

BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

Bingley Town Council Full Council meeting

Date: Thursday 25th July 2024

Members of the press and public are invited to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 30th July 2024 at 6.30pm at Eldwick Memorial Hall, Otley Road, Eldwick.

Yours sincerely,

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins, Town Clerk
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF
townclerk@bingleytowncouncil.gov.uk
07529 222679

This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1

AGENDA

2425/55 Chair's remarks

To receive remarks from the Chair.

2425/56 Apologies for absence

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

2425/57 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

2425/58 Minutes of previous meeting

To approve the minutes of the previous meeting held on 25th June 2024 (attached).

2425/59 Confidential items to be discussed in confidence after item 2425/76

To consider if any further items on the agenda need to be discussed in confidence after item 2425/76, following exclusion of the press and public, due to their sensitive nature.

2425/60 Public participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

2425/61 Representation from Bradford Council Ward Councillors

To receive representation from Bradford Council Ward Councillors.

2425/62 Local Government Boundary Commission for England Consultation on ward boundaries in Bingley

To consider the Local Government Boundary Commission for England Consultation on ward boundaries in Bingley as follows:

- a) To discuss the Boundary Review proposals (attached) and the Town Council response.
- b) To agree:
 - (i) Amendments to the Chair's suggested response (attached), or,
 - (ii) The contents of a new response.
- c) To agree to either:
 - (i) Approve the response, or,
 - (ii) Delegate approval of the response based on 2425/62b)(ii) to the next Finance and General Purposes (F&GP) Committee meeting.

2425/63 Ongoing items

To receive information/updates on the following ongoing issues and to agree further actions where necessary:

- a) Bingley Pool.

2425/64 Finance

- a) To approve the schedule of payments for July 2024 (attached).
- b) To agree the bank reconciliations for June 2024 (attached).
- c) To approve the transfer of funds from the Building Reserve budget for the cost of the recent electrical work (£2,404.79) and upcoming dome work (£3,200) at the Hub.
- d) Bingley Heritage Trail funding shortfall:
 - (i) To receive and approve the Risk and Resource Assessment form for the Bingley Heritage Trail funding shortfall proposal (Risk and Resource Assessment form attached).
 - (ii) To consider and approve the proposal for the Bingley Heritage Trail funding shortfall.

2425/65 Election of members to Committee and Working Groups

To elect new members to the following Committees and Working Group for the municipal year 2024-25:

- a) Events, Marketing and Communications Committee (three vacancies).
- b) Neighbourhood Plan Working Group (11 vacancies).
- c) Staffing Committee (one vacancy).

2425/66 Events, Marketing and Communications Committee (EMACC)

To note for information the update from the recent EMACC meeting (draft minutes to follow) and to consider any recommendations, including to approve the recommendation to cease the video recording of meetings.

2425/67 Finance and General Purposes (F&GP) Committee (Councillor Carney)

To note for information the update from the F&GP Committee (draft minutes attached), and to agree any actions, including on the following:

- Allotments updates.
- Green and Clean.
- To approve the recommendation to transfer £50,000 from the Public Sector Deposit Fund to Unity Bank.

2425/68 Neighbourhood Plan Working Group (NPWG) (Councillor Williams)

To note for information an update from the NPWG.

2425/69 Planning Committee (Councillor Heseltine)

To note for information the update from the Planning Committee (draft minutes attached).

2425/70 Staffing Committee (Councillor Gentleman)

To note for information the update from the Staffing Committee (draft minutes attached).

2425/71 Five Rise Way-marking (Councillor Gibbons)

To receive a progress update on the Five Rise Way-marking project.

2425/72 Town Clerk's Report

To note the Town Clerk's Report (attached).

2425/73 Correspondence

To consider any correspondence received by the Council and to agree any actions, including the following:

- a) Email from Bradford Council's Highways Department's Delivery Unit's Winter Maintenance Operation.
- b) Email from resident re problem parking on Longwood Avenue, Bingley.
- c) Email from a member of Plastic Free Bingley re potential support for Keighley & Airedale Business Awards (KAB Awards).
- d) Email from resident re concerns re water/debris running from Gilstead Moor.
- e) Email from West Yorkshire Combined Authority re Mass Transit public consultation (further information attached).
- f) Telephone call from a resident re concerns re Spa Lane, Bingley.
- g) Email from resident expressing gratitude to Councillors Fenton and Heseltine for redirecting traffic on Park Road recently.

2425/74 Promotional items

To consider any promotional items that the Town Council wishes to publicise from this meeting.

2425/75 Date of the next meeting

To agree the date of the next Full Council meeting as Tuesday 27th August 2024 at Bingley Baptist Church, Clyde Street, Bingley.

2425/76 Exclusion of press and public

To resolve that members of the press and public be excluded from any items under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

2425/77 Staff member pay rise

To approve the incremental pay rise for a member of staff following a successful appraisal.