

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

## Bingley Town Council Full Council meeting

Date: Wednesday 21<sup>st</sup> August 2024

Members of the press and public are invited to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 27<sup>th</sup> August 2024 at 6.30pm at Bingley Baptist Church, Clyde Street, Bingley.

Yours sincerely,

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins, Town Clerk  
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF  
townclerk@bingleytowncouncil.gov.uk  
07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

## AGENDA

### **2425/78 Chair's remarks**

To receive remarks from the Chair.

### **2425/79 Apologies for absence**

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

### **2425/80 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

### **2425/81 Minutes of previous meeting**

To approve the minutes of the previous meeting held on 30<sup>th</sup> July 2024 (attached).

### **2425/82 Confidential items to be discussed in confidence after item 2425/99**

To consider if any further items on the agenda need to be discussed in confidence after item 2425/99, following exclusion of the press and public, due to their sensitive nature.

**2425/83 Public participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2425/84 Representation from Bradford Council Ward Councillors**

To receive representation from Bradford Council Ward Councillors.

**2425/85 Ongoing items**

To receive information/updates on the following ongoing issues and to agree further actions where necessary:

- a) Bingley Pool.

**2425/86 Councillor vacancy**

To receive an update on the councillor vacancy and to either agree to co-opt a candidate onto the Town Council or consider the upcoming election process and costs.

**2425/87 Finance**

- a) To approve the schedule of payments for August 2024 (to follow prior to the meeting).
- b) To agree the bank reconciliations for July 2024 (attached).
- c) To agree one further councillor to sign monthly bank reconciliations and statements.

**2425/88 Election of members to Committee and Working Groups**

To elect new members to the following Committees and Working Group for the municipal year 2024-25:

- a) Events, Marketing and Communications Committee (three vacancies).
- b) Neighbourhood Plan Working Group (13 vacancies).

**2425/89 Policies**

To review the Rules and Guidance for Recording at Meetings (attached).

**2425/90 Events, Marketing and Communications Committee (EMACC)**

To note for information the update from the recent EMACC meeting (draft minutes to follow) and to consider any recommendations.

**2425/91 Finance and General Purposes (F&GP) Committee (Councillor Carney)**

To note for information the update from the F&GP Committee (draft minutes attached), and to agree any actions, including on the following:

- Allotments updates.
- Green and Clean.

**2425/92 Neighbourhood Plan Working Group (NPWG)**

To note for information an update from the NPWG.

**2425/93 Planning Committee (Councillor Heseltine)**

To note for information the update from the Planning Committee (draft minutes attached).

**2425/94 Five Rise Way-marking (Councillor Gibbons)**

To receive a progress update on the Five Rise Way-marking project.

**2425/95 Town Clerk's Report**

To note the Town Clerk's Report (attached).

**2425/96 Correspondence**

To consider any correspondence received by the Council and to agree any actions, including the following:

- a) Email from resident re Duchess Gardens Care Home, College Road, Bingley.
- b) Email from Bradford Council re Bradford District Climate Change Action.
- c) Email from PKF Littlejohn LLP, external auditors, re review of the Annual Governance and Accountability Review (AGAR) for 2023-24.
- d) Email from YLCA re whole council training on the Code of Conduct on Monday 21<sup>st</sup> October 2024.
- e) Email/letter from Wilsden Parish Council re the Public Consultation on the Further Draft Recommendations for Ward Boundaries in Bingley, re proposals re modification of parish council boundary at Lee Lane (attached).

**2425/97 Promotional items**

To consider any promotional items that the Town Council wishes to publicise from this meeting.

**2425/98 Date of the next meeting**

To agree the date of the next Full Council meeting as Tuesday 24<sup>th</sup> September 2024 at Bingley Baptist Church, Clyde Street, Bingley.

**2425/99 Exclusion of press and public**

To resolve that members of the press and public be excluded from any items under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.