

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

## Bingley Town Council Full Council meeting

Date: Wednesday 23<sup>rd</sup> October 2024

Members of the press and public are invited to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 29<sup>th</sup> October 2024 at 6.30pm at Eldwick Memorial Hall, Otley Road, Eldwick, Bingley.

Yours sincerely,

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins, Town Clerk  
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF  
townclerk@bingleytowncouncil.gov.uk  
07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

## AGENDA

### **2425/129 Co-option of new member**

To co-opt an eligible candidate onto the vacant seat on Bingley Town Council.

### **2425/130 Chair's remarks**

To receive remarks from the Chair.

### **2425/131 Apologies for absence**

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

### **2425/132 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

### **2425/133 Minutes of previous meeting**

To approve the minutes of the previous meeting held on 24<sup>th</sup> September 2024 (attached).

**2425/134 Confidential items to be discussed in confidence after item 2425/153**

To consider if any items on the agenda need to be discussed in confidence after item 2425/153, following exclusion of the press and public, due to their sensitive nature.

**2425/135 Public participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2425/136 Representation from Bradford Council's Bradford District Climate Action Plan team**

To receive representation from Bradford Council's Bradford District Climate Action Plan team.

**2425/137 Representation from Bradford Council Ward Councillors**

To receive representation from Bradford Council Ward Councillors.

**2425/138 Ongoing items**

To receive information/updates on the following ongoing issues and to agree further actions where necessary:

- a) Bingley Pool.

**2425/139 Finance**

- a) To approve the schedule of payments for October 2024 (to follow prior to the meeting).
- b) To agree the bank reconciliations for September 2024 (attached).
- c) To receive an update on the recent internal controls meeting (further information attached).
- d) To consider the grant application from Bingley Remembrance Group (attached).

**2425/140 Election of members to Committee and Working Group**

To elect new members to the following Committee and Working Group for the municipal year 2024-25:

- a) Events, Marketing and Communications Committee (one vacancy).
- b) Neighbourhood Plan Working Group (12 vacancies).

**2425/141 Budget 2025-26: Priorities and Projects**

To consider the Budget for 2025-26, including discussion on priorities and projects (public consultation document attached).

**2425/142 YLCA Whole Council training**

To discuss feedback from the recent Whole Council training delivered by YLCA, and to consider any actions arising, including the need to review the Training and Development Policy (see agenda item 2425/143), the Officer/Members Protocol, the Dispensation Policy, the Asset Register, further details required regarding register of interests and the deletion of previous confidential information circulated.

**2425/143 Policies**

To review the Training and Development Policy (attached).

**2425/144 Events, Marketing and Communications Committee (EMACC) (Councillor Gibbons)**

To note for information the update from the recent EMACC meeting (draft minutes to follow prior to the meeting) and to consider any recommendations.

**2425/145 Finance and General Purposes (F&GP) Committee (Councillor Carney)**

To note for information the update from the F&GP Committee (draft minutes attached), and to agree any actions, including on the following:

- Allotments updates.
- Green and Clean.
- Recommendation to transfer £70,000 from the Public Sector Deposit Fund to Unity Bank.

**2425/146 Neighbourhood Plan Working Group (NPWG)**

To note for information an update from the NPWG.

**2425/147 Planning Committee (Councillor Heseltine)**

To note for information the update from the Planning Committee (draft minutes attached).

**2425/148 Five Rise Way-marking**

To receive a progress update on the Five Rise Way-marking project.

**2425/149 Town Clerk's Report**

To note the Town Clerk's Report (attached).

**2425/150 Correspondence**

To consider any correspondence received by the Council and to agree any actions, including the following:

- a) Email from TrailTale re inclusive heritage trails.
- b) Email from Bradford Council's Assistant Ward Officer for Bingley re update from Bingley Rural Leadership meeting, August 2024.
- c) Email from Bradford Disabled People's Action Group re recent audit of Bingley town centre.
- d) Emails from Hazelbeck School re meeting re litter picks.
- e) Email from Bingley All Saints Church re Christmas tree festival.
- f) Emails from Bradford Council re notification of valuation of Bradford Council assets within the Bingley parish.
- g) Emails from Leeds Bradford Airport re support for Christmas lights in Bingley.

**2425/151 Promotional items**

To consider any promotional items that the Town Council wishes to publicise from this meeting.

**2425/152 Date of the next meeting**

To agree the date of the next Full Council meeting as Tuesday 3<sup>rd</sup> December 2024 at 6.30pm, at Cottingley Town Hall, Main Street, Cottingley, Bingley.

**2425/153 Exclusion of press and public**

To resolve that members of the press and public be excluded from any items under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.