

# BINGLEY TOWN COUNCIL



Cottingley Community Centre, Littlelands, Cottingley, Bingley, BD16 1AL

## MINUTES OF THE NEIGHBOURHOOD PLAN WORKING GROUP MEETING HELD AT ST WILFRID'S, GILSTEAD, ON MONDAY 28<sup>TH</sup> JANUARY 2019

Start: 6:30pm

Finish: 8:25pm

<b>Councillors present:</b>	Dawson, Hardman and Owen
<b>Councillors in attendance not a member of this working group:</b>	
<b>In attendance:</b>	Andrew Towlerton (Neighbourhood Plan Consultant) and Kate Peel (Neighbourhood Plan Consultant). Laura Jowett (Administrative Officer)
<b>Non Councillor members of the working group</b>	Mr Dekker, Mr Meggitt, Mr Pearson, Mr Urwin and Mr Williams
<b>Members of the public:</b>	None

### 1819/63 Apologies for Absence

1. To note apologies for absence
2. To receive and consider apologies for absence
3. To approve reasons for absence

Councillor Gibbons, Councillor Quarrie, Councillor M Wheatley, Mr Lakin and Reverend Weaver had all given their apologies and reasons for absence.

**Resolved** to approve the reasons for absence for Councillor Gibbons, Councillor Quarrie, Councillor M Wheatley, Mr Lakin and Reverend Weaver.

### 1819/64 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

None received.

### 1819/65 Minutes

#### To approve the minutes of the meeting held on Monday 17<sup>th</sup> December

The draft version which had been circulated contained details of the incorrect venue of the December meeting. Subject to this amendment,

**Resolved** to confirm as a correct record the minutes of the meeting held on 17<sup>th</sup> December 2018.

Councillor Dawson informed the group that Councillor Gibbons has replaced Councillor Beckwith as a councillor member of the Working Group.

### 1819/66 Public Participation

**Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chairman.**

None present.

#### **1819/67 Updates on ongoing items**

- a) **To receive the proof-read Employment Chapter**
- b) **To receive the proof-read Housing Chapter**
- c) **To receive updated Bradford land supply information**
- d) **To consider any next steps or recommendations**

Mr Williams was thanked for his efforts proof reading the draft chapters.

- a) The proof-read Employment Chapter was received
- b) **Resolved** to include a footnote stating that whilst the 2016 consultation identified sites which were appropriate for housing purposes some may also be considered as appropriate for employment purposes. **Resolved** to note which sites have since been developed and to include details of the Town Council website on Page 7.
- c) The information was received and noted.

The Chair amended the running order and took item 1819/72 next

#### **1819/72 Community Consultation events**

- a) **To consider arrangements for Community Consultation events**
- b) **To consider any next steps**

##### **Resolved**

- That all the information, draft chapters etc, be published on the website at least two weeks in advance of the events
- That Councillor Dawson will produce a brief PowerPoint presentation which can be played on a laptop at the events.
- To obtain quotes for display boards and printing of draft chapters.
- That six display boards be produced, one for each topic (Introductions, Housing, Employment, Heritage, Green Spaces and Town Centre), featuring policies from each chapter.
- Hard copies of the draft chapters will also be available.
- Feed back forms will be produced
- That 2 or 3 questions be provided for feedback forms for each topic, by the following group members;  
(Introduction - Councillor Dawson  
Housing – Andrew Towlerton Associates  
Employment – Councillor Hardman  
Heritage – Mr Williams  
Green Spaces – Mr Urwin  
Town Centre – Mr Dekker)
- Maps will be produced showing locations of heritage and green spaces (Andrew Towlerton Associates to produce)
- Mr Pearson offered to produce some graphics and to take photos of views and vistas
- Councillor Dawson will produce a press release

#### **1819/68 Bradford Core Strategy Partial Review**

**To consider any comments the Neighbourhood Plan Working Group wish to suggest the Planning Committee make regarding the Bradford Core Strategy Partial Review**

**Resolved** to recommend the following comments to the planning committee for inclusion in the council's response to the review

- Reduce housing requirement
- Protect green belt

- Any development needs to be supported by increased infrastructure
- Highlight the link between increased housing and increasing local employment opportunities to ensure Bingley does not become a dormitory town
- To aim for higher environmental and building standards than the minimum requirements
- To use the highest possible environmental standards
- To include a travel and transport plan for each new development.

#### **1819/69 Green Spaces/Natural Environment**

- a) **To receive and consider the lists of important green spaces/ natural environment**
- b) **To consider next steps and recommendations**
  - a) The lists were received.
  - b) **Resolved** that the lists be amended to include Jerr Wood, the North Bog and playing fields and that the layout be amended to one green space per page. Mr Williams will proof read. Members of the group will be asked to feedback any changes to Councillor Owen. Updated lists will be brought back to the next meeting. The team who had worked on the lists were thanked for their hard work.

#### **1819/70 Town Centre**

- a) **To consider the Town Centre vision document**
- b) **To consider policy options in relation to the Town Centre**
- c) **To agree any next steps or recommendations**
  - a) The Town Centre vision document had been circulated.
  - b) **Resolved** that Mr Williams insert a vision statement into the document
  - c) **Resolved** to bring the Town Centre vision document back to the next meeting and to include a board at the consultation events for the community to add their ideas on post it notes.

#### **1819/71 Heritage**

- a) **To receive the proof-read draft chapter on built heritage and design**
- b) **To receive an update on the list of buildings and structures of local heritage interest following input from group members**
- c) **To receive an update on identified Special Character Areas**
- d) **To consider next steps and recommendations**

This item was withdrawn until the next meeting.

#### **1819/73 Next Meeting of the Neighbourhood Plan Working Group**

The next meeting of the Neighbourhood Plan Working Group will be held on Tuesday 19<sup>th</sup> February 2019, at 6.30pm at Crossflatts Community Centre, St Aidan's Square, Crossflatts.