- e) Peat preservation on Bingley Moor: Councillor Barton reported that, following two unanswered letters sent from the Town Council to Yorkshire Water, he requested the intervention of Philip Davies, MP, whose response to him provided a direct contact there; agreed that the Town Clerk to keep the lines of communication open with Yorkshire Water regarding this issue. Thanks were expressed to the office of Philip Davies for facilitating the response.
 - f) Speed Indicator Devices (SIDs): Councillor Miah confirmed that he and Councillor Heseltine sent the requested lamp-post numbers for the proposed SIDs to Highways at Bradford Council to assess, however no response has been received as yet; agreed that Councillor Gibbons to request further information on this issue again at the next Ward Partnership meeting.

Councillor Beckwith entered the meeting at 7.06pm.

2223/214 Finance

Resolved the following:

- a) To receive the schedule of payments for February.
- b) To agree the bank reconciliations for January.
- c) To agree Councillor Williams as another internal controls' councillor, in conjunction with Councillor Beckwith.
- d) Bandstand electricity supply:
 - (i) To approve the Risk and Resource Assessment form for bandstand electricity supply in principle, subject to Bradford Council's official approval and their provision and agreement of a comprehensive Service Level Agreement (SLA), including operational costs and all maintenance costs - the vote was carried out by show of hands and Councillor Kirdale requested for it to be recorded, as follows:
 Votes for: Councillors Barton, Beckwith, Goode, Kirdale, Malik, Miah, Truelove, Williams, Winnard.
 Votes against: Councillors Fenton and Heseltine.
 Abstain: Councillor Gibbons.
 - (ii) To approve the bandstand electricity supply, in principle, subject to Bradford Council's official approval and their provision and agreement of a comprehensive Service Level Agreement (SLA), including operational costs and all maintenance costs.
 - (iii) To agree to utilise the remaining CIL funding and money from the Regeneration and Tourism budget to cover this cost, in principle, subject to Bradford Council's official approval and their provision and agreement of a comprehensive Service Level Agreement (SLA), including operational costs and all maintenance costs.

2223/215 Emergency Support Sub Committee

Noted the following update from Councillor Heseltine on the Emergency Support Sub Committee: staffing team are monitoring all contacts on the Emergency Plan to ensure they are up to date; awaiting

information from Bradford Council's Emergency Team on hand out cards and training; and awaiting the outcome of the funding applied for.

2223/216 Events, Marketing and Communications (EMAC) Committee

Noted the following an update from Councillor Gibbons from the recent Events, Marketing and Communications Committee meeting: potential events discussed, including for the Coronation Big Lunch on 7th May, possibly in the grounds of All Saints Church; agreed to book a stall at Eldwick Gala in June; Plastic Free Bingley representative on the Committee is investigating holding an arts and crafts show in Bingley next July, which the Committee agreed to support; official opening of the Changing Places toilet, taking place this Saturday 4th March at 2pm, was discussed, as well as the Councillor election promotion event which is taking place in the Hub prior to this from 11am to 1pm.

2223/217 Finance and General Purposes (F&GP) Committee

Noted the following update from Councillor Gibbons from the recent F&GP Committee meeting:

- Allotments:
 - Work continues on the relevant plots.
 - Consultation taking place with plot holders regarding potential changes to the Allotments Policy, the role of the Site Rep, communication with the Council etc., with a view to the policy being approved at the next Full Council meeting in March.

2223/218 Neighbourhood Plan Working Group (NPWG)

Noted the following update from Councillor Williams from the recent NPWG meeting:

- Neighbourhood Plan mostly completed: the designer is currently putting this into PDF form.
- Due to the pre-election embargo period, it was agreed to wait until after the elections in May to commence the Regulation 14 consultation, following advice from YLCA.
- A call has been put out on social media for interesting photos of Bingley to include in the Plan.
- The Plan includes the Council's version of the town centre boundary, which is not the same as Bradford Council's, and still awaiting their comments on this.
- Next meeting due to take place on 21st March, and it is hoped there will be a complete PDF of the whole Plan by then.

2223/219 Planning Committee

Noted the update from Councillor Heseltine from the recent Planning Committee meeting: recommendations on applications decided.

2223/220 Green and Clean

Noted the following update from Councillor Goode on Green and Clean:

- Litter picks:
 - The most recent litter pick was reorganised due to bad weather, only 5 people attended, including Councillors Goode and Winnard and 10 bags of rubbish were collected.
 - Next litter pick is due to take place on Saturday 11th March in Crossflatts.
 - Recent minutes stated that Councillor Goode would be involved in the litter picks in Cottingley using the Town Council's equipment: this has now been arranged by a Cottingley Ward Councillor for April.
 - Good number of Green and Clean Champions, making a difference to the parish by collecting litter in their own areas.
- Green and Clean Forums:
 - Successful Forum held earlier in February, with 8 local groups represented and with 14 people in attendance.
 - Next Forum due to be held on 29th April, potential speaker regarding the Clean Air Zone.

2223/221 Five Rise Way-marking (pavement signs)

Noted the following update from Councillor Gibbons on the Five Rise way-marking scheme: still awaiting responses from Bradford Council regarding the plan for the brown signs being moved, and from the Canal and Rivers Trust to determine their progress on this issue.

2223/222 Policies

Resolved to approve the Use of Personal Appliances at Work Policy.

2223/223 Town Clerk's Report

Resolved to accept the Town Clerk's Report.

2223/224 Correspondence

Resolved to receive the following correspondence and agree necessary actions as follows:

- a) Emails from YLCA including on training, White Rose publication, NALC updates, parliamentary briefing, Law and Governance Bulletins etc.: acknowledged.
- b) Email from Wilsden Parish Council re Pre-submission (Regulation 14) Consultation on Wilsden Neighbourhood Plan: acknowledged.
- c) Email from Bradford Council's Electoral Services re process for parish and town council elections on 4th May 2023: acknowledged.
- d) Email from Bradford Council re The 1887 Alfred Sharp Fund application information: acknowledged.
- e) Email from Bradford Council re Bradford Local Plan Transport Scoping Note: acknowledged.
- f) Email from the office of Philip Davies, MP, re peat preservation on Bingley Moor: acknowledged, see agenda item 2223/213e.
- g) Email from Philip Davies, MP, re Bingley Town Regeneration: acknowledged, agreed that the Town Clerk to contact the person named to invite them to the next Full Council meeting.
- h) Email from Assistant Ward Officer, Bradford Council, re youth shelter in Myrtle Park: agreed that the youth shelter in Myrtle Park is a good idea in principle and the Town Council support the Assistant Ward Officer in moving forward with this, although concerns were expressed regarding any potential problems, including maintenance issues and potential anti-social behaviour; it was also highlighted that some lighting would be preferable within the park prior to the shelter going ahead. Thanks were also noted to the Assistant Ward Officer for all his hard work in Bingley.
- i) Email from Eldwick resident re the routing of aircraft from and into Leeds Bradford Airport: acknowledged, agreed to take no further action.
- j) Letter from resident re traffic in Eldwick/need for traffic calming measures: acknowledged, the Town Clerk confirmed that this request has been referred to Bradford Council.
- k) Email from Bingley Congs Cricket Club re CIL grant application: acknowledged, the Town Clerk to inform the Club that CIL funding is no longer available, however once they have planning permission they are welcome to apply through the normal grant route.
- l) Email from Ros Dawson resigning from the Council: acknowledged.
- m) Email regarding Bingley Business Expo 2023 on Wednesday 23rd September 2023: acknowledged, agreed that the Town Clerk to arrange for a stall to be reserved by the deadline in March; the new Council following the May elections will then decide whether to attend.
- n) Email from Cornerstone re base installation at Meadowsweet Farm: acknowledged, agreed to refer to the Planning Committee for further consideration.

2223/225 Promotional items

Resolved to promote the following items for publication:

- Agenda item 2223/214d: Agreed in principle to cover the costs for bandstand electricity supply in Myrtle Park, subject to Bradford Council's official approval and their provision and agreement of a comprehensive Service Level Agreement (SLA), including operational costs and all maintenance costs.
- Agenda item 2223/216: Councillor open morning and Changing Places official unveiling on 4th March.
- Agenda item 2223/218: Update on the Neighbourhood Plan, now nearly complete and Regulation 14 consultation to take place following the elections in May, with an explanation on what this entails.
- Agenda item 2223/220: Next litter pick to take place on 11th March, at Crossflatts.

2223/226 Date of next meeting

The date of the next Full Council meeting agreed as Tuesday 28th March 2023 at 6.30pm at The Eldwick Church, Otley Road, Eldwick, and the date of the Annual Parish Meeting agreed as Wednesday 19th April at 6.30pm.

2223/227 Exclusion of press and public

Resolved to agree that members of the press and public be excluded from item 2223/228 under provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of an item of a confidential nature.

2223/228 Changing Places facility maintenance

Resolved to approve the cost of the annual maintenance for the Changing Places facility doors from Healthmatic.

Meeting closed at 8.31pm.