

BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

Finance and General Purposes Committee

Date: Thursday 6th July 2023

The press and public are invited to attend a meeting of the Finance and General Purposes Committee meeting of Bingley Town Council, which will be held on Wednesday 12th July 2023 at The Hub, Myrtle Place, Bingley, BD16 2LF, at 6.30pm.

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins

Town Clerk to the Council

Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

townclerk@bingleytowncouncil.gov.uk 07529 222679

This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1

AGENDA

2324/19 Apologies for absence

- a) To note apologies for absence.
- b) To approve reasons for absence.

2324/20 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To receive and consider requests for dispensation as appropriate.

2324/21 Minutes

To confirm as a correct record the minutes of the Finance and General Purposes Committee meeting held on 14th June 2023 (attached).

2324/22 Confidential items to be discussed after item 2324/34

To consider if any further items on the agenda need to be discussed in confidence after item 2324/34, following exclusion of the press and public, due to their sensitive nature.

2324/23 Public Participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

2324/24 Grants

To consider the application for a grant from Bingley Camera Club (further information attached).

2324/25 Allotments

To receive an update on allotments and to agree any actions, including on the following:

- To receive an update on the annual inspections.
- To receive an update on rent payments/vacant allotments (recent vacancy at Plot 22).
- To receive an update on the splitting/letting of Plots 1B1, 7A, 14, 18A and 27, Beck Lane.
- To receive an update on progress with Plot 23, Beck Lane.

2324/26 Bank statements, balances, internal controls

- a) To consider and approve the bank reconciliations for June 2023 (to follow).
- b) To consider and approve the bank statements for June 2023 (attached).
- c) To note the bank balances to date (to note at the meeting).
- d) To receive feedback on the recent internal controls meeting (further information attached).

2324/27 Business Case

To consider specific issues relating to the methodology used for the costing of projects in the new Business Case (e.g. trigger points and lifetimes - further information attached).

2324/28 Website

To consider the need for a new website and to agree any actions (further information attached).

2324/29 TV case

To consider selling the TV case.

2324/30 Green and Clean

To receive an update on Green and Clean, and to agree any actions, including on the following:

- a) To agree two councillors with responsibility for Green and Clean matters (primary and secondary).
- b) To consider recent and upcoming litter picks, including an update on the residents' suggestions for litter picks at Beckfoot School.
- c) To receive an update on Green and Clean Forums.

2324/31 CIL funding

To receive an update on the CIL funding, including any progress on the bandstand electricity project, and to agree any actions.

2324/32 Risk Management

To identify any new or unacceptable levels of risk to the Town Council and amend the Risk Register accordingly.

2324/33 Date of next meeting

To agree the date for the next Finance and General Purposes Committee meeting on Wednesday 9th August 2023 at 6.30pm at the Hub, Myrtle Place, Bingley.

2324/34 Exclusion of the press and public

To resolve that members of the press and public be excluded from any items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

2324/35 The Hub

To receive an update on issues associated with the Hub and to agree any actions, including on the following:

- a) To consider necessary electrical work.
- b) To consider necessary work on the entrance dome (one quote attached).
- c) To consider necessary work to the water heater.
- d) To consider exterior wood staining.
- e) To consider the sewerage and drainage problems.

2324/36 Annual Report 2022-23

To consider the costs for the design, printing and delivery of the Annual Report 2022-23 (further information attached; delivery quote to follow).

2324/37 Christmas trees 2023

To approve the costs for the Christmas trees this year (quote to follow).

2324/38 Staff laptop

To approve the cost for a new laptop for a member of staff (quote to follow).