

BINGLEY TOWN COUNCIL



Cottingley Community Centre, Littlelands, Cottingley, Bingley, BD16 1AL

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**MINUTES OF THE MEETING OF BINGLEY TOWN COUNCIL HELD ON TUESDAY 28th MAY 2019 AT
6:30PM AT ST AIDAN'S CHURCH HALL, CANAL ROAD, BINGLEY BD16**

Start: 6:30pm

Finish: 8:40pm

Councillors Present: Councillors Brazendale, Clough, Dawson, Drucquer, Goode, Heseltine, Malik, Miah, Owen, Simpson, Williams and Winnard

In attendance: Ruth Batterley, Town Clerk

Members of the public: Five, part of meeting

1920/01 Chair's Remarks

The Chair noted:

1. Lidl is now open.
2. The consultation about fire on Ilkley Moor. This consultation had come too late for inclusion on the agenda but the Chair will make a comment in her personal capacity and other councillors were invited to do the same.
3. She will be attending Mayor Making at Keighley Town Council on 30th May.
4. The litter pick on 8th June. Councillors were invited to attend.

1920/02 Apologies for Absence

- 1. To note apologies for Members' absence (if applicable).**
- 2. To receive and consider apologies for absence**
- 3. To approve reasons for absence**

Resolved to approve the reasons for absence for Councillor Truelove

Resolved to approve the reasons for absence for Councillor Barton

Resolved to approve the reasons for absence for Councillor Pennington

1920/03 Disclosures of interest

- 1. To receive declarations of interest from councillors on items on the agenda.**
- 2. To receive written requests for dispensations for disclosable pecuniary interest**
- 3. To grant any requests for dispensation as appropriate.**

There none and no written requests for dispensation were received.

1920/04 Resolution to Adjourn the Meeting

RESOLUTION to adjourn the meeting in order to receive reports from invited guests and in order that the public be permitted to make representations, answer questions and give evidence in respect of any items of business included on the agenda or ask questions on any other matter of relevance to the parish.

Public Participation

- Questions / observations from members of the public
- Reports from invited guests:

A member of the public asked about town council attendance at the Eldwick Gala. He will e-mail the clerk with the contact details for the Eldwick Gala.

1920/05 Minutes of previous meeting

To confirm as a correct record the minutes of the:

- a) Ordinary Meeting held on 30th April 2019**
- b) Annual Meeting held on 14th May 2019**

Councillor Malik arrived at 6:35pm.

Resolved to approve the minutes of the Ordinary Meeting held on 30th April 2019.

Resolved to approve the minutes of the Annual Meeting held on 14th May 2019.

1920/06 Priorities document

- a) To consider the priorities document**

There was discussion about this item and then the Chair moved to item 1819/07

1920/07 Climate Emergency

- a) To consider the document on climate emergency**

A recorded vote was requested:

Resolved that Bingley Town Council acknowledges the urgent need for global society to reduce carbon emissions and other greenhouse gas emissions, recognise the part which Bingley Town Council has to play and commit to taking an active role in achieving this, by:

- Pro-actively reducing CO2 emissions as an organisation
- Seeking to encourage and enable the Bingley Parish community to decrease their emissions and improve their resilience to climate breakdown
- Seeking to influence the policies of other organisations to encourage them to reduce their emissions.
- Acknowledging that 'business as usual' is not an option in the face of the climate emergency, and that society in its current form is unsustainable. To meet obligations, the town council will strategically reassess and adjust the scope of its current activities, including refocusing the scope of the town council's community grants.

Councillors Malik, Miah, Goode, Drucquer, Brazendale, Simpson, Dawson and Owen were in favour. Councillors Williams, Winnard and Clough were against.

Councillor Heseltine abstained from the vote.

Resolved that a Working Group is set up in principle (pending terms of reference) comprising both councillors and non-councillors, to investigate ways for the town council to become a carbon-neutral organisation by 2030 and produce a strategy for achieving this.

The Working Group will:

- support the Council to examine, alongside legal and financial implications, the environmental implications regarding CO2 emissions of all the decisions it makes.
- seek ways to help and encourage the Bingley parish community to reduce direct and indirect CO2 emissions and become resilient to changes caused by the changing climate.
- Research funding available and make recommendations for budget provision for grant schemes from 2020-2021 onwards which will enable carbon-reduction activities in Bingley and provide guidance on grant criteria.

Resolved that Bingley Town Council contacts Bradford Council to ask to be kept up to date on progress on the reduction of carbon emissions and request involvement in the new Bradford District Change Board to be set up by the Chief Executive.

A recorded vote was requested

Resolved that the town council writes to Philip Davies MP to ask him to seek information on government action on climate emergency from Claire Perry, Minister of State for Energy and Clean Growth at the Department for Business, Energy and Industrial Strategy and to advise on any sources of funding to facilitate action at a local level.

Councillors Miah, Goode, Dawson, Brazendale Malik, Simpson, Dawson and Owen were in favour, Councillors Williams, Winnard, Clough and Heseltine abstained from the vote.

Councillor Brazendale left the meeting at 7:25pm and returned at 7:27pm.

1920/08 Vacancy

- a) To receive an update on the co-option**
- b) To receive the Co-option policy for Bingley Town Council**
- c) To consider the format of questioning of candidates**

- a) The clerk advised that several people had been in touch about the vacancy. Two expressions of interest had been received so far.
- b) The Co-option policy was noted.
- c) **Resolved** that councillors who wished to ask a question of candidates at the co-option meeting should e-mail their question to the clerk who will compile a hard copy list in time for the co-option meeting. Four or five standard questions will be created from these submitted questions at the meeting. Two or three councillors will be nominated by the council at the co-option meeting to ask questions of the candidates.

1920/09 Bradford Council Charter

- a) To consider the Bradford Council Charter**

Resolved to sign up to the Bradford Council Charter for working with local councils.

1920/10 Paper meeting packs

- a) To note the request for paper meeting packs, to consider implications and to consider carrying out a scoping exercise to quantify benefits, costs and resource implications**

A request had been made for paper packs. There was discussion this item.

Resolved that the clerk will cost a high-quality printer and also speak with Cottingley Community Centre about using their copier on a regular basis.

1920/11 Air quality monitoring for Bingley

- a) To consider arrangements for air quality monitoring**

Resolved that the Town Council will ask Bradford Council to reinstate the air quality monitoring unit in Bingley and also to investigate other ways to monitor air quality, for example through the University of Leeds.

1920/12 CIL

- a) To note the CIL payment of £16,536 to Bingley Town Council**
- b) To consider the process for allocating this funding**

The payment was noted.

- c) The clerk will establish the expiry date for CIL payments, will circulate the e-mail about the CIL receipt and will establish the criteria for CIL expenditure.**

1920/13 Training

- a) To consider first aid training for new councillors and staff who are untrained in first aid at the cost of £50 per individual**
- b) To consider finance training for the Administrative Officer for the cost of £115**

Resolved to approve first aid training for councillors Miah, Malik, Owen, Brazendale and the clerk at the cost of £50 per head.

Councillor Owen left the and returned to the room at 8:10pm.

Resolved to approve finance training for the Administrative Officer at the cost of £115.

1920/14 Puffin Crossing

- a) To note information about the puffin crossing on Chapel Lane and consider next steps**

Councillor Heseltine noted that a used Puffin Crossing is available and needs re-testing. He will speak with Highways about the testing and date for installation of the Puffin Crossing on Chapel Lane.

1920/15 Meeting with Alex Ross Shaw

- a) To nominate councillors to attend the meeting with Alex Ross Shaw**

Resolved that Councillors Brazendale, Dawson, Simpson and Williams attend the meeting on 6th June, subject to their availability.

1920/16 Investment

- a) **To confirm the decision of the Town Council to place an additional £128k in the Public Sector Deposit Fund**

Resolved to confirm the deposit of £128k into the Public Sector Deposit Fund.

1920/17 Updates

To receive updates on the following and consider any action (if any) to be taken:

- a) **Bingley Music Live**
- b) **Bingley Week-ender event**
- c) **New e-mail provider**

- a) **Resolved** that the clerk will chase the reply to the initial e-mail.
- b) **Resolved** to contact the President of the Rugby Club for an update on progress of the event, in particular the paperwork and consultation with local residents.
- c) Most councillors have accessed their e-mail accounts. Councillors who are struggling to get into their accounts were asked to contact Vision ICT.

1920/18 Bingley Show

- a) **To consider which councillors will staff the town council stall**

Resolved that Councillors Dawson, Winnard, Williams, Drucquer, Miah, Simpson, Clough and Goode will assist with the stall. Councillor Williams will draw up a rota.

1920/19 Saltaire Village Society and public toilets

- a) **To consider a request to attend a meeting re the public toilets**

Resolved that Councillors Dawson and Simpson will meet with the Village Society.

1920/20 Training budget

- a) **To consider suspending Standing Order 7- previous resolutions**
- b) **Depending on the resolution of the council to re-open discussion into the delegation of the training budget**
- c) **To consider delegating the training budget to the Town Clerk**

- a) The clerk advised that the training budget of just under £3k is currently delegated to the Staffing committee. To enable a quick response to be made for training courses as they often fill up, it is recommended that this budget be delegated to the clerk. **Resolved** that Standing Order 7 (previous resolutions) be suspended.
- b) See (a)
- c) **Resolved** to delegate the training budget to the clerk.

1920/21 Clerk Report

- a) **To receive the report**

The report was noted.

1920/22 Correspondence

- a) **Celebrating VE Day e-mail from YLCA. Resolved** that this be delegated to the Finance and General Purposes committee.
- b) **Bingley Vintage Festival.** This e-mail was noted.

1920/23 Finance

- a) **To consider the May schedule of payments. Resolved that** the May Schedule of payments be approved.

1920/24 To consider any promotional items that the Town Council wishes to publicise from this meeting

Resolved that the market, Puffin Crossing and Climate Emergency be promoted.

1920/25 Date and location of next meeting

To note the date of the next meeting as being Tuesday 25th June 2019 in the Small Hall, Bingley Methodist Church, Bingley, BD16 at 6:30pm