

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

## Bingley Town Council Full Council meeting, Tuesday 29<sup>th</sup> August 2023

Date: Tuesday 22<sup>nd</sup> August 2023

The public and press are invited to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 29<sup>th</sup> August 2023 at 6.30pm at Eldwick Memorial Hall, Otley Road, Eldwick, Bingley.

Yours sincerely,

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins, Town Clerk  
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF  
townclerk@bingleytowncouncil.gov.uk  
07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

## AGENDA

### **2324/81 Chair's remarks**

To receive remarks from the Chair.

### **2324/82 Apologies for absence**

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

### **2324/83 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

### **2324/84 Minutes of previous meeting**

To approve the minutes of the Full Council meeting held on 25<sup>th</sup> July 2023 (attached).

### **2324/85 Confidential items to be discussed in confidence after item 2324/104**

To consider if any further items on the agenda need to be discussed in confidence after item 2324/103, following exclusion of the press and public, due to their sensitive nature.

**2324/86 City of Culture update**

To receive representation from Bradford Council's City of Culture 2025 team.

**2324/87 Public participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2324/88 Ongoing items**

To receive information/updates on the following ongoing issues and to agree further actions where necessary:

- a) BCB Radio request.
- b) Bingley Pool.
- c) Climate Emergency: to agree that a 'Climate Emergency', whether it exists or not, is not a matter for a Parish Council and as such the subject will be removed as a standing agenda item (further information attached).
- d) Speed Indicator Devices (SIDs).

**2324/89 Finance**

- a) To receive and approve the schedule of payments for August (to follow).
- b) To agree the bank reconciliations for July 2023 (attached).

**2324/90 Policies**

To consider the need for a detailed review of the Council's Financial Regulations and Standing Orders.

**2324/91 Appointment of Councillors to external bodies**

To delete the need for a councillor to attend Pub Watch.

**2324/92 Link between Bradford Council and the Town Council**

To consider the link between Bradford Council and the Town Council, how this is working and how the Town Council would like it to work.

**2324/93 Emergency Support Sub Committee (Councillor Heseltine)**

To receive an update and recommendations from the Emergency Support Sub Committee (draft minutes attached).

**2324/94 Finance and General Purposes (F&GP) Committee (Councillor Winnard)**

To receive an update and recommendations from the F&GP Committee (draft minutes attached), including on the following:

- Recommend to vire £4200 from the Allotment Reserve into the Allotment Cost Centre 4481.

**2324/95 Neighbourhood Plan Working Group (NPWG) (Councillor Williams)**

To receive an update and recommendations from the NPWG (draft minutes to follow), including to approve the following recommendations:

- To agree the draft Neighbourhood Plan (link previously circulated), subject to the amendment of several typos. Some key elements of the Plan, namely the Aspirations and Monitoring document (attached), are provided separately to ensure that Councillors are aware of this content.
- To agree the use of Survey Monkey for the survey.
- To agree the costings for the policies maps.

**2324/96 Planning Committee** (Councillor Clough)

To receive an update from the Planning Committee (draft minutes attached).

**2324/97 Green and Clean** (Councillor Goode)

To consider any updates on Green and Clean, and to appoint a further councillor with responsibility for Green and Clean matters (secondary).

**2324/98 Five Rise Way-marking** (Councillor Gibbons)

To receive a progress update on the Five Rise Way-marking project.

**2324/99 Town Clerk's Report**

To receive the Town Clerk's Report (attached).

**2324/100 Correspondence**

To consider any correspondence received by the Council and to agree any actions, including the following:

- a) Email and phone call from residents regarding the Bingley Weekender traffic parking on grass verges and blocking residents' driveways.
- b) Email from Highways at Bradford Council re location of bollards on Park Road/Main Street (outside Domino's Pizza).
- c) Phone calls from residents re advice re councillor conduct.
- d) Email from Bingley Chamber of Trade re next meeting on 4<sup>th</sup> September 2023.
- e) Email from West Yorkshire Lieutenancy re seeking an invitation to a meeting.
- f) Email from resident and Festival Lights re Christmas lights in Bingley.

**2324/101 Promotional items**

To consider any promotional items that the Town Council wishes to publicise from this meeting.

**2324/102 Date of the next meeting**

To agree the date of the next Full Council meeting as Tuesday 26<sup>th</sup> September 2023 at 6.30pm, at Little House, Market Street, Bingley.

**2324/103 Exclusion of press and public**

To resolve that members of the press and public be excluded from any items under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

**2324/104 Councillor conduct**

To consider councillor conduct, including the need for whole council training on the Code of Conduct.