

BINGLEY TOWN COUNCIL



Cottingley Community Centre, Littlelands, Cottingley, Bingley, BD16 1AL

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MINUTES OF THE MEETING OF BINGLEY TOWN COUNCIL HELD AT ST WILFRID'S CHURCH, GILSTEAD LANE, GILSTEAD ON TUESDAY 25TH FEBRUARY 2020

Start: 6:30PM

Finish: 8:15PM

Councillors present: Barton, Brazendale, Clough, Drucquer, Goode, Heseltine, Holmes, Malik, Owen, Pennington, Simpson and Williams.

In attendance: Ruth Batterley, Town Clerk, Inspector Craig Stothers- West Yorkshire Police

Members of the public: three

1920/224 Chair's remarks

- The Chair noted that the Environmental Warden had started with the Town Council on 3rd February. She commented that the role will be a positive addition to the staff team. She asked that any councillors who had not met with the Warden, arrange to do so and show them their ward.
- She reported that the February market had been very windy and action is being taken to address the issues that arose following this market.
- She advised that councillors are not to speak on behalf of the Town Council. If there are any queries about this, councillors are to contact the Clerk.
- The Chair thanked members of the Emergency Support Subcommittee, the emergency services, Bradford Council, councillors and Mrs Chapman for their work following the recent floods.

1920/225 Apologies for absence

- a) To note apologies for absence
- b) To receive and consider apologies for absence
- c) To approve reasons for absence

Resolved to approve the reasons for absence for Councillor Dawson

Resolved to approve the reasons for absence for Councillor Truelove

Resolved to approve the reasons for absence for Councillor Winnard

Resolved to approve the reasons for absence for Councillor Miah

1920/226 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

Councillor Heseltine declared his interest in item 1920/140 b). He is a trustee of the Friends of Bingley Pool.

There were no requests for dispensation.

1920/227 Minutes

To approve the minutes of the meeting held on Tuesday 23rd January 2020

Resolved to approve the minutes of the meeting held on 23rd January 2020.

1920/228 Public Participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chairman.

A member of the public asked about issues related to the Priestthorpe Annexe:

- The founder stone is to be included in the development by the developer
- An item is to be tabled at a future Town Council meeting about the opening of the time capsule
- The Chair advised that a Town Councillor will be invited to comment on potential grant applications to the Priestthorpe fund. The Charities Commission is being approached to see if Bingley Grammar School can be included in the schools that are permitted to apply for funding

The resident asked about development on the Magistrates Court. He was advised that the owner of the site had said there are plans to turn it into a small office block.

1920/229 Five Rise Shopping Centre

a) To receive Inspector Craig Stothers from Shipley Neighbourhood Policing team

Inspector Stothers spoke about the problems with youths at the shopping centre. The Neighbourhood Policing Team will be meeting with the centre security staff on 2nd March. He noted that there have been 15 reports of bad behaviour, most of which have been attended by the police. 14 core young people have been identified and yellow warning letters have been issued to these young people in front of their parents. There are problems with the CCTV. Attempts are being made to work with the two local secondary schools; Beckfoot is responsive, attempts are being made to engage Bingley Grammar School. There's to be a meeting with Philip Davies, Inspector Stothers and the center manager in April to look at some of the concerns.

The Chair thanked Inspector Stothers for attending the meeting and he left at 7:05pm.

1920/230 Review of effectiveness of internal audit

a) To consider the review of internal audit

This item was withdrawn and will be tabled at the March meeting.

1920/231 Online banking

- To consider approving the recommendation of the Finance and General Purposes committee to approve the risk assessment for online banking. Resolved** to approve the risk assessment for online banking.
- To consider approving the recommendation of the Finance and General Purposes committee to approve the report on online banking. Resolved** to approve the report on Online banking. To comply with the recommendation from the Internal Auditor online payments and banking will start in the new financial year.

1920/232 Floods

- To consider a report on the floods in Bingley.** The Chair noted that the report related to the first weekend of flooding in Bingley. A further report about all of the floods will be tabled at the March full council meeting. **Resolved** to approve the report.

1920/233 Christmas

- a) **To nominate councillors to be the project managers to lead on Christmas 2020. Resolved** that Councillors Goode and Truelove will lead on Christmas 2020. This is to cover the lights, possible additional lights and Christmas tree. Councillor Drucquer will lead on the school light feature.
- b) **To consider initial arrangements for Christmas 2020. Resolved** that a report will be prepared for the July full council meeting.

1920/234 Climate Conversation

- a) **To consider the report on Climate Conversation**
- b) **To consider allocating £250 for speaker expenses**
- a) **Resolved** to approve the report on the Climate Conversation, the initial meeting will be held on 21st March, an initial draft of the questionnaire will be sent out ahead of this meeting. There will be also be a meeting later on in the year to discuss the results of the survey.
- b) It was noted that this should read expenses, rather than speaker expenses. **Resolved** to approve up to £250 for expenses related to the Climate Conversation.

1920/235 Market agreement

- a) **To consider the market agreement with Otley Town Partnership. Resolved** to approve the agreement with Otley Town Partnership.

1920/236 YLCA conference

To consider attendance at the YLCA conference on 28th March at the cost of £120 per person.

- a) **Resolved** that Councillors Malik and Brazendale will check their diaries to see if they're able to attend. If they are unable to attend, the Clerk will go to the conference.

1920/237 Warden mobile phone

- a) **To consider the 24- month contract with the Phone Co-op for the Environmental Warden mobile telephone. Resolved** to approve the 24-month phone contract with the Phone Co-op for the cost of £27 per month (plus VAT)
- b) **To consider the direct debit for the mobile phone. Resolved** to approve the direct debit for the mobile phone contract.

1920/238 Summer bedding

- a) **To consider the purchase of summer bedding from Bradford Council up to the value of £950 for donation to community groups. Resolved** that the Town Council will purchase summer bedding to the value of £805.28 to be distributed free to community groups.

1920/239 Policies

To approve the recommendation of the Staffing committee to approve:

- a) **Revised Grievance policy. Resolved** to approve the revised Grievance policy.
- b) **Revised Disciplinary policy. Resolved** to approve the revised Disciplinary policy

To approve the recommendation of the Finance and General Purposes committee to approve:

- a) **Revised grant policy. Resolved** to approve the revised grant policy.

1920/240 To receive any updates together with information about consultations, events and correspondence. To consider any further action to be taken:

- a) **Street furniture painting.** It was noted that the permission is yet to come through.
- b) **Friends of Bingley Pool and transfer of pool.** Heads of Terms are awaited. The date for the transfer is likely to be 7th September.

- c) **Speed Indicator devices.** Further information is awaited.
- d) **Meeting with Phil Barker about library consultations.** There is to be a consultation about the tailored offer of services for Bingley Library. A Bingley Town Councillor will be invited to contribute to this consultation.
- e) **Blue Plaque. Resolved** that the resident be advised to contact the local history societies.
- f) **Post 16 Transport consultation. Resolved** to make no comment.
- g) **Governance and Accountability. Resolved** that the town council response be delegated to the clerk in conjunction with the Chair of the Council.

1920/241 Minutes

To receive draft minutes for:

- a) The Planning committee
- b) The Finance and General Purposes committee
- c) Climate Emergency Working Group

Owing to annual leave, the minutes had not been circulated with the agenda papers.

1920/242 Finance

- a) **To consider the February Schedule of payments. Resolved** to approve the February Schedule of payments.
- b) **To note receipts.** Receipts were noted.
- c) **To consider the monthly budget monitoring report.** The monthly budget monitoring report had been circulated, along with explanations of material variances. There were no questions on either. **Resolved** to approve the monthly budget monitoring report.
- d) **To note the items purchased by the clerk under delegated authority.** Details of items the clerk had purchased this month were:
 - Warden laptop and associated items £703.90
 - Warden uniform £293.94
 - Safety boots £43.99
 - Work shoes £47.99
 - Gloves £10.47
 - Replacement gazebo leg £57.60

1920/243 Consultations

To consider any comment the council may wish to make on:

- a) **Pre-planning application for 5G upgrade. Resolved** to make no comment.
- b) **Licensing application for the Ferrands public house. Resolved** to make no comment.

1920/244 District Councillor update

The following was noted:

- There had been discussions about the removal of the weir
- The Bingley Chamber of Trade now have £18.5k from Bradford Council
- The pelican crossing is being installed

1920/245 Clerk report

- a) **To receive the clerk report.** The clerk report was noted.

1920/246 To consider any promotional items that the Town Council wishes to publicise from the meeting.

Resolved that the following be publicised:

- Library consultation
- Climate conversation
- Working with the police
- Provision of Summer bedding
- Floods

1920/247 To resolve that members of the press and public be excluded from items 1920/248 Under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature. (Commercially sensitive pricing information)

Resolved to approve that members of the press and public be excluded from the meeting for items 1920/248 due to commercially sensitive pricing information.

The remaining members of the public left the meeting.

1920/248 Council office/toilet

- a) To consider suspending Standing Order 7- previous resolutions. Resolved** to suspend Standing Order 7 previous resolutions to enable the council to re-open discussions into items to be included in the work schedule for the toilet/office project.
- b) Depending on the resolution of the council to re-open discussion into items to be included in the work schedule. Resolved** to omit the paving, extra cost for hand driers and partition and to include the sink. The partition will be included later in the project.
- c) To consider appointing Building Projects Group as the contractor to undertake the Council office/toilet works.** Subject to the remaining piece of Fair Tax information being provided by Building Projects Group Ltd, **resolved** to appoint Building Projects Group Ltd for the cost of £165,242 as the contractor to undertake the conversion works at Jubilee Gardens, public toilets. The contracts for the project will be an item on the March full council agenda.

1920/249 Future meetings

To note the date of the next meeting as being Tuesday 31st March at Bingley Scout Hut.