

BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

Bingley Town Council Full Council meeting

Date: Wednesday 20th April 2022

The public and press are invited to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 26th April 2022 at 6.30pm at St Wilfrid's Church Hall, Gilstead.

Yours sincerely,

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins, Town Clerk
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF
townclerk@bingleytowncouncil.gov.uk
07529 222679

This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1

AGENDA

2122/286 Chair's remarks

To receive remarks from the Chair.

2122/287 Apologies for absence

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

2122/288 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

2122/289 Minutes of previous meetings

To approve the minutes of the previous meetings held on 29th March and 19th April 2022 (attached).

2122/290 Confidential items to be discussed in confidence after item 2122/309

To consider if any further items on the agenda need to be discussed in confidence after item 2122/309, following exclusion of the press and public, due to their sensitive nature.

2122/291 Public participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

2122/292 Ongoing items

To receive information/updates on the following ongoing issue and to agree further actions where necessary:

- a) Bingley Pool.
- b) The Hub.

2122/293 Finance

- a) Schedule of payments and bank reconciliation: to receive the schedule of payments to date (to follow) and to agree the bank reconciliation for March 2022 (attached).

2122/294 Changing Places facility (Councillor Williams)

To receive an update on the Changing Places facility.

2122/295 Finance and General Purposes (F&GP) Committee (Councillor Williams)

To receive an update and recommendations from the F&GP Committee (recent draft minutes attached), including on the following:

- a) Budget: to agree to move the £20,000 funding for the Changing Places toilet facility once received from Bradford Council into the General Reserves.
- b) Ratification of CIL Policy.
- c) Hub broadband: to agree in principle to upgrade the broadband at the Hub to full fibre.

2122/296 Neighbourhood Plan Working Group (Councillor Gibbons)

To receive any updates from the Neighbourhood Plan Working Group.

2122/297 Youth Involvement Working Group (Councillor Kirdale)

- a) To receive and approve the Risk and Resource Assessment form for the proposed Youth Involvement Working Group (attached).
- b) To consider the creation of a Youth Involvement Working Group and to agree necessary actions (further information attached).

2122/298 Markets

To receive an update on markets and to agree any necessary actions, including whether to remove the need for a Town Council gazebo on ordinary Farmers' Market days unless specifically requested by a councillor (as recommended by the F&GP Committee).

2122/299 Community events

To consider the following local events, including to receive updates and to agree any actions:

- a) Eldwick Gala (Saturday 25th June 2022, volunteers required).
- b) Friends of Prince of Wales Park Carnival (17th July 2022, stall/volunteers required for the games on the day).
- c) Proposed Yorkshire Day Event (Bingley Market Square, Sunday 31st July 2022).
- d) World Cup and Christmas in Bingley (November/December 2022).

2122/300 Green and Clean (Councillor Goode)

To consider any updates on Green and Clean.

2122/301 Five Rise Way-marking (Councillor Gibbons)

To receive a progress update on the Five Rise Way-marking project.

2122/302 Allotments

To consider any allotments issues.

2122/303 Assets of Community Value

To consider re-applying for the Assets of Community Value (currently Bingley Swimming Pool, Bingley Town Hall, and Myrtle Park).

2122/304 Community Gift Card (Councillor Kirdale)

To receive information on the Community Gift Card scheme and to agree any actions.

2122/305 Training register

To receive the training register for 2021-22 (to follow) and to agree any actions.

2122/306 Town Clerk's Report

To receive the Town Clerk's Report (attached).

2122/307 Correspondence

To consider any correspondence received by the Council and to agree any actions, including the following:

- a) Email from PKF Littlejohn re external audit for 2021-22.
- b) Emails from YLCA re advice, training, White Rose publication etc.
- c) Telephone call from resident re concerns over precept rise.
- d) Emails from Bradford Council including Queen's Jubilee grants for local groups.

2122/308 Promotional items

To consider any promotional items that the Town Council wishes to publicise from this meeting.

2122/309 Exclusion of press and public

To resolve that members of the press and public be excluded from items 2122/310, 2122/311 and 2122/312 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

2122/310 IT contract

To ratify the renewal of the IT contract, delegated to the Town Clerk at a previous meeting.

2122/311 Staffing issues (Councillor Winnard)

To receive an update on staffing issues, including on the following, and to agree any actions:

- Request from member of staff to reduce hours.
- Recruitment of an additional member of staff.
- Confirmation of annual appraisal for a member of staff and to approve their pay increment.

2122/312 Portaloos for Play in the Park

To consider the quotes for portaloos for the Play in the Park event (two quotes attached).

2122/313 Date of the next meeting

To agree the date of the next Full Council meeting as Tuesday 31st May 2022 at 6.30pm, at Bingley Baptist Church, Clyde Street, Bingley, and to confirm this as the Annual Meeting of the Council; to note also the Annual Town Meeting, the annual meeting for the electorate, on Tuesday 17th May 2022, at the Methodist Church, Mornington Road, Bingley.