

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

## Finance and General Purposes Committee

Date: Thursday 6<sup>th</sup> June 2024

The press and public are invited to attend a meeting of the Finance and General Purposes Committee meeting of Bingley Town Council, which will be held on Wednesday 12<sup>th</sup> June 2024 at The Hub, Myrtle Place, Bingley, BD16 2LF, at 6.30pm.

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins  
Town Clerk to the Council  
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF  
[townclerk@bingleytowncouncil.gov.uk](mailto:townclerk@bingleytowncouncil.gov.uk) 07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

### AGENDA

**2425/01 Election of the Chair and Vice Chair for 2024-25**

To elect a Chair and Vice Chair of the Finance and General Purposes Committee (F&GP) for the municipal year.

**2425/02 Apologies for absence**

- a) To note apologies for absence.
- b) To approve reasons for absence.

**2425/03 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To receive and consider requests for dispensation as appropriate.

**2425/04 Minutes**

To confirm as a correct record the minutes of the Finance and General Purposes Committee meeting held on 8<sup>th</sup> May 2024 (attached).

**2425/05 Confidential items to be discussed after item 2324/16**

To consider if any further items on the agenda need to be discussed in confidence after item 2425/16, following exclusion of the press and public, due to their sensitive nature.

**2425/06 Public Participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2425/07 Grants**

To consider the following grant applications:

- a) Bingley Camera Club (grant application pack attached).
- b) Bingley Trail Snails (grant application pack attached).

**2425/08 Allotments**

To receive an update on allotments and to agree any actions, including on the following:

- To agree two councillors with responsibility for monitoring the allotments (primary and secondary).
- To receive feedback on the annual inspections.
- To agree the date for a forum/meeting with the allotment holders.
- To receive an update on plot vacancies/plot splitting.
- To receive an update on rent payments.
- To receive an update on the asbestos situation at both allotment sites.
- To consider the request for the removal of the tree at plot 11A, Beck Lane.

**2425/09 Speed Indicator Devices (SIDs)**

To receive an update on the SIDs.

**2425/10 Bank reconciliations, statements, balances, budget monitor, internal audit**

- a) To consider and approve the bank reconciliations for May 2024 (to follow).
- b) To consider and approve the bank statements for May 2024 (attached).
- c) To note the bank balances to date (to note at the meeting).
- d) To note the 2024-25 budget monitor (to follow).

**2425/11 Councillor election**

To consider the upcoming councillor election for the Crow Nest Ward, including whether to order 2,000 polling cards at a cost of approximately £2,000.

**2425/12 Green and Clean (Councillor Goode)**

To receive an update on Green and Clean, and to agree any actions, including on the following:

- Recent and upcoming litter picks.
- Green and Clean Forum.
- Plants, including watering contract.

**2425/13 CIL funding**

To receive an update on the CIL funding and to agree any actions.

**2425/14 Risk Management**

To identify any new or unacceptable levels of risk to the Town Council and amend the Risk Register accordingly.

**2425/15 Date of next meeting**

To agree the date for the next Finance and General Purposes Committee meeting on Wednesday 10<sup>th</sup> July 2024 at 6.30pm at the Hub, Myrtle Place, Bingley.

**2425/16 Exclusion of the press and public**

To resolve that members of the press and public be excluded from any items under the provision of Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

**2425/17 The Hub**

To receive an update on issues associated with the Hub and to agree any actions, including on the following:

- a) Electrical work.
- b) Dome.
- c) Joinery work.

**2425/18 Allotment work**

To consider the quotes for the allotment work (attached).

**2425/19 Bingley Heritage Trail**

- a) To receive and approve the Risk and Resource Assessment form for Bingley Town Council's role as the holder and disburser of funds for the Bingley Heritage Trail (attached).
- b) To consider and approve Bingley Town Council's role as the holder and disburser of funds for the Bingley Heritage Trail project, should the grant application to the Alfred Sharpe Fund be successful, and to nominate two councillors to sit on the Heritage Trail project steering committee (further information attached).