

BINGLEY TOWN COUNCIL

MINUTES OF THE EXTRAORDINARY MEETING OF BINGLEY TOWN COUNCIL HELD ON WEDNESDAY 12TH APRIL AT 5:30PM AT COTTINGLEY CORNERSTONE CENTRE, LITTLELANDS COTTINGLEY, BINGLEY, BD16 1AL

Start: 5:30pm

Finish: 6:15pm

Councillors Present: Councillors Beckwith, Chapman, Clough, Dawson, Dearden, Goode, O'Neill, Quarrie, Simpson, Truelove, J Wheatley, M Wheatley and Winnard.

**In attendance: Ruth Batterley, Town Clerk
Laura Jowett, Administrative Officer**

Members of the public:

1617/246 Chair's remarks

Councillor Dawson thanked Councillors Chapman, Goode and Truelove for their work on the Easter Extravaganza.

1617/247 Disclosures of interest

- 1. To receive declarations of interest from councillors on items on the agenda.**
- 2. To receive written requests for dispensations for disclosable pecuniary interest**
- 3. To grant any requests for dispensation as appropriate.**

There were no declarations of interest and no written requests for dispensation had been received.

1617/248 Apologies for Absence

To approve the reasons for Members' absence (if applicable).

Resolved to approve the apologies of Councillor Varley (work), Councillor Hardman (personal) and Councillor Fenton (illness). Proposed Councillor Simpson, seconded Councillor Winnard and agreed. All were in favour.

1617/249 Resolution to Adjourn the Meeting

RESOLUTION to adjourn the meeting in order to receive reports from invited guests and in order that the public be permitted to make representations, answer questions and give evidence in respect of any items of business included on the agenda or ask questions on any other matter of relevance to the parish.

Public Participation

- Questions / observations from members of the public
- Reports from invited guests:

There were no members of the public present at the meeting.

1617/250 Minutes of the Previous Meeting

Resolved to approve the minutes of the meeting held on Tuesday 28th March 2017. Proposed Councillor Clough, seconded Councillor Chapman and agreed. All were in favour, bar one abstention from the vote.

1617/251 Approval of contracts

- a) Floral display**
- b) Maintenance of floral displays**

Resolved to approve

- a) The written floral display contract. Proposed Councillor Simpson, seconded Councillor Goode and agreed. All were in favour.

Resolved to approve

- b) the written contract for the maintenance of floral displays. Proposed Councillor Goode, seconded Councillor Simpson and agreed. All were in favour.

1617/252 Finance

Resolved to approve the payment schedule. Proposed Councillor Dawson, seconded Councillor Chapman and agreed. All were in favour.

1617/253 To resolve that members of the press and public be excluded from item 1617/254(b- c) under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.) (Consideration of staff information)

Resolved to exclude the press and public for item 1617/254b-c. Proposed Councillor Dearden, seconded Councillor M Wheatley and agreed. All were in favour.

1617/254 Office

- a) **To receive the financial appraisal.** The financial appraisal was received and the word permanent is to be removed from the required outputs.
- b) **To receive the office/business case matrix and financial appraisal.** This had been circulated previously and again with the meeting papers for this meeting.
- c) **To consider which office the council wishes to rent.** There was wide discussion about this item. **Resolved** that the council move to Cottingley Cornerstone on a temporary basis as soon as is reasonable for the lease fee of £1,300 per quarter. It was noted that cleaning of the office space is extra to the cost. Proposed Councillor Goode, seconded Councillor Clough and agreed. Ten were in favour and two against.
- d) **To consider next steps. Resolved**
 1. To hold councillor surgeries where possible before each full council meeting. The surgeries will be staffed by councillors for the particular ward.
 2. To continue to look for permanent accommodation for Bingley Town Council. Councillor Dawson will take the lead on the search.
 3. To move committee meetings around the parish.

Proposed Councillor Dawson, seconded Councillor Dearden and agreed. Ten were in favour and three were against.

- e) **To consider allocating any funding for this project for furniture etc. to the Finance and General Purposes committee. Resolved** that the Finance and General Purposes committee be delegated the expenditure to acquire any office furniture, sundries etc. up to the total of the budget i.e. £10,000. It was noted that the church who currently rent the office space is willing to accept a donation for items they no longer require. Proposed Councillor J Wheatley, seconded Councillor Dearden and agreed. All were in favour.

1617/255 Date and location of next meeting

To note the date of the next meeting as being Tuesday 25th April 2017 at St Aidan's Church Hall, Canal Road, Crossflatts, Bingley, BD16 2SR at 6:30pm