

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

## Bingley Town Council Full Council meeting

Date: Thursday 25<sup>th</sup> April 2024

The press and public are invited to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 30<sup>th</sup> April 2024 at 6.30pm at Eldwick Memorial Hall, Otley Road, Eldwick, Bingley.

Yours sincerely,

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins, Town Clerk  
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF  
townclerk@bingleytowncouncil.gov.uk  
07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

## AGENDA

### **2324/236 Chair's remarks**

To receive remarks from the Chair.

### **2324/237 Apologies for absence**

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

### **2324/238 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

### **2324/239 Minutes of previous meeting**

To approve the minutes of the Full Council meeting held on 26<sup>th</sup> March 2024 (attached).

### **2324/240 Confidential items to be discussed in confidence after item 2324/254**

To consider if any further items on the agenda need to be discussed in confidence after item 2324/254, following exclusion of the press and public, due to their sensitive nature.

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## **2324/241 Public participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

## **2324/242 Representation from Bradford Council Ward Councillors**

To receive representation from Bradford Council Ward Councillors.

## **2324/243 Ongoing items**

To receive information/updates on the following ongoing issues and to agree further actions where necessary:

- a) Bingley Pool.

## **2324/244 Finance**

- a) To receive and approve the schedule of payments for April 2024 (to follow).
- b) To agree the bank reconciliations for March 2023 (attached).
- c) To receive an update on the Rialtas year end 2023-24 close-down meeting.
- d) To receive an update on the recent internal controls meeting (further information attached).
- e) To approve covering the cost of the paint for the Aire River Trust to re-paint the railings on part of the riverside path, from the funds already allocated to the riverside walk path project.

## **2324/245 Events, Marketing and Communications Committee (EMACC) (Councillor Gibbons)**

To note for information the update from the recent EMACC meeting (draft minutes to follow).

## **2324/246 Finance and General Purposes (F&GP) Committee (Councillor Winnard)**

To note for information the update from the F&GP Committee (draft minutes attached), and to agree any actions, including on the following:

- Ratification of Financial Regulations (attached).
- Green and Clean.

## **2324/247 Neighbourhood Plan Working Group (NPWG) (Councillors Williams)**

To note for information the update from the NPWG (draft minutes attached).

## **2324/248 Planning Committee (Councillor Clough)**

To note for information the update from the Planning Committee (draft minutes attached).

## **2324/249 Five Rise way-marking (Councillor Gibbons)**

To receive a progress update on the Five Rise way-marking project.

## **2324/250 Town Clerk's Report**

To receive the Town Clerk's Report, including any correspondence received to note which has been referred to Bradford Council (attached).

## **2324/251 Correspondence**

To consider any correspondence received by the Council and to agree any actions, including the following:

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- a) Email from Assistant Ward Officer for Bingley re update from Bingley Rural Ward Leadership meeting held on 29<sup>th</sup> February 2024, including agreeing to ask local parish councils for suggestions locally to aid increased biodiversity.
- b) Email from F R Lister & Son Chartered Surveyors re sale of land at Slenningford Road, Crossflatts.
- c) Email from Roche AV re Owl trade-in.
- d) Email from Bradford Council's Saltaire World Heritage Officer re meeting in June to discuss the Dot to Dot Festival Aire.
- e) Email from Whistl (Door Drop Media) Ltd (Leafletdrop) re delay with delivery of Neighbourhood Plan consultation leaflets.
- f) Email from Keighley Town Council re potential Bingley Town Council involvement in Keighley Walking Festival, 9<sup>th</sup> to 22<sup>nd</sup> September 2024.
- g) Email from resident re the Town Council being the beneficiary of a potential Alfred Sharpe grant, with a view to distributing funds locally.

## **2324/252 Promotional items**

To consider any promotional items that the Town Council wishes to publicise from this meeting.

## **2324/253 Date of the next meeting**

To agree the date of the next Full Council meeting as Tuesday 28<sup>th</sup> May 2024, due to take place at Bingley Baptist Church, Clyde Street, Bingley, BD16 4LJ, at 6.30pm, and to confirm this meeting as the Annual Meeting of the Council; to also note the date of the Annual Town Meeting, which is due to take place on Tuesday 7<sup>th</sup> May 2024 at Bingley Methodist Church, Herbert Street, Bingley, BD16 4JU, at 6.00pm.

## **2324/254 Exclusion of press and public**

To resolve that members of the press and public be excluded from any items under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

## **2324/255 Staff annual leave**

To approve the carry forward of last year's remaining annual leave entitlement into this year for two members of staff.

## **2324/256 Staff pay rise**

To confirm the incremental pay rise for a member of staff following a successful annual appraisal.

## **2324/257 Hub toilets**

To consider changing the payment for the Hub toilets.