

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

## Bingley Town Council Full Council meeting, Tuesday 26<sup>th</sup> September 2023

Date: Wednesday 20<sup>th</sup> September 2023

The public and press are invited to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 26<sup>th</sup> September 2023 at 6.30pm at Little House, Market Street, Bingley, BD16 2HP.

Yours sincerely,

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins, Town Clerk  
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF  
townclerk@bingleytowncouncil.gov.uk  
07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

## AGENDA

### **2324/105 Chair's remarks**

To receive remarks from the Chair.

### **2324/106 Apologies for absence**

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

### **2324/107 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

### **2324/108 Minutes of previous meeting**

To approve the minutes of the Full Council meeting held on 29<sup>th</sup> August 2023 (attached).

### **2324/109 Confidential items to be discussed in confidence after item 2324/126**

To consider if any further items on the agenda need to be discussed in confidence after item 2324/126, following exclusion of the press and public, due to their sensitive nature.

**2324/110 Representation from Bradford Council Youth Service**

To receive representation from Bradford Council's Youth Service and to agree any actions.

**2324/111 Public participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2324/112 Representation from Bradford Council Ward Councillors**

To receive representation from Bradford Council Ward Councillors.

**2324/113 Bingley Chamber of Trade grant application**

To consider the grant application from Bingley Chamber of Trade (further information attached).

**2324/114 Ongoing items**

To receive information/updates on the following ongoing issues and to agree further actions where necessary:

- a) Bingley Pool.
- b) Speed Indicator Devices (SIDs).

**2324/115 Finance**

- a) To receive and approve the schedule of payments for September (to follow).
- b) To agree the bank reconciliations for August 2023 (attached).

**2324/116 Events, Marketing and Communications Committee (EMACC)**

To note for information the update from EMACC (draft minutes attached).

**2324/117 Finance and General Purposes (F&GP) Committee (Councillor Winnard)**

To note for information the update from the F&GP Committee (draft minutes attached), including on Green and Clean, and to approve the amend Business Plan documentation (attached).

**2324/118 Neighbourhood Plan Working Group (NPWG) (Councillor Williams)**

To note for information the update and recommendations from the NPWG (draft minutes to follow).

**2324/119 Planning Committee (Councillor Clough)**

To note for information the update from the Planning Committee (draft minutes attached).

**2324/120 Totally Locally campaign**

To receive and approve the Risk and Resource Assessment form to support the Totally Locally campaign and to approve the support for the Totally Locally campaign (Risk and Resource Assessment form and further information attached).

**2324/121 Play in the Park**

To consider the Play in the Park events for 2024 (dates previously circulated).

**2324/122 Town Clerk's Report**

To receive the Town Clerk's Report, including any correspondence received which has been referred to Bradford Council (attached).

**2324/123 Correspondence**

To consider any correspondence received by the Council and to agree any actions, including the following:

- a) Email from Bradford Council's Licensing Team re premises variation at the Engine Room, Bingley.
- b) Email from Bradford Council re statutory consultation of the proposal for lowering the age range at Hoyle Court Primary School.
- c) Email from Bingley Business Expo 2023 re event on 27<sup>th</sup> September 2023 (morning volunteers still required).
- d) Email from Bradford Council re the future of SCAPAG (Shipley Area Partners Advisory Group).

**2324/124 Promotional items**

To consider any promotional items that the Town Council wishes to publicise from this meeting.

**2324/125 Date of the next meeting**

To agree the date of the next Full Council meeting as Tuesday 31<sup>st</sup> October 2023 at 6.30pm, at Cottingley Town Hall, Main Street, Cottingley; to agree the dates for Full Council meetings in November, December and January (suggested dates: no Full Council meeting in November 2023, subsequent Full Council meetings to be held on Tuesday 5<sup>th</sup> December 2023 and Tuesday 9<sup>th</sup> January 2024).

**2324/126 Exclusion of press and public**

To resolve that members of the press and public be excluded from any items under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

**2324/127 Staff pay rises**

To approve relevant incremental pay rises for the following members of staff:

- Deputy Clerk (following achievement of the CiLCA qualification).
- Town Clerk (following a successful appraisal).

**2324/128 Hub electrical work**

To consider and approve the estimate for the necessary electrical work at the Hub (one quote attached).