

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

## Bingley Town Council Full Council meeting

Date: Wednesday 19<sup>th</sup> June 2024

Members of the press and public are invited to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 25<sup>th</sup> June 2024 at 6.30pm at Bingley Baptist Church, Clyde Street, Bingley.

Yours sincerely,

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins, Town Clerk  
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF  
townclerk@bingleytowncouncil.gov.uk  
07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

## AGENDA

### **2425/32 Chair's remarks**

To receive remarks from the Chair.

### **2425/33 Apologies for absence**

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

### **2425/34 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

### **2425/35 Minutes of previous meeting**

To approve the minutes of the previous meeting held on 28<sup>th</sup> May 2024 (attached).

### **2425/36 Confidential items to be discussed in confidence after item 2425/53**

To consider if any further items on the agenda need to be discussed in confidence after item 2425/53, following exclusion of the press and public, due to their sensitive nature.

**2425/37 Public participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2425/38 Representation from Bradford Council Ward Councillors**

To receive representation from Bradford Council Ward Councillors.

**2425/39 Ongoing items**

To receive information/updates on the following ongoing issues and to agree further actions where necessary:

- a) Bingley Pool.

**2425/40 Councillor vacancy**

To receive an update on the councillor vacancy.

**2425/41 Finance**

- a) To approve the schedule of payments for June 2024 (to follow prior to the meeting).
- b) To agree the bank reconciliations for May 2024 (attached).

**2425/42 Policies**

To review and following policies (both attached, no change to either apart from dates):

- a) Equality Policy.
- b) Health and Safety Policy.

**2425/43 Annual Report 2023-24**

To receive an update on the Annual Report 2023-24 and to consider any actions.

**2425/44 Events, Marketing and Communications Committee (EMACC)**

To note for information the update from the recent EMACC meeting (draft minutes to follow).

**2425/45 Finance and General Purposes (F&GP) Committee (Councillor Carney)**

To note for information the update from the F&GP Committee (draft minutes to follow), and to agree any actions, including on the following:

- Allotments updates.
- Green and Clean.

**2425/46 Neighbourhood Plan Working Group (NPWG) (Councillor Williams)**

To note for information an update from the NPWG.

**2425/47 Planning Committee (Councillor Heseltine)**

To note for information the update from the Planning Committee (draft minutes attached).

**2425/48 Five Rise Way-marking (Councillor Gibbons)**

To receive a progress update on the Five Rise Way-marking project.

**2425/49 Town Clerk's Report**

To receive the Town Clerk's Report (attached).

**2425/50 Correspondence**

To consider any correspondence received by the Council and to agree any actions, including the following:

- a) Emails from Electoral Services at Bradford Council re request to fill the Crow Nest councillor vacancy by election has been received from 10 registered voters in the parish, election to take place on 25<sup>th</sup> July 2024.
- b) Emails from Bradford Council's Highways Department re proposal for reduction of speed limit on A650 Bingley Road and Cottingley Moor Road.
- c) Email from Bradford Council's Assistant Ward Officer for Bingley re Bingley Rural Ward Leadership meeting notes (Town Clerk to provide verbal update at the meeting).

**2425/51 Promotional items**

To consider any promotional items that the Town Council wishes to publicise from this meeting.

**2425/52 Date of the next meeting**

To agree the date of the next Full Council meeting as Tuesday 30<sup>th</sup> July 2024 at Eldwick Memorial Hall, Otley Road, Eldwick.

**2425/53 Exclusion of press and public**

To resolve that members of the press and public be excluded from any items under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

**2425/54 Recording of meetings - Owl**

To consider the purchase of a new Owl for the recording of meetings (further information attached).