

# BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

## **Minutes of the meeting of the Finance and General Purposes Committee held on Wednesday 11<sup>th</sup> August at 6.30pm at the Hub, Bingley Town Council, Myrtle Place, Bingley, BD16 2LF**

**Councillors present:** Beckwith, Clough, Gibbons, Goode, Miah, Owens, Williams

**Non-member Councillors present:** None

**In attendance:** Eve Haskins, Town Clerk

**Members of the public:** None

**Start time: 6.30pm**

### **2122/30 Apologies for absence**

None received.

### **2122/31 Disclosures of interest**

The Chair expressed an interest in item 2122/35, due to an association with the allotments: she did not take part in the discussion on or vote on this matter.

### **2122/32 To confirm as a correct record the minutes of the Finance and General Purposes Committee meeting held on 14<sup>th</sup> July 2021**

**Resolved** to confirm the minutes of the Finance and General Purposes Committee meeting held on 14<sup>th</sup> July 2021 as a correct record.

### **2122/33 Public Participation**

None.

### **2122/34 Good Councillor Guide to Cyber Security**

**Resolved** to agree that Councillors Gibbons and Miah to continue to liaise to bring recommendations to the Committee regarding an integrated document which will include an instructional guide for Councillors in addition to an updated policy on cyber security.

### **2122/35 Allotments**

**Resolved** to consider the urgent matters relating to the allotments, and agreed that Councillor Goode to search for quotes from fencing contractors to remedy the health and safety concerns of the derelict fence at the Stanley Street allotments.

### **2122/36 Winter/Spring Bedding Plants**

Councillor Goode reported that the agreed order gone to Bradford Council, and he also contacted Carlton Nurseries regarding the cost of the bulbs: currently awaiting the price.

Chairman ..... Date .....

# BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

## **2122/37 Income & Expenditure**

**Resolved** to receive and approve the income and expenditure from 1<sup>st</sup> July 2021 to 31<sup>st</sup> July 2021; agreed to receive a half-yearly budget report following the end of Quarter 2 and for exceptions to be explained each time by the Town Clerk/Deputy Clerk.

**Councillor Miah left the meeting at 7.07pm.**

## **2122/38 Green and Cleaner Funds**

**Resolved** that Councillor Goode to continue to investigate the issue of overgrown snickets and report back once there is progress on this issue.

## **2122/39 Planting Tender**

**Resolved** to agree the following:

- The separated plant and watering tender contracts are used post-September this year.
- The existing plant and watering contract with Carlton Nurseries to continue until September.
- The existing contract with Carlton Nurseries to provide the winter plants to be extended for this winter.
- The Clerk to investigate prices for next year's watering contract (including from Bradford Council – contract to be circulated prior to the next meeting).

## **2122/40 Rialtas Licence**

**Resolved** to agree an additional licence for the Rialtas accounting system.

## **2122/41 Contracts**

**Resolved** to approve the Clean Fix cleaning rolling contract bid for the next three years at the price quoted, and agreed that this be reviewed once more information is received regarding the Changing Places Toilet.

## **2122/42 Pool**

**Resolved** that Councillors Owen and Williams to work together to provide an informed recommendation to Full Council, taking into account the risks to the Council associated with the imminent decision from Bradford Council on the future of Bingley Pool and the management of the expectations of the Council and the public.

## **2122/43 Social Media Policy**

**Resolved** that the Social Media Policy reviewed and no recommended amendments to Council at this time, however the Committee noted that there was a grammatical error in clause 2 of 'Using social media' which should be addressed at the next review (to be changed from "Before using social media on any matter which might affect the interests of the council's employees, employees, members and volunteers must...", to "Before using social media on any matter which might affect the interests of the council's employees; employees, members and volunteers must..." ).

## **2122/44 Frequency of meetings**

**Resolved** to defer this item to consider the frequency of meetings to the next Finance and General Purposes Committee meeting in September.

Chairman ..... Date .....

# BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

## **2122/45 Budget Forecast 2022-2023**

**Resolved** that Finance and General Purposes Committee members to spend time between meetings considering next year's budget, which the Council will begin to review at the next meeting next month.

## **2122/46 Risk Management**

**Resolved** that the risk of the location of public meetings reviewed and agreed to continue committee and working group meetings at the Hub, and Full Council meetings in St Wilfrid's, Gilstead; identified the potential risk involved if the contracts outlined in item 2122/39 cannot be synchronized; identified that the imminent decision on Bingley Pool by Bradford Council causes a potential risk to Bingley Town Council.

## **2122/47 Next meeting of the Finance and General Purposes Committee**

Noted that the date for the next Finance and General Purposes Committee meeting is scheduled for Wednesday 15<sup>th</sup> September 2021 at 6.30pm at the Hub, Myrtle Place, Bingley. **[NB It was agreed after the meeting that the next meeting date would be changed to Wednesday 8<sup>th</sup> September at 6.30pm at the Hub, Myrtle Place, Bingley].**

**The meeting closed at 8.42pm.**

Chairman ..... Date .....