

BINGLEY TOWN COUNCIL

MINUTES OF THE MEETING OF BINGLEY TOWN COUNCIL HELD ON MONDAY 31st JANUARY AT 6:30PM AT CROSSFLATTS COMMUNITY CENTRE, ST AIDAN'S SQUARE, BINGLEY BD16 2BN

Start: 6:30pm

Finish: 9:30pm

Councillors Present: Councillor Beckwith, Chapman, Clough, Dawson, Dearden, Goode, Hardman, O'Neill, Quarrie, Simpson, J Wheatley, M Wheatley, Winnard.

In attendance: Ruth Batterley, Town Clerk
Cllr Mark Shaw (BMDC)- part of meeting
Cllr David Heseltine (BMDC)- part of meeting

Members of the public: 36

1617/164 Chair's remarks

The Chair welcomed everyone to the meeting. She thanked:

- Councillors Simpson, Goode and Chapman for their work in arranging the planting road show held on 21st January
- The clerk for the contribution to the Bingley Review
- Councillor Chapman and the clerk for their work in sending out application packs and shortlisting for the Administrative Officer position

The Chair noted that a large number of residents had come to the meeting to speak about the Keighley incinerator application.

Resolved that item 1617/70 be taken ahead of items 1617/169 and that item 1617/180 a) be deferred to a later meeting. Proposed Councillor Dawson, seconded Councillor Goode and agreed. All were in favour.

1617/165 Disclosures of interest

- 1. To receive declarations of interest from councillors on items on the agenda.**
- 2. To receive written requests for dispensations for disclosable pecuniary interest**
- 3. To grant any requests for dispensation as appropriate.**

There were no declarations of interest and no written requests for dispensation had been received.

1617/166 Apologies for Absence

To approve the reasons for Members' absence (if applicable).

Resolved to approve the apologies of Councillor Varley (work) and Councillor Truelove (personal). Proposed Councillor Dawson, seconded Councillor Goode and agreed. All were in favour.

1617/159 Resolution to Adjourn the Meeting

RESOLUTION to adjourn the meeting in order to receive reports from invited guests and in order that the public be permitted to make representations, answer questions and give evidence in respect of any items of business included on the agenda or ask questions on any other matter of relevance to the parish.

Public Participation

- Questions / observations from members of the public

- Reports from invited guests:

Resolved that the meeting be adjourned. Proposed Councillor Dawson, seconded Councillor Goode and agreed. All were in favour.

Several residents spoke about the planning application for the Aire valley incinerator:

Resident one noted that there were 3,000 signatures of objection and 750 letters of objection to the incinerator. The town council was asked to re-consider its decision to recommend that the application be approved. The resident noted that there are health implications attached to incinerators. Incinerators are not environmentally friendly and the resident believes that the promise of jobs is over inflated. Councillor Beckwith arrived at 6:40pm.

Resident two believes that the World Health Organisation (WHO) advises that incineration plants are not built in valleys or in areas that are densely populated.

Resident three believed that there is uncertainty of where the toxic waste will originate from. This resident believes that the waste will not be household waste. There will be heavy regular traffic and the landfill site will not be green energy.

Resident four echoed the above comments.

Resident five noted that the company applying for planning permission had promised a health report. No health report has been forthcoming.

1617/168 Minutes of the Previous Meeting

To approve the minutes of the extraordinary meeting of the Council held on Tuesday 16th January 2017.

Resolved to approve the minutes of the meeting held on Monday 16th January 2017. Proposed Councillor Dawson, seconded Councillor Clough and agreed. All were in favour.

1617/170 Planning application for Keighley incinerator

- To consider the planning application for the Aire valley incinerator (CBMDC ref. 16/06857/FUL) that was recommended for approval on 13th December and to consider any action the council may wish to take**

Councillor Simpson advised that she was one of the three signatories to the request for the reconsideration of the Aire Valley incinerator recommendation to Bradford Council. In tabling the reconsideration of the planning application there is no blame or criticism attached to the Planning committee. Councillor Simpson noted that the recommendation for approval at the December meeting was taken without reference to the recommendation for refusal at the September meeting. The Planning committee's decision in December was based on figures of employment that had not changed since September. She also noted that there is an active campaign against the incinerator.

Councillor Quarrie read a statement from Councillor Truelove:

- A different mix of councillors were present at the December Planning meeting than at the September meeting
- Planning permission had been granted for the plant some time ago
- There will be jobs both in the development of the plant and once the plant is built
- He notes that the application has caused the town council concern
- Public Health England do not believe there is a problem with incinerators
- The town council's role is advisory in planning applications

Councillors expressed different views both for and against the planning application for the incinerator.

Resolved that the town council recommends that the application for the Aire Valley incinerator be refused on the following grounds:

1. The number of large vehicles accessing the site
2. Heritage issues. The proposed development will be a large construction and will be visible for miles around the site and will interfere with the visual amenity of the surrounding area
3. There are concerns about the output from the incinerator. Toxins will travel into the Bingley residential area
4. There is a lack of information attached to this application
5. The air quality will be adversely affected
6. Incineration is an unacceptable method of dealing with landfill and other waste

Proposed Councillor Dawson, seconded Councillor M Wheatley and agreed. Nine were in favour and four were against.

Ward Councillors Shaw and Heseltine left the meeting together with 28 members of the public.

1617/169 To receive information on the following ongoing issues and decide further action where necessary:

- a) **Derelict buildings**
- b) **Markets**
- c) **Eldwick and Gilstead buses**
- d) **Website**

- a) Councillor Dawson read the e-mail out that she had received from Councillor Ross- Shaw, BMDC Portfolio holder for Regeneration, Planning and Transport. Councillors Dearden and Quarrie updated the council on their attendance at the Regeneration and Scrutiny Overview committee meeting held at Shipley Library. **Resolved** that the clerk will write to Councillor Ross Shaw and ask him which properties in Bradford are in 'greater blight' than the derelict buildings that Bingley Town Council is attempting to take action on. The question will also be raised about progress on tracing the deeds for Mornington Road.
- b) It was noted that the council had joined NABMA and Graham Wilson, Chief executive of NABMA had met with interested councillors the previous week. Councillor Dawson is preparing a report summarising the meeting.
- c) Eldwick and Gilstead buses. Councillor Winnard updated the council and advised that he and a representative from Eldwick Village Society had met with Metro and as a result the bus company had revised the timetable and agreed to restore some of the service w.e.f. 19/02/17.

1617/171 Budget and precept

- a) **To approve the budget for Bingley Town Council for 2017-2018**
- b) **To consider delegating the budgets to the clerk and committees as listed on the attached budget**
- c) **To agree the precept for Bingley Town Council for 2017-2018**

- a) The clerk advised that she had made an amendment to the draft budget circulated with the meeting papers and this was to take account of decimal rounding. The suggested budget was revised from £211,266 to £211,214. The £52 difference was removed from the reserve for elections meaning that the reserve figure for elections will now be £10,976.

Resolved that the budget for Bingley Town Council for 2017-2018 be agreed as £211,214. This will give

a precept of £135, 340. Proposed Councillor Dawson, seconded Councillor Dearden and agreed. All were in favour, bar one abstention from the vote.

b) Resolved that items listed on the budget be delegated to the clerk or committees:

ITEM	AMOUNT	DELEGATION
Domain and hosting	£200	Clerk
Recruitment	£300	Staffing committee
Room hire	£2,000	Clerk
Internal audit	£400	Finance and General Purposes committee
External audit	£600	Finance and General Purposes committee
Events	£500	Finance and General Purposes committee
Newsletter, publicity, advertising and web maintenance	£5,600	Finance and General Purposes committee
Printing, stationery and postage	£1,000	Clerk
Training	£3,000	Clerk
Telephone	£300	Clerk
Travel and subsistence	£500	Staffing committee
Pensions	£474	Staffing committee
Solicitor fees	£400	Finance and General Purposes committee
Grants	£13,000	Finance and General Purposes committee
Emergency Support	£5,000	Finance and General Purposes committee
Water charge, allotments	£180	Finance and General Purposes committee
Allotments advice	£200	Finance and General Purposes committee
Storage	£800	Finance and General Purposes committee
Planning documents	£500	Planning committee
Green and Clean	£20,000	Finance and General Purposes committee

Proposed Councillor Dawson, seconded Councillor Chapman and agreed. All were in favour.

c) Resolved that the precept for Bingley be set at £135,340 for 2017-2018. This equates to £15.96 per Band D equivalent property. Proposed Councillor Dawson, seconded Councillor Dearden and agreed. All were in favour, bar one abstention from the vote.

1617/172 Office

- a) To receive the report on office space for Bingley Town Council**
- b) To consider next steps**

Councillor Dearden's report had been circulated with the meeting papers. He noted that there are currently two properties for consideration, Cottingley Cornerstone and Clyde Street. There was wide ranging discussion about the pros and cons of each office space. It was noted that the current tenant of Cottingley Cornerstone is yet to hand their notice in terminating the tenancy.

Resolved that Cottingley Cornerstone be the first preference and a formal interest be declared in this office

space. Proposed Councillor J Wheatley, seconded Councillor Clough and agreed. Eight were in favour and five were against.

Resolved that other office options should continue to be pursued. Proposed Councillor Dawson, seconded Councillor Quarrie. All were in favour.

1617/173 Committees

- a) **To approve the recommendation of the Planning committee to adopt the revised Planning Committee Terms of Reference**
- b) **To appoint additional members to the Planning, Finance and General Purposes and Staffing committees**
- a) The revised proposed Planning committee terms of reference had been circulated with the meeting papers. There was discussion about large planning applications being dealt with by full council. However it was noted that this option is available under the current terms of reference.
- a) **Resolved** that the membership of the committee be increased from seven to eight and the quorum be increased from three to five. Proposed Councillor Dawson, seconded Councillor Simpson and agreed. All were in favour, bar one abstention from the vote.
- b) **Resolved** to appoint Councillors J Wheatley and Beckwith to the Planning committee. Proposed Councillor Dawson, seconded Councillor Simpson and agreed. All were in favour.
Resolved to appoint Councillor Hardman to the Finance and General Purposes committee. Proposed Councillor Winnard, seconded Councillor Dawson and agreed. All were in favour.
Resolved to appoint Councillor Simpson to the Staffing committee. Proposed Councillor J Wheatley, seconded Councillor Dawson and agreed. All were in favour.

1617/174 Policies

- a) **To approve the recommendation of the Finance and General Purposes committee to adopt the policy on website links and other organisations. Resolved** to approve the policy on website links and other organisations. It was noted that inclusion of charities needs a policy and business links are not to be included for the meantime. Proposed Councillor Simpson, seconded Councillor Hardman and agreed. All were in favour.
- b) **To approve the logo branding for Bingley Town Council. Resolved** to approve the logo branding for Bingley Town Council. Proposed Councillor Winnard, seconded Councillor Simpson and agreed. All were in favour.

1617/175 Milner Field Farm

- a) **To consider the request to write to the University of Bradford**

It was noted by some councillors that the planning application had been withdrawn. Resolved to write to the University of Bradford requesting that they clarify their position. Proposed Councillor Winnard, seconded Councillor J Wheatley and agreed. All were in favour.

1617/176 Neighbourhood Planning

- a) **To receive a short report on Neighbourhood Planning for Bingley Town Council**
- b) **To consider inviting Councillor Peter Allison from Wilsden Parish Council to give his presentation on Neighbourhood Planning to Bingley Town Council**

Councillor Truelove's report on Neighbourhood Planning had been circulated with the meeting papers.

Resolved that Councillor Peter Allison be invited to give his presentation on Neighbourhood Planning to Bingley Town Council. Proposed Councillor Dawson, seconded Councillor Goode and agreed. All were in

favour.

1617/177 Bulbs for community groups

- a) **To consider whether Bingley Town Council will provide bulbs for community groups across the parish for the total cost of up to £1,000**

Councillor Simpson noted that bulbs should read plants. The bulbs are to be purchased to donate to local groups for public displays. The money for the plants is to come out of the projects fund.

Resolved to allocate up to £1,000 for plants for local groups to be planted in public areas. Proposed Councillor Simpson, seconded Councillor Dawson and agreed. All were in favour.

1617/178 Newsletter

- a) **To approve the draft of the newsletter**

Councillor Dawson gave paper copies to the councillors present. The final draft is to be approved at the February 2017 Finance and General Purposes meeting.

1617/179 Draft minutes

- a) **To consider if the town council wishes to upload draft minutes onto its website**

The Clerk explained that best practice would mean that draft minutes are uploaded onto the website within four weeks of the meeting. She further explained that she is asked for occasionally asked for draft minutes by members of the public.

Resolved that draft minutes be uploaded to the website. Proposed Councillor Dawson, seconded Councillor Chapman and agreed. All were in favour.

1617/180 Tourism

- a) **To consider the draft response to the Tourism Consultation**
- b) **Welcome to Bingley map**
- c) **To consider next steps for the map**

a) The draft response is to be considered at the February 2017 meeting.

b) Councillor Dearden's report about a Welcome to Bingley map had been circulated with the meeting papers. The quotation he had received was £12,000 for two town maps. Councillors asked questions about costs for updates to the map, maintenance costs, permissions required for potential boards etc. Councillor Dearden is to investigate further. The clerk is to obtain map supplier contacts from local parish councils .

c) **Resolved** subject to the above information, to investigate a town map further. Proposed Councillor Dawson, seconded Councillor Chapman and agreed. All were in favour.

1617/181 Policy on agenda items

- a) **To consider adopting the policy on agenda items for Bingley Town Council**

Resolved to adopt the policy on agenda items. Proposed Councillor Dawson, seconded Councillor J Wheatley and agreed. All were in favour.

1617/182 Compliment slips

- a) **To consider approving the purchase of compliment slips for Bingley Town Council for £55**

Resolved to purchase compliment slips for the town council for £55. Proposed Councillor Dawson, seconded Councillor Goode and agreed. All were in favour.

1617/183 Grant criteria

a) To consider if the council wishes to amend its grant criteria to allow retrospective applications

The clerk advised that a retrospective application had been received for a grant. The town council's grant criteria do not currently allow for retrospective applications. **Resolved** that retrospective applications will not be permitted under the town council's grant scheme. Proposed Councillor Chapman, seconded Councillor Beckwith. All were in favour, bar one abstention from the vote.

1617/184 Guest speakers to full council meetings

To consider which speakers to invite to full council meetings over the coming months

There are a number of guest speakers that the council is wishing to invite along to future town council meetings. **Resolved** that the speakers be invited in the following order:

1. Highways Officers, Mr D'Vali and Mr Baghban
2. Ms Churley and Mr Anderson, Shipley Area office
3. Canal River Trust

Proposed Councillor Dawson, seconded Councillor Quarrie and agreed. All were in favour.

1617/185 ID cards

To consider the purchase of ID cards for the cost of up to £250

This item was withdrawn until a future council meeting. Name plates for full council meetings are also to be investigated.

Owing to the time 9:00pm, the Chair suspended Standing Orders.

1617/186 Lady Lane and Oakwood ward election

a) To consider allocating up to £100 for publicity should the vacancy go to election

This item was withdrawn.

1617/187 Events and invitations

a) To note that Councillor Dawson has been invited to speak to the Rotary Club

Noted.

1617/188 Committee minutes

- a) **Draft minutes of January Finance and General Purpose meeting**
- b) **Draft minutes of January Planning meeting**
- c) **Draft minutes of December Staffing meeting**

The draft committee minutes were noted.

1617/189 Clerk report

The clerk's report was noted. There were no questions on the report.

1617/190 Correspondence

- a) **E-mail from Mr Jenner.** Mr Jenner had asked that the 50MPH limit on the bypass Aire Valley Road be extended. This is to be passed to Bradford Council.
- b) **E-mail from Claire Lawrence.** Ms Lawrence is to be informed of the Green and Clean Strategy, the work on the market and derelict buildings.
- c) **Invitation to Keighley Town Council annual civic dinner on 15th March 2017.** The Chair will attend and the funds for the dinner will come from the Chair's allowance.

1617/191 Payments.

To approve payments

Resolved to approve the payments circulated on the schedule of payments appended to these minutes. Proposed Councillor Dawson, seconded Councillor J Wheatley and agreed. All were in favour.

1617/192 Date and location of next meeting

To note the date of the next meeting as being Tuesday 28th February at Cardigan House, Ferncliffe Road, Bingley BD16 2TA at 6:30pm