

BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

Finance and General Purposes Committee

Date: Wednesday 1st May 2024

The press and public are invited to attend a meeting of the Finance and General Purposes Committee meeting of Bingley Town Council, which will be held on Wednesday 8th May 2024 at The Hub, Myrtle Place, Bingley, BD16 2LF, at 6.30pm.

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins
Town Clerk to the Council
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF
townclerk@bingleytowncouncil.gov.uk 07529 222679

This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1

AGENDA

2324/197 Apologies for absence

- a) To note apologies for absence.
- b) To approve reasons for absence.

2324/198 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To receive and consider requests for dispensation as appropriate.

2324/199 Minutes

To confirm as a correct record the minutes of the Finance and General Purposes Committee meeting held on 10th April 2024 (attached).

2324/200 Confidential items to be discussed after item 2324/211

To consider if any further items on the agenda need to be discussed in confidence after item 2324/211, following exclusion of the press and public, due to their sensitive nature.

2324/201 Public Participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

2324/202 Allotments

To receive an update on allotments and to agree any actions, including on the following:

- To receive an update on plot vacancies/plot splitting.
- To receive an update on rent payments.
- To receive an update on new padlocks.
- To consider the annual inspections.
- To consider the recent correspondence re lack of water at Stanley Street allotments.
- To receive an update on the asbestos situation at both allotment sites (quotes to be considered under agenda item 2324/213).

2324/203 Speed Indicator Devices (SIDs)

To receive an update on the SIDs.

2324/204 Bank reconciliations, statements, balances, budget monitor, internal controls

- a) To consider and approve the bank reconciliations for April 2024 (attached).
- b) To consider and approve the bank statements for April 2024 (attached).
- c) To note the bank balances to date (to note at the meeting).
- d) To note the 2024-25 budget monitor (to follow prior to the meeting).
- e) To note the internal controls' report for Quarter 4 2023-24 (attached) and to agree any actions.

2324/205 Standing Orders

To review the Standing Orders (further information attached).

2324/206 Insurance

To review the Town Council's insurance (further information attached).

2324/207 Green and Clean (Councillor Goode)

To receive an update on Green and Clean, and to agree any actions, including on the following:

- Recent and upcoming litter picks.
- Green and Clean Forum.
- Plants, including watering contract.

2324/208 CIL funding

To receive an update on the CIL funding and to agree any actions.

2324/209 Risk Management

To identify any new or unacceptable levels of risk to the Town Council and amend the Risk Register accordingly.

2324/210 Date of next meeting

To provisionally agree the date for the next Finance and General Purposes Committee meeting on Wednesday 12th June 2024 at 6.30pm at the Hub, Myrtle Place, Bingley (to be ratified at the Annual Meeting of the Council on 28th May 2024).

2324/211 Exclusion of the press and public

To resolve that members of the press and public be excluded from any items under the provision of Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

2324/212 Annual Report for 2023-24

To consider the publication of the Annual Report for 2023-24 (further information to follow prior to the meeting).

2324/213 The Hub

To receive an update on issues associated with the Hub and to agree any actions, including on the following:

- a) To consider the necessary electrical work (one quote attached).

2324/214 Allotments' costs

To consider the necessary remedial work to remove the asbestos at both allotment sites (two quotes for each site attached).