

BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

Bingley Town Council Full Council meeting

Date: Wednesday 18th September 2024

Members of the press and public are invited to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 24th September 2024 at 6.30pm at Bingley Baptist Church, Clyde Street, Bingley.

Yours sincerely,

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins, Town Clerk
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF
townclerk@bingleytowncouncil.gov.uk
07529 222679

This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1

AGENDA

2425/100 Chair's remarks

To receive remarks from the Chair.

2425/101 Apologies for absence

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

2425/102 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

2425/103 Minutes of previous meeting

To approve the minutes of the previous meeting held on 27th August 2024 (attached).

2425/104 Confidential items to be discussed in confidence after item 2425/126

To consider if any further items on the agenda need to be discussed in confidence after item 2425/126, following exclusion of the press and public, due to their sensitive nature.

2425/105 Public participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

2425/106 Representation from Bradford City of Culture 2025 team

To receive representation from the Bradford City of Culture 2025 team.

2425/107 Representation from Bradford Council's Highway's Winter Maintenance team

To receive representation from Bradford Council's Highway's Winter Maintenance team.

2425/108 Representation from Bradford Council Ward Councillors

To receive representation from Bradford Council Ward Councillors.

2425/109 Parking permit charges proposal

To consider the Town Council's response to Bradford Council's parking permit charges proposal and to agree that the Town Council support residents in opposing this.

2425/110 Ongoing items

To receive information/updates on the following ongoing issues and to agree further actions where necessary:

- a) Bingley Pool, including to consider whether to support the Friends of Bingley Pool and Bradford Council Ward Councillors in their campaign to secure funding for the pool (draft letter to the local MP attached).

2425/111 Councillor vacancy

To receive an update on the councillor vacancy.

2425/112 Finance

- a) To approve the schedule of payments for September 2024 (to follow prior to the meeting).
- b) To agree the bank reconciliations for August 2024 (attached).
- c) To authorise the Chair of the Town Council to instruct on Payroll for the Town Clerk, following a review of the payroll provider's procedures.

2425/113 Election of members to Committee and Working Groups

To elect new members to the following Committees and Working Group for the municipal year 2024-25:

- a) Events, Marketing and Communications Committee (two vacancies).
- b) Neighbourhood Plan Working Group (13 vacancies).

2425/114 Budget priorities/public consultation

To consider budget priorities/projects, including undertaking a public consultation.

2425/115 Policies

To review the following policies (all attached, no changes except dates):

- a) Information Technology and Cyber Security Policy.
- b) Publication of Supporting Documents Policy.
- c) Security Incident Policy.

2425/116 Events, Marketing and Communications Committee (EMACC) (Councillor Goode)

To note for information the update from the recent EMACC meeting (draft minutes to follow prior to the meeting) and to consider any recommendations.

2425/117 Finance and General Purposes (F&GP) Committee (Councillor Carney)

To note for information the update from the F&GP Committee (draft minutes attached), and to agree any actions, including on the following:

- Allotments updates, including the recommendation to transfer £1,170 from the Allotment Reserve to cover the cost of the dismantling of the shed on plot 5, Beck Lane.
- Grants.
- Green and Clean.
- Hub, including the request for the use of the Hub from Bradford Council's Youth Service team.

2425/118 Neighbourhood Plan Working Group (NPWG)

To note for information an update from the NPWG.

2425/119 Planning Committee (Councillor Heseltine)

To note for information the update from the Planning Committee (draft minutes attached).

2425/120 Play in the Park

To consider the Play in the Park events for 2025 (dates previously circulated).

2425/121 Five Rise Way-marking

To receive a progress update on the Five Rise Way-marking project.

2425/122 Town Clerk's Report

To note the Town Clerk's Report (attached).

2425/123 Correspondence

To consider any correspondence received by the Council and to agree any actions, including the following:

- a) Emails from the Friends of Bingley Pool, re requesting support for their and the Ward Councillors campaign to save the pool and providing updates.
- b) Email from resident re request to open the public toilets early on Saturday 5th October for Myrtle Park runners.

2425/124 Promotional items

To consider any promotional items that the Town Council wishes to publicise from this meeting.

2425/125 Date of the next meeting

To agree the date of the next Full Council meeting as Tuesday 29th October 2024 at Eldwick Memorial Hall, Otley Road, Eldwick, Bingley; and to agree the Full Council meeting dates for December 2024 and January 2025 (suggested dates: no Full Council meeting in November 2024, subsequent Full Council meetings to be held 3rd December 2024 and 7th January 2025).

2425/126 Exclusion of press and public

To resolve that members of the press and public be excluded from any items under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

2425/127 Christmas costs

To approve the Christmas costs (further information attached).

2425/128 Staff pay rise

To approve the incremental pay rise for the Town Clerk, following a successful annual appraisal.