

BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

Date: Wednesday 22nd September 2021

To: All Members of Bingley Town Council (Barton, Beckwith, Clough, Drucquer, Gibbons, Goode, Heseltine, Malik, Miah, Owen, Truelove, Williams, Winnard)

Dear Councillors,

You are summoned to attend a meeting of Bingley Town Council which will be held on Tuesday 28th September 2021 at 6.30pm at St Wilfrid's Church Hall, Gilstead.

Yours sincerely,

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins, Town Clerk

Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

townclerk@bingleytowncouncil.gov.uk

07529 222679

This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1

AGENDA

2122/98 Chair's remarks

To receive remarks from the Chair.

2122/99 Apologies for absence

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

2122/100 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

2122/101 Minutes of previous meeting

To approve the minutes of the meetings held on Tuesday 31st August 2021 and Tuesday 21st September 2021 (attached).

2122/102 Confidential items to be discussed under item 2122/19

To consider if any items on the agenda need to be discussed in confidence under item 2122/19, following exclusion of the press and public, due to their sensitive nature.

2122/103 Public participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

2122/104 Schedule of payments and bank reconciliation

To receive the schedule of payments to date and agree the bank reconciliation for August 2021 (attached).

2122/105 Finance and General Purposes (F&GP) Committee

To receive recommendations from the F&GP Committee, including on the following:

- a) To adopt the amended Information Security Policy (Councillors Gibbons and Miah - attached).
- b) To investigate the Trees for Streets scheme (Councillor Goode - further information: <https://sponsor.treesforstreets.org/provider-scheme-details/bradford-city-council>).
- c) To ratify the watering contract agreement (attached).

2122/106 Solar panels for the Hub (Councillor Beckwith)

To consider placing solar panels on the Hub building.

2122/107 Recording at Town Council meetings (Councillor Williams)

To adopt the rules/guidance for recording Bingley Town Council meetings (attached).

2122/108 Publication of supporting documents (Councillor Williams)

To agree to place the supporting documents for each meeting on the Town Council's website to ensure residents can read them prior to meetings, unless the Town Clerk deems that there are specific sensitivities to doing so, and to agree to compile a policy regarding this for adoption at the next meeting.

2122/109 Five Rise Way-marking (Councillor Gibbons)

To consider an update and recommendations on the Five Rise way-marking project, and to agree the way forward (further information attached).

2122/110 Play in the Park (Councillor Drucquer)

To receive an update on Play in the Park.

2122/111 Markets

To receive an update on markets.

2122/112 Allotments

To consider any allotments issues.

2122/113 Policy review

To review and adopt the CCTV Policy (attached).

2122/114 Hub opening hours

To review the Hub opening hours.

2122/115 Christmas lights switch-on

To receive an update on the Christmas lights' switch-on event and agree volunteers for the day.

2122/116 Town Clerk's Report

To receive the Town Clerk's Report (attached).

2122/117 Correspondence

To consider any correspondence received by the Council, including the following:

- a) Email from resident regarding the funds from the sale of Priestthorpe Annexe.
- b) Email from Planning Department regarding the allotment tree felling application.

2122/118 Promotional items

To consider any promotional items that the Town Council wishes to publicise from this meeting.

2122/119 Exclusion of press and public

To resolve that members of the press and public be excluded from items 2122/120 and 2122/121 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature (quotes).

2122/120 Quotes for fencing work (attached)

To consider quotes for the fencing work on Stanley Street allotment (3 quotes).

2122/121 Green and Clean

To consider the quote for the floral displays for 2020-21 (1 quote).

2122/122 Date of the next meeting

To agree the date of the next meeting as Tuesday 26th October 2021 at 6.30pm to be held at St Wilfrid's Church Hall, Gilstead.