

# BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

## Minutes of the Full Council meeting of Bingley Town Council held on Tuesday 18<sup>th</sup> January 2022 at 6.30pm at Bingley Baptist Church, Clyde Street, Bingley

Councillors present: **Barton, Beckwith, Carney, Clough, Dawson, Gibbons, Goode, Heseltine, Kirdale, Malik, Owen, Truelove, Williams, Winnard**

In attendance: Eve Haskins (Town Clerk), Nicola Mansfield Smith (Deputy Clerk)

Members of the public: Four (including Andrew Morris, representative of the Friends of Bingley Pool)

**Meeting commenced at 6.30pm.**

### **2122/187 Chair's remarks**

The Chair welcomed the members of the public and councillors to the meeting, and reported the following:

- Staff continue to work mainly from home, and meetings of Working Groups are taking place remotely via Teams, in adherence to current government Covid guidelines.
- Gratitude expressed to key workers and NHS staff during these difficult times.
- Bingley Town Council will be agreeing the budget and precept for 2022-23 at this meeting; thanks were expressed to councillors and officers for the time spent forming this budget. The Town Council historically has had a very low precept compared to neighbouring parishes, however it wants to continue to offer valuable services to residents, which may result in a precept increase.
- The 15<sup>th</sup> Bingley Town Council newsletter has been circulated to councillors for consideration, and should be ready for publication and distribution in the next two weeks.
- Welcome to Andrew Morris from the Friends of Bingley Pool, who will be providing an update.
- Disappointing that news of the government funding for the Changing Places facility has still not materialised, however Bingley Town Council will make every effort to ensure that a solution can be found to honour the commitment made to build this facility.
- Next litter pick due to take place on Saturday 29<sup>th</sup> January; councillors are welcome to identify any areas in the parish which they feel would benefit from a litter pick.

### **2122/188 Apologies for absence**

Apologies received, and the reasons for absence approved, from Councillors Drucquer and Miah.

### **2122/189 Disclosures of interest**

No declarations received.

No written requests for dispensation had been received.

### **2122/190 Minutes of previous meeting**

**Resolved** to approve the minutes of the Full Town Council meeting held on 7<sup>th</sup> December 2021 as a true and correct record subject to the following amendment:

1

Chair.....

Date.....

- Agenda item 2122/180g: Trees were removed by the Aire Rivers Trust not the Canal and Rivers Trust (amended accordingly).

**2122/191 Confidential items due to be discussed after item 2122/212**

**Resolved** to discuss the newsletter delivery cost of item 2122/209 in confidence, following exclusion of the press and public after 2122/212 due to the sensitive nature of the item, and to name this minute reference 2122/209b.

**2122/192 Ongoing items**

a) Bingley Pool:

- (i) Update from Andrew Morris of Friends of Bingley Pool: Mr Morris reported that although the pool is not open to the public and the repair costs are prohibitively high, it has not yet been formally closed yet by Bradford Council, and the gym is still being used. Before Christmas the Friends received a letter from Jason Longhurst, Director of Place at Bradford Council, inviting them to a meeting on 31<sup>st</sup> January to begin planning for a regeneration project for Bingley and to discuss the application to the Levelling Up fund. The Friends will be attending this meeting and asked whether the Town Council will be able to provide input into the Levelling Up project, as the project may be broader than just the pool. In addition, if the round 1 and round 2 applications fail then the Friends are concerned about the future of the pool. Councillor Carney explained that there is no other swimming provision in Bingley, as Beckfoot School's pool is for children with learning disabilities. The Chair thanked Mr Morris for the update, and it was agreed that the Town Council to contact Mr Longhurst to request an invitation to the meeting on 31<sup>st</sup> January.
- (ii) **Resolved** to receive and approve the Risk and Resource Assessment form for the Friends of Bingley Pool regarding their request to use the Town Council Hub as a correspondence address, with the following amendment to be included in the answer to question 10 regarding risks: Bingley Town Council are supportive of the Friends of Bingley Pool however the Friends' use of the Hub as a correspondence address does not create an implied link with the Town Council.
- (iii) **Resolved** to agree that the Friends of Bingley Pool to use the Town Council Hub as their correspondence address.

- b) The Hub: The Deputy Clerk updated all that the report on the damage to the Hub building has been received by the structural engineer, who requested the plans for the building, which the Deputy Clerk duly sent to him: awaiting response before the repairs can go ahead.

**2122/193 Public participation**

- Questions/observations from members of the public:
  1. A member of the public queried the budget, and expressed concern that the precept may be increasing by 50%. Councillors explained that the draft budget as it stands at present includes a 37% rise, however this is due to be discussed in item 2122/200b. The member of the public disagreed that the precept should be increased at all, at a time when all bills are increasing also, and queried the costs of the allotments and staffing. Councillors explained that the allotments are self-financing, as costs are covered by an annual grant from Bradford Council and they also bring in an income; and that the staff costs have increased as there is a need to recruit another member of staff, additionally staff costs were lower this year as there was not a full time Town Clerk in place for a few months.

**2122/194 Changing Places Working Group**

- a) **Resolved** to agree that, in accordance with Financial Regulation 4.6, the Council has satisfied itself that it has the necessary funds available to enter into a contract for the delivery of the

Changing Places project, via the spending of Changing Places reserves of £40,000 and the virement of funds from the following underspent cost centres as per the following table:

Acct Code	Description	Budget 2021/22	Actual as of 30/11/21	Projected Spend	Projected Underspend	Vired to CPT Project
4000	Existing staff salaries	86,000	40,485	77,200	8,800	6,700
4490	Grants	25,000	4,020	6,033	18,967	11,000
4460	Regeneration & Tourism	19,700	1,751	2,000	17,700	12,000
4440	Neighbourhood Plan	10,000	50	5,000	5,000	5,000
					50,467	<b>34,700</b>

b) **Resolved** to enter into a contract with the preferred contractor for the supply of the Changing Places toilet, all other details having been delegated to the Town Clerk (by way of the resolution in minute reference 2122/170 (6)); the vote was carried out by show of hands and Councillor Williams requested for it to be recorded, as follows:

Votes for: Councillors Barton, Beckwith, Carney, Clough, Gibbons, Goode, Heseltine, Kirdale, Malik, Owen, Truelove, Williams, Winnard.

Votes against: None.

Abstain: Councillor Dawson.

#### **2122/195 Finance and General Purposes (F&GP) Committee**

**Resolved** to receive an update and recommendations from the Finance and General Purposes Committee as follows:

- Draft budget for 2022-23 recommended, incorporating a 37% increase in precept, to continue the valuable services of the Council: lengthy debate took place regarding the proposed increase in precept, to be discussed further and agreed in item 2122/200b.
- Project list considered; agreed this should be seen as a 'Project List' rather than a 'Priorities List'.
- Committee members Councillors Gibbons, Owen and Williams to continue to review the CIL Policy, which is more complicated than originally envisaged, due to changes in Government legislation.
- Formal Risk Register and Risk Policy to be investigated, to allow the Committee to review risks to the Council and remove them when necessary.
- Litter pick dates for the year agreed.
- Allotment Report received and accepted.

#### **2122/196 Neighbourhood Plan Working Group**

**Resolved** to receive the following update from the Neighbourhood Plan Working Group:

- Consultant now in place.
- Next Neighbourhood Plan Working Group meeting due to take place next week.

#### **2122/197 Sports Bottle Filler for Changing Places toilet (Councillor Williams)**

a) **Resolved** to receive and approve the Risk and Resource Assessment form for the addition of a sports bottle filler to the exterior wall of the Changing Places toilet.

- b) **Resolved** to agree the future purchase of a sports bottle filler for the exterior wall of the Changing Places toilet.

**2122/198 Chromebooks** (Councillor Williams)

- a) **Resolved** not to approve the Risk and Resource Assessment form for the purchase of 16 Chromebooks.
- b) **Resolved** not to approve the future purchase of 16 Chromebooks for use by Councillors.

**2122/199 Play in the Park**

- a) **Resolved** to receive and approve the Risk and Resource Assessment form for the Play in the Park sessions in 2022, and to agree that the provision of toilet facilities in Myrtle Park to be reconsidered as deemed unnecessary.
- b) **Resolved** to agree the Play in the Park sessions for this year, subject to budget agreement in item 2122/200b, and the dates confirmed as follows: Saturday 23<sup>th</sup> July; Friday 29<sup>th</sup> July; Friday 5<sup>th</sup> August; Friday 12<sup>th</sup> August; Friday 19<sup>th</sup> August; Friday 26<sup>th</sup> August.

**2122/200 Finance**

- a) **Resolved** to receive and approve the schedule of payments to date and to agree the bank reconciliation for December 2021.
- b) **Budget 2022-23 and precept:**
- (i) **Resolved** to agree the budget for Bingley Town Council for 2022-2023 as £278,275. This includes reserves of Allotments £15,585, Elections £17,801, General Reserve £67,122, Hub £20,000, and CIL £22,503. This included the following changes to those proposed in the draft budget:
- Cost Centre 4260 IT Equipment: reduced to £2,700.
  - Cost Centre 4490 Grants: reduced to £12,000.
  - Cost Centre 4460 Regeneration & Tourism: reduced to £10,000.
  - Cost Centre 4526 Climate Emergency: reduced to £5,000.

The vote on the amended budget was carried out by show of hands and Councillor Dawson requested for it to be recorded, as follows:

Votes for: Councillors Barton, Beckwith, Gibbons, Goode, Kirdale, Malik, Owen, Williams.

Votes against: Councillors Clough, Dawson, Heseltine, Truelove, Winnard.

Abstain: Councillor Carney.

- (ii) **Resolved** to set the precept for Bingley Town Council for 2022-23 as £237,457, which is £27.79 per Band D property: Town Clerk to send precept demand to Bradford Council accordingly. The vote on the precept was carried out by show of hands and Councillor Dawson requested for it to be recorded, as follows:

Votes for: Councillors Barton, Beckwith, Carney, Gibbons, Goode, Kirdale, Malik, Owen, Williams.

Votes against: Councillors Clough, Dawson, Heseltine, Truelove, Winnard.

Abstain: None.

The Chair thanked the Finance and General Purposes Committee for all their hard work on the budget.

- c) **Resolved** to agree to subscribe to a three year year-end loyalty scheme with Rialtas.
- d) **Resolved** to agree Councillor Dawson as an additional Internal Controls member: Councillors Dawson and Gibbons to liaise with the Town Clerk and Deputy Clerk.

#### **2122/201 Membership of Committees and Working Groups**

**Resolved** to agree the following new members onto the following Committees and Working Groups:

- a) Climate Emergency Working Group: Councillor Dawson, in addition to existing members Councillors Barton, Drucquer, Kirdale, and Owen.
- b) Emergency Support Working Group: Councillor Winnard, in addition to existing members Councillors Clough, Owen and Williams.
- c) Neighbourhood Plan Working Group: Councillors Beckwith and Dawson, in addition to existing members Councillors Carney, Gibbons, Owen, Truelove and Williams.
- d) Planning Committee: Councillor Dawson, in addition to existing members Barton, Clough, Drucquer, Heseltine, Kirdale, Owen and Williams.
- e) Youth Involvement Working Group:
  - (i) **Resolved** to defer the receipt and approval of the Risk and Resource Assessment form for the proposed Youth Involvement Working Group to the next meeting, to allow Councillor Kirdale more time to amend the form to add clarity.
  - (ii) **Resolved** to defer the consideration of the creation of a Youth Involvement Working Group to the next meeting.

**Resolved to suspend Standing Orders to continue the meeting past 9.00pm.**

#### **2122/202 Markets**

Chair provided the following update on markets:

- Disappointing turnout for stallholders and shoppers at the December market due to the bad weather.
- Stall holders have been asked to provide own gazebos in the future, and most have agreed.
- Next Farmers' Market is due to be held on Saturday 5<sup>th</sup> February, and hope to have entertainment; Councillors were kindly asked to volunteer to be in attendance at this market.
- The Chair and Town Clerk to convene a meeting within the next few weeks regarding the future of the market.

#### **2122/203 Green and Clean**

Councillor Goode provided the following Green and Clean updates:

- Litter pick dates for the year agreed as follows: Saturday 29th January; Saturday 12<sup>th</sup> March; Saturday 23<sup>rd</sup> April; Saturday 11<sup>th</sup> June; Saturday 23<sup>rd</sup> July; Saturday 10<sup>th</sup> September; Saturday 22<sup>nd</sup> October; Sunday 13<sup>th</sup> November (Remembrance Day); Saturday 10<sup>th</sup> December.
- Friends of Myrtle Park planted 500 whips/bushes around perimeter of the park last week.

#### **2122/204 Five Rise Way-marking (pavement signs)**

Councillor Gibbons reported the following progress on the Five Rise way-marking project:

- Bradford Conservation Team have agreed that the way marking can be undertaken.
- Canal and Rivers Trust have done some test spraying, which worked quite well.
- No response as yet from Bradford Council Highways regarding the moving of signs: Councillor Heseltine to liaise with the Council Wardens to help to progress this project.

#### **2122/205 Allotments**

Councillor Goode reported that there are currently no issues with the allotments, and an excellent Allotment Report had been compiled for the Finance and General Purposes Committee by the Admin

Officer, outlining the levelling and refurbishment work undertaken at Beck Lane and new fencing at Stanley Street.

**2122/206 Meetings for 2022-23**

**Resolved** to agree that the Full Council meetings continue to be held on the last Tuesday of every month, excepting November 2022 (no meeting), December 2022 (Tuesday 6<sup>th</sup> December), and January 2023 (Tuesday 17<sup>th</sup> January 2023).

**2122/207 Litter in Bingley town centre**

**Resolved** to defer this item to the next Finance and General Purposes Committee for further consideration.

**2122/208 Town Clerk's Report**

**Resolved** to receive and approve the Town Clerk's Report.

**2122/209a Newsletter**

**Resolved** to approve the draft newsletter, Town Clerk to contact the printer to confirm precept and budget figures and approve for printing.

**2122/210 Correspondence**

**Resolved** to consider the correspondence received by the Council:

- a) Email from Bradford Council re request for support for Night Time Young Ambassadors project: acknowledged.
- b) Emails from YLCA re training, White Rose publications, remote meetings petition etc.: acknowledged.

**2122/211 Promotional items**

**Resolved** to promote the following items for publication:

- Item 2122/192a: Update on Bingley Pool.
- Item 2122/194: Update on the Changing Places facility build.
- Item 2122/199: Six Play in the Park dates.
- Item 2122/200b: Approved budget and precept for 2022-23.
- Item 2122/202: Markets update.
- Item 2122/203: Litter pick dates.
- Item 2122/206: Council meetings for 2022 and January 2023.

**2122/212 Exclusion of press and public**

**Resolved** to exclude members of the press and public from item 2122/209b under the provisions of the Public Bodies (Admissions to Meetings Act 1960 s1 (2)) during consideration of an item of a confidential nature.

**Cllr Clough left the meeting at 9.25pm.**

**2122/209b Newsletter**

**Resolved** to approve the distribution costs of the newsletter as quoted.

**2122/213 Date of next meeting**

The date of the next meeting agreed as Tuesday 22<sup>nd</sup> February 2022 at 6.30pm, venue to be confirmed.

**The meeting closed at 9.30pm.**