

BINGLEY TOWN COUNCIL

Bingley Town Council, The Hub, Myrtle Place, Bingley, BD16 2LF



Bingley Town Council Full Council meeting

Date: Thursday 19th April 2023

The press and public are invited to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 25th April 2023 at 6.30pm at Bingley Baptist Church, Clyde Street, Bingley.

Yours sincerely,

A handwritten signature in black ink that reads "E. Haskins".

Eve Haskins, Town Clerk

Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

townclerk@bingleytowncouncil.gov.uk

07529 222679

This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1

AGENDA

2223/253 Chair's remarks

To receive remarks from the Chair.

2223/254 Apologies for absence

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

2223/255 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

2223/256 Minutes of previous meeting

To approve the minutes of the previous meeting held on 28th March 2023 (attached).

2223/257 Confidential items to be discussed in confidence after item 2223/272

To consider if any further items on the agenda need to be discussed in confidence after item 2223/272, following exclusion of the press and public, due to their sensitive nature.

2223/258 Public participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

2223/259 Ongoing items

To receive updates on the following ongoing issues and to agree further actions where necessary:

- a) Bingley Pool.
- b) Climate Emergency.
- c) Speed Indicator Devices (SIDs).

2223/260 Finance

- a) Annual Governance and Accountability Return (AGAR) for 2022-23 (all attached):
 - (i) To receive and note the Annual Internal Audit Report for 2022-23 (AGAR page 3).
 - (ii) To complete and approve Section 1: Annual Governance Statement for 2022-23 (AGAR page 4).
 - (iii) To approve Section 2: Accounting Statements for 2022-23 (AGAR page 5).
 - (iv) To note the period for the exercise of public rights.
 - (v) To receive and note the Internal Auditor's year end audit supplementary report (attached) and to agree any actions.
- b) To receive the schedule of payments for April (to follow prior to the meeting).
- c) To agree the bank reconciliations for March (attached).
- d) To ratify the updated Asset Register (attached – reviewed at the recent Finance and General Purposes Committee meeting).
- e) To receive an update on the bandstand electricity supply (CIL expenditure).

2223/261 Emergency Support Sub Committee (Councillor Heseltine)

To receive an update from the Emergency Support Sub Committee.

2223/262 Events, Marketing and Communications Committee (Councillor Gibbons)

To receive an update from the Events, Marketing and Communications Committee meeting.

2223/263 Finance and General Purposes (F&GP) Committee (Councillor Gibbons)

To receive an update and note decisions from the F&GP Committee (draft minutes attached) and to agree further actions.

2223/264 Neighbourhood Plan Working Group (Councillor Williams)

To receive any updates and recommendations from the Neighbourhood Plan Working Group (draft minutes to follow prior to the meeting).

2223/265 Planning Committee (Councillor Clough)

To receive any updates from the Planning Committee (draft minutes attached).

2223/266 Green and Clean (Councillor Goode)

To consider any updates on Green and Clean.

2223/267 Five Rise Way-marking (Councillor Gibbons)

To receive a progress update on the Five Rise way-marking project.

2223/268 Town Clerk's Report

To receive the Town Clerk's Report (attached).

2223/269 Correspondence

To note any correspondence received by the Council and to agree any actions if necessary, including on the following:

- a) Email from Bradford Council's Grow and Enabling Team re the future of Bingley.

- b) Email from Post Office re consultation re the closure of Gilstead Post Office.
- c) Email from Eldwick Church re increase in room rent for microphone set-up at meetings.
- d) Email from Bradford Council Highways Department re locations for SIDs.
- e) Email from Canal and Rivers Trust re litter bins on the canal.
- f) Notifications from Bradford Council on the following:
 - Development of a new 20-year Development Framework for Shipley and Bingley;
 - Consultation on the first draft of the Bradford District Design Code for new homes and streets.
 - Notice of uncontested elections.

2223/270 Promotional items

To consider any promotional items that the Town Council wishes to publicise from this meeting.

2223/271 Date of the next and future meetings

To agree the date of the next Full Council meeting as Tuesday 16th May 2023 at 6.30pm (location to be confirmed), and to confirm this as the Annual Meeting of the Council 2023.

2223/272 Exclusion of press and public

To resolve that members of the press and public be excluded from any items under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

2223/273 Staffing

To receive feedback on the recent annual appraisal of a staffing member and to agree the incremental pay rise.