

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

## Finance and General Purposes Committee

Date: Friday 6<sup>th</sup> October 2023

The press and public are invited to attend a meeting of the Finance and General Purposes Committee meeting of Bingley Town Council, which will be held on Wednesday 11<sup>th</sup> October 2023 at The Hub, Myrtle Place, Bingley, BD16 2LF, at 6.30pm.

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins

Town Clerk to the Council

Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

[townclerk@bingleytowncouncil.gov.uk](mailto:townclerk@bingleytowncouncil.gov.uk) 07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

## AGENDA

### **2324/76 Apologies for absence**

- a) To note apologies for absence.
- b) To approve reasons for absence.

### **2324/77 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To receive and consider requests for dispensation as appropriate.

### **2324/78 Minutes**

To confirm as a correct record the minutes of the Finance and General Purposes Committee meeting held on 13<sup>th</sup> September 2023 (attached).

### **2324/79 Confidential items to be discussed after item 2324/91**

To consider if any further items on the agenda need to be discussed in confidence after item 2324/91, following exclusion of the press and public, due to their sensitive nature.

**2324/80 Public Participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2324/81 Grants**

To consider the following grant applications:

- a) Bingley Remembrance Group (further information attached).
- b) Eldwick and Gilstead Gala Committee (further information attached).

**2324/82 Allotments**

To receive an update on allotments and to agree any actions, including on the following:

- To receive an update on the plot numbering at the Beck Lane site.
- To receive an update on the investigations into the search for a gardener/handyman at the Beck Lane site.
- To receive an update on rent payments and vacant allotments.
- To receive an update on the investigations into the need for an updated asbestos survey at both sites.
- To receive an update on progress with Plot 23, Beck Lane.

**2324/83 Bank reconciliations and statements, balances, budget monitoring**

- a) To consider and approve the bank reconciliations for September 2023 (attached).
- b) To consider and approve the bank statements for September 2023 (attached).
- c) To note the bank balances to date (to note at the meeting).
- d) To note the budget monitor for Quarter 2 2023-4 (further information from Rialtas attached).

**2324/84 Website**

To receive an update on the new website investigations and to agree any actions.

**2324/85 Bandstand concerts (Councillor Goode)**

To receive and approve the Risk and Resource Assessment form to support the bandstand concerts for 2024 and to approve the support for the bandstand concerts (Risk and Resource Assessment form attached).

**2324/86 Green and Clean (Councillor Goode)**

To receive an update on Green and Clean, and to agree any actions, including on the following:

- a) To consider recent and upcoming litter picks.
- b) To receive an update on Green and Clean Forums.

**2324/87 Grit bins**

To consider the gritting needs for this winter, and to delegate to the Town Clerk the refill of bins as needed at a cost of £50 per bin.

**2324/88 CIL funding**

To receive an update on the CIL funding, including any progress on the bandstand electricity project, and to agree any actions.

**2324/89 Risk Management**

To identify any new or unacceptable levels of risk to the Town Council and amend the Risk Register accordingly.

**2324/90 Date of next meeting**

To agree the date for the next Finance and General Purposes Committee meeting on Wednesday 8<sup>th</sup> November 2023 at 6.30pm at the Hub, Myrtle Place, Bingley.

**2324/91 Exclusion of the press and public**

To resolve that members of the press and public be excluded from any items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

**2324/92 The Hub**

To receive an update on issues associated with the Hub and to agree any actions, including on the following:

- a) To consider necessary electrical work (one quote attached, two more to follow prior to the meeting).
- b) To consider exterior wood staining.
- c) To consider the drainage problems.
- d) To approve the cost of a staff member's annual parking permit (£420).