

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

## Bingley Town Council Full Council meeting, 27<sup>th</sup> June 2023

Date: Thursday 22<sup>nd</sup> June 2023

The public and press are invited to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 27<sup>th</sup> June 2023 at 6.30pm at Cardigan House, Ferncliffe Road, Bingley.

Yours sincerely,

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins, Town Clerk  
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF  
townclerk@bingleytowncouncil.gov.uk  
07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

## AGENDA

### **2324/31 Chair's remarks**

To receive remarks from the Chair.

### **2324/32 Apologies for absence**

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

### **2324/33 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

### **2324/34 Minutes of previous meeting**

To approve the minutes of the Annual Meeting of the Council held on 16<sup>th</sup> May 2023 (attached).

### **2324/35 Confidential items to be discussed in confidence after item 2324/51**

To consider if any further items on the agenda need to be discussed in confidence after item 2324/51, following exclusion of the press and public, due to their sensitive nature.

**2324/36 Public participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2324/37 Ongoing items**

To receive information/updates on the following ongoing issues and to agree further actions where necessary:

- a) BCB Radio request.
- b) Bingley Pool.
- c) Climate Emergency.
- d) Speed Indicator Devices (SIDs).

**2324/38 Councillor vacancies**

To receive an update on the councillor vacancies.

**2324/39 Election of members to Committees and Working Groups**

- a) To consider a fair distribution of committee positions for councillor membership and to agree any actions.
- b) To elect members to the following Committees and Working Groups for the municipal year 2023-24:
  - (i) Events, Marketing and Communications Committee (three vacancies).
  - (ii) Neighbourhood Plan Working Group (12 vacancies).
  - (iii) Staffing Committee (one vacancy).

**2324/40 Finance**

- a) To receive and approve the schedule of payments for June (to follow).
- b) To agree the bank reconciliations for May 2023 (attached).

**2324/41 Policy review**

To review and confirm the following (documents attached):

- a) Complaints Procedure.
- b) Equality Policy.
- c) Health and Safety Policy.
- d) Model Publication Scheme.

**2324/42 Finance and General Purposes (F&GP) Committee**

To receive an update and recommendations from the F&GP Committee (draft minutes attached), including on the following:

- Adoption of new business case process (further information attached).
- Grants awarded.
- Allotments update.
- Website update.
- Unsung Community Heroes awards.

**2324/43 Neighbourhood Plan Working Group (NPWG)**

To receive an update and recommendations from the NPWG (draft minutes to follow).

**2324/44 Planning Committee**

To receive an update from the Planning Committee (draft minutes attached).

**2324/45 Green and Clean**

To consider any updates on Green and Clean.

**2324/46 Five Rise Way-marking (Councillor Gibbons)**

To receive a progress update on the Five Rise Way-marking project.

**2324/47 Town Clerk's Report**

To receive the Town Clerk's Report (attached).

**2324/48 Correspondence**

To consider any correspondence received by the Council and to agree any actions, including the following:

- a) Email from resident re concerns re Bingley Town Hall and Bingley Pool.
- b) Emails from YLCA re White Rose publications, training, D-Day 80<sup>th</sup> Anniversary etc.
- c) Email from resident re concerns re roundabout at A650/B6265.
- d) Email from resident re concerns re cutting down of trees in Myrtle Park.
- e) Email from resident re noise concerns re emptying of bins at Bingley Grammar School.
- f) Email from Post Office Ltd re Gilstead Post Office.
- g) Email from Bradford and Bingley Cricket Club re invite to their opening on 15<sup>th</sup> July.
- h) Email from the Department of Transport re stopping up of highway at Crosley Wood Road, Bingley.
- i) Email from potential candidate for co-option onto Town Council.
- j) Email from resident re request for road markings on Bradford Road, Bingley.

**2324/49 Promotional items**

To consider any promotional items that the Town Council wishes to publicise from this meeting.

**2324/50 Date of the next meeting**

To agree the date of the next Full Council meeting as Tuesday 25<sup>th</sup> July 2023 at 6.30pm, at Cottingley Town Hall, Main Street, Cottingley, Bingley.

**2324/51 Exclusion of press and public**

To resolve that members of the press and public be excluded from any items under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

**2324/52 Staffing issues**

To consider staffing issues and to agree a date for a Staffing Committee meeting.