

# Bingley Town Council

## Variations to contract with Building Project Group Ltd - Suspension of Financial Regulations and Assessment of Risk

The Town Council's Financial Regulations require:

*12.3 Any variation to a contract or addition to or omission from a contract must be approved by the council and clerk to the contractor in writing, the council being informed where the final cost is likely to exceed the financial provision.*

**It is proposed that Financial Regulations be suspended to allow omissions to the contract with Building Project Group Ltd to be reported back to a full council meeting, rather than omissions being agreed ahead of their implementation.**

The NALC Model Financial Regulations make provision for suspension of regulations at clause 18:

*'The council may, by resolution of the council duly notified prior to the relevant meeting of council, suspend any part of these Financial Regulations provided that reasons for the suspension are recorded and that an assessment of the risks arising has been drawn up and presented in advance to all members of council'*

### Risks

1. The council needing to agree omissions will delay the building project, potentially to its detriment.
2. Items being left out may not be able to be included in the project. This should not happen as there are regular project meetings between the project manager, the building contractor and the town council project team.
3. All omissions will be reported back at a subsequent full council meeting, so that the council is informed.