

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

## Bingley Town Council Full Council meeting

Date: Thursday 22<sup>nd</sup> February 2024

The press and public are invited to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 27<sup>th</sup> February 2024 at 6.30pm at Little House, Market Street, Bingley, BD16 2HP.

Yours sincerely,

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins, Town Clerk  
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF  
townclerk@bingleytowncouncil.gov.uk  
07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

## AGENDA

### **2324/194 Chair's remarks**

To receive remarks from the Chair.

### **2324/195 Apologies for absence**

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

### **2324/196 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

### **2324/197 Minutes of previous meeting**

To approve the minutes of the Full Council meeting held on 9<sup>th</sup> January 2024 (attached).

### **2324/198 Confidential items to be discussed in confidence after item 2324/213**

To consider if any items on the agenda need to be discussed in confidence after item 2324/213, following exclusion of the press and public, due to their sensitive nature.

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**2324/199 Representation from West Yorkshire Lieutenancy**

To receive representation from West Yorkshire Lieutenancy.

**2324/200 Public participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2324/201 Representation from Bradford Council Ward Councillors**

To receive representation from Bradford Council Ward Councillors.

**2324/202 Ongoing items**

To receive information/updates on the following ongoing issues and to agree further actions where necessary:

- a) Bingley Pool; including to consider the recent parking charges at this location.

**2324/203 Finance**

- a) To receive and approve the schedule of payments for February 2024 (to follow).
- b) To agree the bank reconciliations for January 2023 (attached).

**2324/204 Events, Marketing and Communications Committee (EMACC) (Councillor Gibbons)**

To receive an update from the recent EMACC meeting (draft minutes to follow) and to agree any actions, including on the following:

- To approve the Risk and Resource Assessment form for supporting the 250<sup>th</sup> anniversary celebrations of Five Rise Locks (to follow prior to the meeting).
- To agree volunteers for Eldwick and Gilstead Gala (Saturday 29<sup>th</sup> June 2024).

**2324/205 Finance and General Purposes (F&GP) Committee (Councillor Winnard)**

To note for information the update from the F&GP Committee (draft minutes attached), including on the following:

- Green and Clean.
- To ratify the Allotments Policy; to note CCTV Policy and CCTV Privacy Impact Assessment (amended policies showing changes attached).
- D-Day commemoration costs.
- Future of Emergency Support Sub Committee (to be discussed under agenda item 2324/214).

**2324/206 Neighbourhood Plan Working Group (NPWG) (Councillors Williams/Gibbons)**

To receive an update from the NPWG (draft minutes attached).

**2324/207 Planning Committee (Councillor Clough)**

To note for information the update from the Planning Committee (draft minutes attached), and to consider the delegation of planning decisions to an officer of the Council (Deputy Clerk/Town Clerk) following a majority agreement of councillors via email (only to be used for exceptional circumstances where deadlines for planning decisions need to be made before a meeting is held), which would necessitate the amending of the Standing Orders.

**2324/208 Five Rise way-marking (Councillor Gibbons)**

To receive a progress update on the Five Rise way-marking project.

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## **2324/209 Town Clerk's Report**

To receive the Town Clerk's Report, including any correspondence received to note which has been referred to Bradford Council (attached).

## **2324/210 Correspondence**

To consider any correspondence received by the Council and to agree any actions, including the following:

- a) Email from Bingley Rural Ward Councillor Sullivan re the sale of the car park at Cottingley.
- b) Email from Bradford Council re Council Tax Base Band D equivalent 2024-25 update, which impacts the precept amount (reduction).
- c) Emails from residents and Baildon Town Council re the Boundary Commission proposals re Eldwick.
- d) Emails from YLCA, including on the Public Sector Equality Duty.
- e) Email from Loo of the Year Award 2024.
- f) Email from Bradford Council's Assistant Ward Officer re recent Bingley Rural Ward Leadership meeting held on 18<sup>th</sup> January 2024 (Town Clerk to provide verbal feedback, as the notes are not for publication/circulation).

## **2324/211 Promotional items**

To consider any promotional items that the Town Council wishes to publicise from this meeting.

## **2324/212 Date of the next meeting**

To agree the date of the next Full Council meeting as Tuesday 26<sup>th</sup> March 2024, due to take place at St Aidan's Church Hall, Canal Road, Crossflatts, Bingley; and to agree a date for the Annual Town Meeting 2024 (this should be held between 1<sup>st</sup> March and 1<sup>st</sup> June annually, usually held in April).

## **2324/213 Exclusion of press and public**

To resolve that members of the press and public be excluded from any items under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

## **2324/214 Emergency Support Sub Committee**

To consider the future of the Emergency Support Sub Committee, including recommendations from the F&GP Committee.