

BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

Bingley Town Council Full Council meeting

Date: Thursday 4th January 2024

The press and public are invited to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 9th January 2024 at 6.30pm at St Aidan's Church Hall, Canal Road, Crossflatts, Bingley, BD16 2RH.

Yours sincerely,

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins, Town Clerk
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF
townclerk@bingleytowncouncil.gov.uk
07529 222679

This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1

AGENDA

2324/174 Chair's remarks

To receive remarks from the Chair.

2324/175 Apologies for absence

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

2324/176 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

2324/177 Minutes of previous meeting

To approve the minutes of the Full Council meeting held on 5th December 2023 (attached).

2324/178 Confidential items to be discussed in confidence after item 2324/193

To consider if any items on the agenda need to be discussed in confidence after item 2324/193, following exclusion of the press and public, due to their sensitive nature.

2324/179 Representation from Bradford Council's Youth Service

To receive representation from Bradford Council's Youth Service.

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2324/180 Public participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

2324/181 Representation from Bradford Council Ward Councillors

To receive representation from Bradford Council Ward Councillors.

2324/182 Ongoing items

To receive information/updates on the following ongoing issue and to agree further actions where necessary:

- a) Bingley Pool.

2223/183 Finance

- a) To receive and approve the schedule of payments for January 2024 (to follow).
- b) To agree the bank reconciliations for December 2023 (attached).
- c) Christmas costs:
 - (i) To receive and approve the Risk and Resource Assessment form for the Christmas costs for 2024 (Risk and Resource Assessment form attached).
 - (ii) To consider and approve the Christmas costs for 2024.
- d) Bandstand concerts:
 - (i) To confirm the prior approval of the Risk and Resource Assessment form for the bandstand concerts' project for 2024 (Risk and Resource Assessment form attached).
 - (ii) To confirm support for the bandstand concerts' project in the 2024-25 budget.
- e) Five Rise way-marking scheme:
 - (i) To receive and approve the Risk and Resource Assessment form for the Five Rise way-marking scheme (Risk and Resource Assessment form attached).
 - (ii) To consider and approve the Five Rise way-marking scheme.
- f) Play in the Park 2024:
 - (i) To receive and approve the Risk and Resource Assessment form for the Play in the Park scheme for 2024 (Risk and Resource Assessment form attached).
 - (ii) To consider and approve the Play in the Park scheme for 2024.
- g) Riverside walk project:
 - (i) To receive and approve the Risk and Resource Assessment form for the riverside walk project for 2024 (Risk and Resource Assessment form attached).
 - (ii) To consider and approve the riverside walk project for 2024.
- h) Summer street bunting project:
 - (i) To receive and approve the Risk and Resource Assessment form for the summer street bunting project (Risk and Resource Assessment form attached).
 - (ii) To consider and approve the summer street bunting project.
- i) To consider creating a 'project pot' using the Public Sector Deposit Fund bank interest, to be earmarked for local projects.
- j) Budget 2024-25 and precept:
 - (i) To agree the Budget for Bingley Town Council for 2024-25 (draft budget to follow).
 - (ii) To consider and approve delegations to committees and Town Clerk as detailed on the budget.
 - (iii) To set the precept for Bingley Town Council for 2024-25.

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2324/184 Neighbourhood Plan Working Group (NPWG) (Councillor Williams)

To receive an update from the NPWG, and to approve the following recommendations accordingly:

- To approve the full Neighbourhood Plan, with new Habitat Regulations Assessment document (latter attached, link sent for Neighbourhood Plan documents also).
- To approve of the timetable and approach to schedule 14 consultation (further information attached).
- To agree the outstanding costs for the schedule 14 consultation (further information attached).
- To agree to move to schedule 14 consultation.

2324/185 Finance and General Purposes (F&GP) Committee (Councillor Winnard)

To note for information the update from the F&GP Committee (draft minutes attached), including on Green and Clean, and to approve the recommendation to transfer funds from the Public Sector Deposit Fund to Unity Bank (£50,000).

2324/186 Planning Committee (Councillor Clough)

To note for information the update from the Planning Committee (draft minutes attached).

2324/187 Five Rise way-marking (Councillor Gibbons)

To receive a progress update on the Five Rise way-marking project.

2324/188 Biodiversity Duty

To consider the Council's response to the 'biodiversity duty' placed on local authorities introduced by the Environment Act 2021, including to consider the adoption of the template Biodiversity Policy (attached).

2324/189 Town Clerk's Report

To receive the Town Clerk's Report, including any correspondence received to note which has been referred to Bradford Council (attached).

2324/190 Correspondence

To consider any correspondence received by the Council and to agree any actions, including the following:

- a) Emails from YLCA, including on the revised NALC employee contracts.

2324/191 Promotional items

To consider any promotional items that the Town Council wishes to publicise from this meeting.

2324/192 Date of the next meeting

To agree the date of the next Full Council meeting as Tuesday 27th February 2024, due to take place at TBC.

2324/193 Exclusion of press and public

To resolve that members of the press and public be excluded from any items under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.