

BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

Minutes of the meeting of the Finance and General Purposes Committee held on
Wednesday 13th December 2023 at 6.30pm at the Hub, Myrtle Place, Bingley, BD16 2LF

Councillors present: Fenton, Gentleman, Gibbons, Goode, Heseltine, Truelove, Winnard (Chair)
Member Councillors absent: Williams
In attendance: Eve Haskins (Town Clerk)
Members of the public: None

Start time: 6.30pm
End time: 7.20pm

2324/108 Apologies for absence

Apologies received, and the reasons for absence approved, from Councillor Williams.

2324/109 Disclosures of interest

None.

No written requests for dispensation had been received.

2324/110 Minutes

Resolved to confirm the minutes of the Finance and General Purposes (F&GP) Committee meeting held on 8th November 2023 as a correct record.

2324/111 Confidential items to be discussed under item 2324/123

No further items to be discussed in confidence after item 2324/123, following exclusion of the press and public, due to their sensitive nature.

2324/112 Public Participation

None.

2324/113 Grit bins

Resolved to agree the following regarding grit bins:

- Refill updates: several refills already requested, passed onto Bradford Council.
- Relocation of grit bin at Micklethwaite Landings: agreed that there is no other suitable place to relocate this bin therefore it will stay where it is; Town Clerk to arrange for it to be refilled.
- New bin at Fairy Dell, Cottingley: Councillor Goode reported that he has liaised with both the resident who requested this and one of the Bingley Rural Ward Councillors, who refused the request, however the resident has now agreed to be a Snow Warden.
- New bin at Longwood Avenue, Bingley: agreed that this request to be passed onto Bradford Council.

Chairman Date

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2324/114 Allotments

Resolved to receive the following updates on the allotments and to agree the following actions:

- Plot numbering at the Beck Lane site: Councillor Heseltine reported that he will liaise with the local Men's Shed regarding measurements for the stake sizes.
- Gardener/handyman at the Beck Lane site: to be discussed under item 2324/125.
- Rent payments/vacant allotments: Town Clerk confirmed that no rents are still due to be paid, and that there are currently no vacant allotments.
- Asbestos: still awaiting quote.
- Plot 1B1, Beck Lane – buried pipe: Councillors Fenton and Heseltine to investigate this pipe and remove it if possible.
- Plot 27A, Beck Lane – request to install gravel path: agreed that the path suggested by the plot holder is too meandering; Town Clerk to arrange for him to be contacted to request he provides another suggestion for this path, which needs to be a straight path adjacent to the wall, using gravel rather than rubble, and not meandering.

2324/115 Speed Indicator Devices (SIDs)

Resolved to agree the following regarding SIDs: one SID to be purchased, to be placed near the school in Cottingley; Town Clerk to contact Bradford Council accordingly, and to request further clarification on maintenance cost, warranty/guarantee, as well as comprehensive instructions for collecting the data.

2324/116 Bank reconciliation, statement, balances

- a) **Resolved** to approve the bank reconciliations for November 2023.
- b) **Resolved** to approve the bank statements for November 2023; noted that the interest of the Public Sector Deposit Fund account is 5.30%.
- c) **Noted** the balances to date as follows: Unity Bank: £16,101.52; PSDF: £243,334; **Resolved** to recommend to Full Council to transfer £50,000 from the Public Sector Deposit Fund account to the Unity Bank account, with a view to transferring another £50,000 if necessary prior to the receipt of the precept.
- d) **Resolved** to agree to recommend the draft budget for 2024-25 to Full Council, incorporating 0% increase on the precept for next year.
- e) **Noted** the Half Yearly Internal Audit Report for 2023-24: no issues, thanks were expressed to the staffing team for ensuring effective financial controls.

2324/117 IT support

Resolved to approve the setting up of a direct debit for the IT support/service with Cloudy IT.

2324/118 Rialtas 2024 Year End Close-down

Resolved to agree the Gold Scheme, 3-year package for the Rialtas Year End Closedown.

2324/119 Green and Clean

Resolved to receive an update on Green and Clean as follows:

- Plants: full order is now in from community groups for the summer plants.
- Litter picks: nothing to report.
- Forums: agreed Councillor Goode's suggestion to incorporate Green and Clean issues within the quarterly networking meetings arranged by the Events, Marketing and Communications Committee.

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2324/120 CIL funding

Resolved to delegate the compilation of the end of year CIL Report for Bradford Council to the Town Clerk (Town Clerk to also gain more clarity on the requirements), and to confirm that the following CIL reserve was allocated to the bandstand project:

- 2018-2019: £2,948.
- 2019-2020: £2,731.
- 2020-2021: £4,219.
- 2021-2022: £1,833.
- 2022-2023: £2,638.51.
- 2023-2024: £953.29.

2324/121 Risk Management

No new risks to the Council identified.

Resolved to agree that the Risk Register is acceptable in its current form, and appropriate actions are being taken to remedy the necessary work in the Hub.

2324/122 Date of next meeting

Noted the date for the next Finance and General Purposes Committee meeting on Wednesday 10th January 2024 at 6.30pm at the Hub, Myrtle Place, Bingley.

2324/123 Exclusion of the press and public

Resolved to exclude the press and public from agenda items 2324/124, 2324/125 and 2324/126 under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), due to their confidential nature.

2324/124 The Hub

Resolved to receive the following updates on the issues associated with the Hub and to agree the following actions:

- a) Electrical work: agreed to accept the revised quote received from Northern Powergrid; Town Clerk to liaise with Northern Powergrid and the local electrician accordingly, to arrange a site meeting to discuss the requirements further prior to the work taking place.
- b) Drainage problems: Councillor Gibbons reported that she has continued to liaise with Bradford Council regarding this issue, which does not seem to be a problem any longer: agreed to remove this issue from the agenda unless it poses a problem again.

2324/125 Allotments gardener/handyman

Resolved to agree to accept quote 2 for the Beck Lane allotments gardener: Town Clerk to arrange for the gardener to be contacted to invite him to meet Councillors Fenton and Heseltine on site to discuss the slope/gradient problem further.

2324/126 Website

Resolved to agree to accept the quote from 2Commune for the new website.

Chairman Date