

BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

MINUTES OF THE REMOTE MEETING OF THE CHANGING PLACES WORKING GROUP HELD ON TUESDAY 16th FEBRUARY 2021

START 6:30pm
FINISH 8:31PM

Councillors present:	Malik, Taylor and Williams
Non Councillor Members present:	Lewis Kirdale and Darryl Smith
Councillors in attendance not a member of this committee:	Clough and Owen
In attendance:	Ruth Batterley, Town Clerk
Members of the public:	Seven

2021/01 Chair's remarks

The statement is on the town council website.

2021/02 Apologies for absence

- a) To note apologies for absence
- b) To receive and consider apologies for absence
- c) To approve reasons for absence

There were none.

2021/03 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

There were none.

2021/04 Public Participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

No member of the public wished to speak.

2021/05 Terms of Reference

- a) To receive the terms of reference for the working group

The terms of reference were noted.

2021/06 Risk and Resource Assessments

- a) To note the approved indicative risk and resource assessments

The risk and resource assessments were noted.

2021/07 Equalities Act Review

- a) **To consider the review of the Equalities Act 2010**
- b) **To circulate the review of the Equalities Act at the February full council meeting**
- a) The review of the Equality Act was received.
- b) **Resolved** to circulate the review of the Equality Act at the February full council meeting.

2021/08 Project Plan

- a) **To consider the draft project plan**
- b) **To circulate the draft project plan at the February full council meeting**
- a) The project plan was received.
- b) **Resolved** to recommend the draft project plan to the full council and that it be included as a standing item on future full council agendas.

2021/09 Drawings for planning permission

- a) **To recommend to the full council that it purchases drawings from Bowman Riley for the cost of £950 plus VAT**
- a) **Resolved** to recommend to the full council that it purchases the Changing Places plans from Bowman Riley for the cost of £950, plus VAT.

2021/10 Land

- a) **To receive the reply from Bradford Council about the existing land transferred to the town council**

It was noted that the footprint of the land transferred from Bradford Council to Bingley Town Council includes the required area for a Changing Places facility.

2021/11 Meeting/conversation notes

To receive the notes from

- a) **A conversation with Rise Adaptations.** Noted.
- b) **An informal meeting at Hazelbeck School.** Noted.
- c) **Bradford Council regarding disability statistics.** Noted. A member of the public left the meeting at 19:32.

2021/12 To receive

- a) **Changing Places Toilets, The Practical Guide.** The guide was noted. The member of the public returned to the meeting at 19:44.
- b) **Brochures from Rise Adaptations.** The brochures were noted.

2021/13 National Register of Access Consultants

- a) **To consider the use of the National Register of Access Consultants and open discussion with local consultants**

Resolved not to contact local consultants.

2021/14 Focus Group and consultation

- a) **To consider recommending to the full council that it takes up the Bradford Council offer of setting up a focus group within the Voluntary and Community Sector organisations.** **Resolved** not to accept Bradford Council's offer of a focus group.

- b) **To consider consultation as detailed in the Practical Guide. Resolved** that members of the Working Group will send ideas of groups to contact, to Councillor Williams.

2021/15 Directory of Grant Making Trusts

- a) **To consider recommending to the council that it purchases the directory for the cost of £150. Resolved** to recommend to the full council that it purchases the Directory of Grant Making Trusts for up to £150.

2021/16 Date of next meetings

To set the date for the next two meetings of the Changing Places Working Group. Resolved that the dates of the next two Working Group meetings be arranged for Monday 22nd March and Monday 19th April both at 6:30pm.